

SELF STUDY REPORT

2015 - 16



Chandraketugarh Sahidullah Smriti Mahavidyalaya

P.O. – Debalaya (Berachampa),

Dist. – North 24 Parganas

Pin – 743424, West Bengal, India

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Chandraketugarh Sahidullah Smriti Mahavidyalaya

GOVT. AIDED

P.O. - Debalaya (Berachampa)
Dist.- North 24 Parganas
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West Bengal
India



Ph. No.- (03216) 242 652
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Web Site : www.cssmberachampa.org
E-Mail Id. : Chandraketugarh@gmail.com
Mobile - 8371977148

Ref. No. 111/NAAC/CSSM/16

Date 02-08-2016

To,
The Director,
National Assessment and Accreditation Council (NAAC),
P.O. Box No.-1075, Nagarbhavi,
Bangalore-560072,

Sub: Submission of SELF STUDY REPORT 2016 of Chandraketugarh
Sahidullah Smriti Mahavidyalaya for Accreditation (Cycle-I)

Track ID : WBCOGN24153.

Sir ,

I have the honour to submit the SELF STUDY REPORT, 2016 of our college for Accreditation (Cycle-I). The LOI for assessment has already been accepted at your end. For your necessary information the track ID assigned to the college (Chandraketugarh Sahidullah Smriti Mahavidyalaya) is WBCOGN24153.

Thank you,

Yours faithfully,

Saraj Kumar Chattopadhyay

Dr. Saroj Kumar Chattopadhyay,

Principal

Principal
Chandraketugarh S.S.
Mahavidyalaya
P.O.- Debalaya, 24 Pgs.(N)



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Date

Certificate of Compliance

(Affiliated / Constituent / Autonomous Colleges and Recognized Institutions)

This is to certify that Chandraketugarh Sahidullah Smriti Mahavidyalaya fulfils all norms

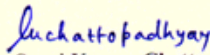
1. Stipulated by the affiliating University and /or
2. Regulatory Council / Body [such as UGC, NCVT,AICTE , MCI , DCI, BCI, ETC, etc]
3. The affiliation and recognition is valid as on date.

It is noted that NAAC's Accreditation, if granted stands canceled automatically, once the institution loses its University affiliation of Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false, then the Accreditation given by NAAC is liable to be withdrawn. It is also agreed that the undertaken given to NAAC will be displayed on the college website.

Date : 02-03-2016

Place : Debalaya (Berachampa),


Dr. Saroj Kumar Chattopadhyay,

Principal.

Principal
Chandraketugarh S.S.
Mahavidyalaya
P.O.- Debalaya, 24 Pgs.(N)



CHANDRAKETUGARH : THE ANCIENT PORT CITY

West Bengal can boast of a very few ancient historical locations of which one of utmost importance is that of the archaeological site of Chandraketugarh situated in Berachampa of North 24 Parganas. Sites of Haroa, Debalaya, Hadipur, Singherati, etc. have also yielded relics of ancient Bengal.



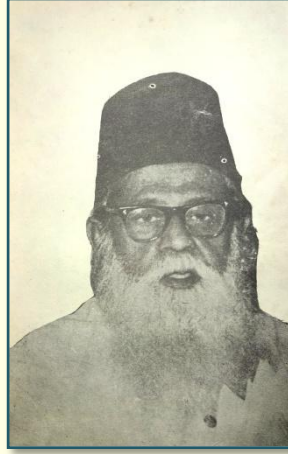
The relics can be dated from Post-Mourya to Pala periods including those of the Sunga, Kanva and Kusana and Gupta periods. "Excavation has brought to light evidence to prove that Chandraketugarh was a flourishing coastal town from about 4th Century B.C. down to the

Post-Gupta age, having trade contact with foreign countries in the early period of its history" (*Chandraketugarh and its Archaeological Importance*- K.G GOSWAMI). The objects which



have been found by incomplete but applaudable attempts of Archaeological Survey of India and private owners are gold and copper coins, ivory bangles and necklaces, bronze and terracotta female figures, various dolls, icons of gods and goddesses like Parvati, Yaksha, Yakshini and others. Various kinds of pots including Northern Black pottery, small and large plates, cups, bowls, tubs, drinking cups, etc. cups with small spout (unique in india), pitchers, jugs, basins, ware, Black Polished Pottery engraved with Brahmi letters and Red Ware have been found. Potter's wheel, drain pipes also depict antiquity roughly to the 3rd to the 4th century B.C. Portion of the port city have been discovered in a temple complex named "Khana-Mihirer Dhibi". A huge city wall has also been excavated. Recent excavations done by local people have yielded fertile alluvial soil from the bases of the sites.





DR. SAHIDULLAH : PHILOLOGIST PAR EXCELLENCE (1885-1969)

Dr. Sahidullah, the eminent philologist of Bengal was the son of this soil. He was born on 10th July, 1885 in the village Pearah near Haroa in the district of North 24 Parganas. He was the first Muslim student to pass his B.A. with Sanskrit honours from City College, Calcutta in the year 1910. He did his post graduation from the University of Calcutta as a lone candidate in Comparative Philology as recommended by Sir Asutosh Mukhopadhyay, the then vice -chancellor, in the year 1912. In the year 1914, after acquiring a law degree, he joined the Basirhat Court as a young lawyer. But he was much uncomfortable with this profession and naturally left the practice and decided to join the Calcutta University as a research fellow under the poet Dinesh Chandra Sen. He left for Dacca in the year 1924 and ultimately for Sorbonne University in Paris in the year 1926. He was awarded a Ph.D. Degree from this university for his original research on Dialects of *Charyapada* written in French. In Germany he acquired knowledge on Vedic, Tibetan and Prakrita languages through immense research. In his life style he was very simple, open hearted and of non egoistic nature and dedicated himself for the cause of communal harmony in a major way. He was a renowned personality in the field of Comparative Philology. Often a parallelism is drawn with Dr. Suniti Kumar Chattapadhyay for his contribution in the historical study of languages. Of his books, 'History of Bengali literature', 'History of Bengali Language', Bengali Grammar, 'Padmavati', 'Vidyapati Satak', 'Rubayet-e-Umar Khayam', 'Dinwan-e-Hafiz', 'Buddhist Mystic Songs', 'Pearls from the holy Prophet', etc. are worth mentioning. He left for his heavenly abode on 13th July, 1969.



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Preface

With its foundation in 25th April, 1997, the institution's journey began with only 67 students. The name 'Chandraketugarh Sahidullah Smriti Mahavidyalaya' is an embodiment of a rich historical and cultural heritage. It is a unique amalgam of the Hindu and the Islamic cultural and historical traditions. Maharaja 'Chandraketu' was a legendary Hindu king who once ruled over a large area from his 'Garh' or fort believed to be located here. This great benevolent king is known to practice secularism and was responsible for the settlement of Muslims in his kingdom in the then orthodox society. He was at once both revered and persecuted for his secular attitude towards his subjects. The other half of the Institution's name derives from Dr. Sahidullah, a great scholar, thinker and educationist. Being the first Indian Muslim to study Sanskrit in the University of Calcutta, Dr. Sahidullah is an embodiment of devotion and knowledge.

These very different histories from very different times entwine together to form a unique instance of a brotherhood over which many a wars have been fought and many lives lost. But this institution, today, represents harmony and hospitality between the apparent conflicts in religions. Today, the native people for the most part, practise Islam as their religion. The inhabitants of the surrounding areas comprise largely of financially impoverished families and in most cases, this generation of learners is the first in their families to be formally introduced to higher education. Despite these facts, Chandraketugarh Sahidullah Smriti Mahavidyalaya represents a perfect knowledge—the pursuit of which is without the fetters of religion or shackles of economy.

The College was established through the persistent efforts of local people and social workers from various sectors and with the passage of time it received grants from the Government of West Bengal and the University Grants Commission. The students of this college, regardless of their religious faiths, celebrate *Vasanta Panchami* (Saraswati Puja) in a grand manner. Students, who are followers of Islam, offer flowers and prayers to the Goddess of Knowledge with wholehearted alacrity and reverence. Id-e-Milad, popularly known as 'Nabi Divas', which marks Prophet Muhammad's birth anniversary, brings a festive feel among all students as they participate to celebrate this occasion by sharing the great Prophet's teachings and taking part in communal meals. The College caters to the needs of education of students from its feeder institutions (nearly fifteen) of the area by providing them education with minimal monetary burden.

Initially, when the college began its journey, more than 90% of the students were first generation learners. But today a survey reveals



interesting results. The survey conducted upon 1922 students for the academic year 2015-2016 revealed that 429 (22.32%) students are first generation learners, 1217 (63.32%) students come from families where the guardians are qualified up to Madhyamik (School Leaving) standard and 276 (14.36%) students come from families where the guardians are more qualified. We expect that gradually there will be more light in the overall educational scenario of the locality.

With the help of the residents of the area, the staff of the college and immense assistance of University Grants Commission and the State Government of West Bengal, the college, though very young, has been capable of overseeing the curricular and co-curricular requirements of approximately 5000 students through ten departments offering Honours courses. Eighteen years is too little a time for the development of a college.

It is only the beginning. The college fraternity has taken its first few steps only. We have many more promises to keep. It is a long way to go and we, with our collective leadership, are hopeful of reaching our goal.

With this brief introduction, we begin our Self Study Report.



Executive Summary

Chandraketugarh Sahidullah Smriti Mahavidyalaya started working since 25th April, 1997 in the district of 24 Pgs. (N) in West Bengal. Located in the outskirts of the city area the college caters to the need of the young souls mostly from the underprivileged areas of society. We have completed eighteen years of tireless pursuit for the spread of knowledge among the rural youth, most of whom are first generation learners, for their economic self-empowerment and intellectual emancipation.

I. Curricular Aspects:

- The institution has as its vision, mission and objective, the holistic development, realization of the joys of learning and helping young people towards complete fulfilment of their lives.
- The college ensures transparency in admission where only merit matters and transparency in academic and overall activities which are clearly mentioned in the prospectus.
- Curriculum is designed to assure diversity and flexibility to learners. The course curriculum is obtained from the affiliating university.
- Academic Calendar is designed at the beginning of session.
- Interactive and participatory teaching and project work attract more learners – some modern teaching aids are also used.
- Teachers participate in i) syllabus oriented seminars funded by UGC, etc., ii) Orientation programme, iii) Refresher Courses which enrich teachers' skill and proficiency. Continuous Comprehensive Evaluation (CCE) are undertaken to evaluate students' performance. Formative evaluation and summative evaluations are also used in this respect.
- Teachers as members of the Boards of Study at the University often take the suggestions obtained from students' feedback which help curriculum design.
- The college breaks up the University syllabus in smaller modules for effective teaching.
- Spoken English, Spoken Sanskrit and Spoken Arabic are taught by in-house teachers.
- It offers courses in Vocational Subjects at the +2 level.
- Various extra-curricular and co-curricular programmes are implemented.
- Seminars, workshops, group discussions are conducted by departments for students.
- Students are benefitted by the Counselling Cell. They are active in National Service Scheme, Inter College Sports and Cultural activities.
- Parent Teacher Meetings take place after every examination.
- New courses have been introduced. For example :



In 2011, Honours Course in Agricultural and Rural Development and General Course in Economics and in 2013, Honours Course in Arabic, Sanskrit and Sociology were introduced.

II. Teaching Learning and Evaluation

- Starting from on-line admission to Part III final examination, the institution maintains transparency in every aspect.
- University guidelines are followed and constant monitoring is done.
- Ten Honours subjects, many general subjects and vocational subjects at the (+2) level are taught.
- The admission process abides by the reservation policy for students belonging to SC, ST category differently abled and Minority Community as per Government norm.
- ‘Kanyashree Scholarship’ is offered by State Government.
- Assistance of Ramp, Wheelchair, etc. is available for differently able students.
- Admission criteria is often kept at minimum as majority of students are underprivileged and first generation learners, leaving little scope for revision every year.
- Student demand for Honours subject is not that high. Seats remain vacant in various subjects though the authority tries to nurture critical thinking, creativity and inquisitive temper among students of college to overcome this hurdle. Before commencement of a new course, a deliberation by the Principal along with teachers is organised for the students.
- Remedial and tutorial classes bridge the knowledge gap.
- Sensitization of staff and student are done by organising seminars, workshops and the like. Anti Ragging Cell and Sexual Harassment Cells are functioning. A UGC sponsored workshop was organised on ‘Danger of Groundwater Arsenic Contamination’.
- Academic schedule is followed by Academic Calendar, teaching plan, class tests, College Test Examination etc.
- Regarding the IQAC, all-round activity is ensured by the cell through review meetings, organising seminars, workshops etc.
- Student centric learning is dispensed through a combination of traditional and modern method.
- Critical thinking, creativity among the students is nurtured through seminars, workshops. College Annual Magazine and several Wall Magazines and student involvement in the National Service Scheme, etc.
- Students have exposure to advanced level of learning through library access with internet facility, debates on various issues, creative writing, quiz, special lectures.



- All round grooming is done by the Counselling cell which looks after academic, vocational and psycho-social development in the students.
- Modern techniques are used for innovative teaching (power point presentation, organising relevant fiction and nonfiction film show, etc.)
- Enhancement of teaching quality is done by recharging teachers through Workshops, Seminars, Refresher Courses, UGC sponsored Minor & Major Research Projects, encouraging research for Ph.D., etc.
- Formative evaluation through mid term tests and summative assessments at the end of each academic session are done. Performance in University Examination is quite good.
- At the college level, evaluation related complaints are addressed by showing the candidates their answer scripts and university examination related matters are solved through reassessment and scrutiny of answer scripts. The college also provides all necessary support to examinees desiring to see their papers through the R.T.I.

III. Research Consultancy and Extension

- The college research committee motivates the teachers to do major and minor research projects and research for Ph.D.
- A good number of teachers are engaged in research work.
- 4 faculties are engaged in MRPs funded by the UGC.
- Many seminars and workshops were held on various topics of which two were funded by UGC and rest by the college.
- Field surveys, camps and educational tours by various departments are organised for developing research skill among students.
- Various kinds of leaves are sanctioned to faculties for doing research.
- Extension activities and outreach programmes are undertaken by National Service Scheme Units. It organises cleaning drive as part of 'Swachh Bharat Abhiyan'. Blood Donation Camps are also organised.

IV. Infrastructure and Learning Resources

- In two blocks, a considerable number of classrooms are ICT enabled Audio visual classrooms. All the departments have LCD projectors.
- The college library has more than 10,000 books with 4,000 titles. Digital catalogues and internet facilities are available.
- Approximately 400 antique pieces are displayed in College Museum. The institution has one Outdoor Auditorium and one Indoor Seminar room. It also has a conference room with multimedia facilities.



- Various vocational courses (primarily at the +2 level) are being run by the college. A nursery for medicinal plants is also set up.
- The college has a football ground, volleyball court, one makeshift badminton court, a gymnasium with basic amenities for a regular workout.
- National Service Scheme organises various activities. The institution is declared a plastic free and non-smoking zone.
- Medicinal facilities are available with doctor-on-call facilities. The college is a member of Students' Health Home. The college also has a tie-up with a nearby nursing home.
- The college has its focus on the use of e-resources through its laptop and desktops. The library has its own computers. Budgetary provisions are made for procurement, upgradation, deployment and maintenance.

V. Student Support and Progression

- Students are provided with financial assistance as and when necessary. Meritorious and needy students get concession from the college tuition fees and aid from Students' Union Fund.
- SC, ST, Minority and differently abled students are getting different sorts of financial help from Government agencies.
- The college has provision of ramp and wheel chair for differently abled students.
- Medical Assistance is given to students as and when necessary.
- Remedial Coaching classes are provided to slow learners.
- The college nurtures creativity through publication of college magazine and wall magazines.
- Co-curricular and extra-curricular activities are done along with curricular activities.
- The college has fully functional Anti Ragging Cell, Counselling Cell.
- Success rate of college students in University Examination is satisfactory, keeping in mind their socio-economic station in life.

VI. Governance, Leadership and Management

- The governance and leadership ensure that the vision and mission are carried forward with participatory management reflected in the functioning of various sub-committees, IQAC, Teachers' Council, etc.
- All round development of the students is bound to percolate to the underprivileged periphery from where majority of students come.
- Feedbacks are collected from the final year students and are considered for future plan of institutional development.



- Operational autonomy is encouraged where Teachers' Council takes care of Academic matters, the Bursar and Purchase Committee on financial matters, Library Sub-committee on library related matter, etc. IQAC supervises all round activities of the institution.
- A formally stated quality policy is enshrined in the college's vision and mission.
- The yearly plan is carried forward keeping an eye on the perspective.
- Quality improvement strategies include Teaching, Learning, Research and Developmental Community Engagement and Human Resource Management.
- Information to the top management and stakeholders are available through the proceeding of the meetings of IQAC, Teachers' Council, various sub-committees etc.
- Enhancement of professional development of Teaching Staff and Non-teaching Staff is done through workshops, seminars, other trainings and retrainings Refreshers Course, Orientation Programmes and motivation.
- Arsenic Awareness programme is conducted.
- Various welfare schemes are available for the staff.
- Internal and External Audits are done regularly.
- The IQAC works by discussing and resolving major issues, staff and student related matters and also co-ordinates the activities of almost all the other organs of the college.

VII. Innovations and Best Practices

- The institution welcomes its visitors and stakeholders to a lush green rural atmosphere and a plastic free zone.
- It is increasingly shifting to solar power system of energy use.
- Rainwater Harvesting System is operative. This is very helpful for getting rid of arsenic related danger and sensitizing the student on the use of alternative natural resources.
- The National Service Scheme takes care of aforestation and Blood Donation campaigns.
- The top level management through IQAC, Teachers' Council and similar agencies are continuously trying to upgrade the academic standard.
- Best practices through i) Maintaining Class Allotment Register, ii) Setting up a Museum and iii) learning from students feedback has been successful to enhance students' overall development.

At the end we would like to say that we have travelled only a small way since 1997 and have a long way to go in our bid to bring about economic self empowerment and holistic development among students.



SWOC ANALYSIS OF THE INSTITUTION

Strengths

- Perhaps the foremost element of strength of the institution lies in its relatively immense number of students. Students of as many as fifteen feeder schools in the surrounding areas come to this institution for their higher education. Right from its inception the college has been catering to the needs of a huge number of students, particularly from the minority community, in human resource mobilization.
- The second element of strength is also related to its position as a nascent organization working among first generation students. The students of this institution come from economically and therefore educationally backward walks of life to mould their lives into something better. So, student commitment is often very high over here.
- Another aspect of strength of the college is its location, which, again, is related to both the elements above in a major way.
- There is a distinctly multicultural environment of the institution in which students belonging to all communities connect, coalesce and communicate with each other enabling a substantial scope of multi-cultural development.
- Another important element of strength of the institution is the dedicated and motivated teachers who help maintain the academic atmosphere of the institution.
- The institution-community bondage is extremely well maintained in the college through various cultural and other empowerment programmes that enrich the fabric of the community.
- The contribution of the college in the field of spreading awareness among economically and medically challenged members of the community through workshops and others interactive programmes.
- The college also endeavours to see into the idea of developing the moral sense among the student so that they do not get lost in the moral mire of modern consumerist society
- Counselling cells have been created along with particular emphasis on educational, vocational and psycho-social counselling.
- The college conducts several add-on or enrichment courses to promote the development of multifaceted skills among its students and enhance their competence in the respective fields.
- Special attention is provided for students who are “fast learners” in the form of tutorial classes and “slow learners” through remedial courses.
- The college has an effective feedback system on the different aspects of its day to day academic running and governance.



- Though there is a Students' Union of the college, the environment is distinctly apolitical which allows different students from different ideological backgrounds to be involved together in academic exercises.
- The college has a systematic governance system with an active management for its all round development and quality control.
- The administrative staff of the college is highly motivated in leading it towards the fulfilment of its purpose.
- The college building is wi-fi enabled and the ICT infrastructure is state-of-the art as far as practicable, despite its constrained resources.
- There is a sustained process of community oriented services, primarily through the National Service Scheme which aids in the holistic development in the students in particular and to the local community in general.
- The college has an inner quality control mechanism dependent on frequent evaluations of the students in different aspects of performance. The same process of quality control is maintained among the teaching and the administrative staff as well.

Weaknesses

- If the foremost strength of the college comes from its number of students, the foremost weakness lies in the paucity of accommodation for the ever increasing number of students.
- The matter of attendance of students in some departments is quite low and awareness needs to be spread regarding class attendance and making classes attractive to students.
- There is no in house hostel facility for the students or the staff.
- A lot of improvement in the areas of career guidance and placement counselling are needed for follow up service.

Opportunities

- Given the fact that the college is located in an underdeveloped area, more undergraduate, postgraduate and self financing courses can be introduced in the near future.
- An initiation of student and faculty exchange programmes with other colleges would increase the applicability and improve the mode of functioning of the college.
- Similarly collaborative enterprises in training programmes and workshops would increase the modes of dissemination of education among the rural community surrounding the college.



- Such collaborations can also be sought with relevant industries and other organizations to facilitate the process of making the institution a fully functional one in every aspect of student development.

Challenges

- The primary challenge that the institution faces is regarding the attendance of the students. The student needs to be incorporated more into the educational fabric of the College. They have to be made more aware of the necessity of attending classes in regular basis.
- The second challenge is to some extent connected to the first. Classes and class room activities are to be made more attractive so as to draw the students to the class room in this age of information overload.
- Since the area largely consists of first generation learners, perhaps the most important challenge is to enable the College to direct these learners to be useful to the social fabric they belong. It is an important challenge for both the curricular and the co-curricular activities of the College to achieve the purpose.
- Since the College is far from the metropolitan city, one important challenge for a college like this is to try and make available for students all sorts of curricular and co-curricular amenities which are provided to the students of privileged and well placed colleges.
- So far as teachers, non-teaching employees and other components of human resource are concerned, one important challenge for the College is to provide the better facilities for the fullest realization of their potential.



PROFILE OF THE INSTITUTION





1. Name and address of the college:

Name: **CHANDRAKETUGARH SAHIDULLAH SMRITI
MAHAVIDYALAYA**
Address: Vill. & P.O. – Debalaya (Berachampa), P.S. - Deganga
Dist: North 24Pgs. Pin: 743424 State: West Bengal
Website: www.cssmberachampa.org

2. For communication:

Designation : **Principal**
Name : **Dr. Saroj Kumar Chattopadhyay**
Telephone with STD Code : (03216) 242-652
Mobile Number : 0 9432860358 / 09433362091
Fax : (03216) 242-652
Email : chandraketugarh@gmail.com

Designation : **Steering Committee Co-ordinator**
Name : **Dr Saurabh Bhattacharyya**
Telephone with STD Code :
Mobile Number : 09433373371
Fax :
Email : bhattacharyya.saurabh@gmail.com

3. Status of the of Institution :

Affiliated College

Constituent College

Any other (specify)



4. Type of Institution:

a. By Gender



- i. For Men
- ii. For Women
- iii. Co-education
- b. By Shift
- i. Regular
- ii. Day
- iii. Evening
- iv. Morning

5. Is it a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Source of funding:

Government

Grant-in-aid

Self-financing

Any other

7. a. Date of establishment of the college : 25/04/1997

b. University to which the college is affiliated /or which governs the college
(If it is a constituent college): **West Bengal State University**

c. Details of UGC recognition:

<i>Under Section</i>	<i>Date, Month & Year (dd-mm-yyyy)</i>	<i>Remarks (If any)</i>
i) 2f	24/03/2006	
ii) 12 B	24/03/2006	

d. Details of recognition/approval by statutory/regulatory bodies other than



UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) — None

Under Section/ clause	Recognition/ Approval details Institution/ Department/ Programme	Day, Month and (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition S: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and date of recognition

10. Location of the campus and area in sq.mts:

<i>Location*</i>	<i>Rural</i>
Campus area in sq. mts.	6232.38 sq. Mts
Built up area in sq. mts.	2647.03 sq. Mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)



11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Auditorium/seminar complex with infrastructural facilities		Seminar Room			
Sports facilities					
play ground	✓	swimming pool		gymnasium	✓
Hostel					
		Boys' Hostel	Girls' Hostel	Working women Hostel	
i. Number of hostels		×	×	×	
ii. Number of inmates					
iii. Facilities (mention available facilities)					
Residential facilities for teaching and non-teaching staff		×			
Cafeteria/Canteen		✓			
Health centre					
Facilities like banking, post office, book shops		×			
Transport facilities to cater to the needs of students and staff		×			
Animal house		×			
Biological waste disposal		×			
Generator or other facility for management/regulation of electricity and voltage		30KV			
Solid waste management facility		×			
Waste water management		×			
Water harvesting		✓			



12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Quali- fication	Medium of Instruction	Sanctioned /approved Student Strength	No. of Students admitted
1	Under- Graduate	B.A. B.Sc. (Hons, Gen)	3 yrs	HS or equivalent	Bengali and English	2655	1 st Year – 2128 2 nd Year – 1513 3 rd Year – 1238 Total - 4879
2	Post-Graduate						
3	Integrated Programmes P G						
4	Ph.D.						
5	M.Phil.						
6	Ph. D.						
7	Certificate Courses						
8	UG Diploma						
9	PG Diploma						
10	Any Other (specify and provide details)						

* Subject-wise Break up of intake capacity : 2015-16

Name	Subject	Intake	Students Admitted in 1 st year
1.	Arabic Honours	83	68
2.	Bengali Honours	160	131
3.	Education, Hons	115	77
4.	English Honours	102	64
5.	History, Hons.	115	71



6.	Philosophy Honours	96	49
7.	Political Science Honours	96	58
8.	Sanskrit Honours	33	27
9.	Sociology Honours	33	04
10.	Agriculture & Rural Development, Hons.	22	01
11.	B.A General	1800	1578
	TOTAL		2128

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

(*The self-financing programme will commence from the academic year 2016-2017 in Bengali, Education, English, History.)

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	01
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

<i>Particulars</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Science	Agriculture & Rural Development	-	-
Arts	Bengali, English, History, Philosophy, Education, Political Science, Sociology, Arabic, Sanskrit		-
Commerce		-	-
Any Other not covered above	-	-	-

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)



a. annual system	For Under- Graduate Courses
b. semester	
c. trimester system	

17. Number of Programmes with
- a. Choice Based Credit System
 - b. Inter/Multidisciplinary Approach
 - c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

- a. Year of Introduction of the programme (s).....
(dd/mm/yyyy)
and number of batches that completed the programme
- b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
Validity:.....
- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?
Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)
and number of batches that completed the programme
- b. NCTE recognition details (if applicable)
Notification No.:
Date: (dd/mm/yyyy)
Validity:.....



c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution.

Positions	Teaching faculty						Non teaching staff		Technical staff	
	Professor/ Principal		Associate Professor		Assistant Professor					
	M	F	M	F	M	F	M	F	M	F
Sanctioned by the UGC / University / State Government <i>Recruited</i>	1	0	0	4	2	3	10	1		
<i>Yet to recruit</i>					4		4			
Contractual Govt. Aided (CWTT)	4	2								
Part Time Govt.	3	6								
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>										
<i>Yet to recruit</i>										
Part Time Management										
Guest Management Appointee	8	3								
Visiting										

* M - Male * F – Female

* Posts are sanctioned subject/ department wise, irrespective of gender



21. Qualifications of the teaching staff:

Highest Qualification	Professor/Principal		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	–	–	–	–	–	–	–
Ph.D.	1*	–	–	1	1	0	3
M.Phil.	–	–	–	1	–	2	3
PG			0	2	1	1	4
Temporary Teachers CWTT							
Ph.D.	–	–	–	–	1	0	1
M.Phil.	–	–	–	–	0	2	2
PG	–	–	–	–	1	2	3
Part-time Teachers							
Ph.D.	–	–	–	–	–	–	–
M.Phil.	–	–	–	–	–	–	–
PG	–	–	–	–	3	6	9

*Principal

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

11

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2012-13	Year 2 2013-14	Year 3 2014-15	Year 4 2015-16
SC	449	200	227	159
ST	30	40	61	41
OBC	269	179	479	388
General	1165	1778	1738	996
Minorities	2192	2532	3240	3300



24. Details on students enrollment in the college during the current academic year: 2015-16

<i>Type of students</i>	<i>UG</i>	<i>PG</i>	<i>M. Phil.</i>	<i>Ph.D.</i>	<i>Total</i>
Students from the same where the college is located	100%				
Students from other states of India	Nil				
NRI students	Nil				
Foreign students	Nil				
Total					

25. Dropout in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered

<i>Course</i>	<i>Teacher: Student</i>
B.A/B.Sc.	1:195



29. Is the college applying for

Accreditation : Cycle 1 Cycle 2
 Cycle 3 Cycle 4
 Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.
(2014-15)

213

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

152

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 27th November, 2013

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)



CRITERION I: CURRICULAR ASPECTS

“While social analysis must always be a part of curriculum development and teaching, educational policy and practice needs to be protected against the dangers of fads, obsession and moral panics.”

– **Robert Gilbert and Pam Gilbert**



1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision :

- Spread of higher learning for empowering the rural youth.
- Attainment of self sufficiency and equality through higher education.
- Holistic development, dedication, discipline and the joy of higher learning.

Mission :

- Commitment to the cause of empowerment of the socially and economically deprived through access to higher education.
- Commitment to the cause of empowerment of minority students, girls and others belonging to the fringes of the society.
- Promotion of inclusive education.
- Creation of ideal academic ambience of value education with student centric method.
- To nurture social awareness and social responsibilities among students.

The mission statements include the goals and objectives of the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve and the institution's traditions and values.

Objectives :

- To ensure holistic development of students through value education.
- To inculcate discipline, dedication and determination for an independent and meaningful future.
- Introduction of time and need based curriculum.
- Continuous development of academic and overall infrastructure.
- Ideal combination of curriculum, co-curricular and extra curricular activities.

The College communicates its vision, mission and objectives through various activities:-

- At the fresher's welcome, the principal of the college acquaints the students with the vision and mission of the college by conveying the curricular and other aspects of the college.



- During various cultural programmes some eminent personalities of the parent university and other institution of repute are invited to share their professional expertise.
- The Students' Union of the college also makes the newcomers aware of the objectives of the college during the Fresher's Welcome programme.
- The teachers play a major role in communicating the aims and objectives of the college through interactive classroom sessions.
- During the prize distribution ceremony, the students are made aware of their academic excellence as well as are informed about various field where they can materialise their potentials in future.
- The College Prospectus is another source of conveying the vision and mission of the college where details of the teaching, non teaching staff and various programmes are documented. It also acquaints the students about the *modus operandi* of the curricular and co-curricular aspect of the students.
- The college organises parent teacher meet where the parents get acquainted with the mission and vision of the college and develop a sense of belonging.
- It publishes its aim and objectives through its website for students to be aware of before they opt for studying in the college.
- The college also displays its vision and mission in an abridged form through the digital notice board for a week at the beginning of each session.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Chandraketugarh Sahidullah Smriti Mahavidyalaya is affiliated to West Bengal State University and is to abide by the curriculum prescribed by the said university. For effective implementation of the curriculum, different departments have their Academic Calendars where the details of the proposed curricular aspects of the teachers of the respective departments are documented.

The college prospectus documents the transaction of the curriculum from where a clear idea of the execution of the curriculum is obtained. Different departments plan for a well designed time table where the details of the classes to be held are given. The college has an integrated time table combining the different classes of all the departments which is located centrally and is well distributed among all students both individually and by being posted in the college notice board.

All those plans and designs of the implementation of the curriculum are transacted by the teachers through interactive classroom teaching where the teachers adopt different modes of instructions to convey the necessary information of the curriculum. After each day's lesson, the teacher notes it down in the Class Allotment Register which approximately follows the Academic Calendar prepared earlier for planning the teaching process.



1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The teachers of respective affiliating departments undergo syllabus oriented seminars and workshops organised either in the University or in different colleges by different funding agencies like the UGC. In those seminars, eminent personalities from the affiliating University and the members of the Board of Studies attend as resource persons and acquaint the teachers regarding the objective of syllabus modification and also regarding its practical execution. Such seminars/ workshops are beneficial for enriching teachers' skill and proficiency. Moreover the teachers attend 'Refresher Courses', 'Orientation Programmes' and short term courses conducted by different universities for updating and upgrading their teaching skill. Career Oriented Courses also help the teachers to provide additional input to the existing curriculum.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

For effective delivery and transaction of the curriculum by the University, the college takes the following initiatives:-

- The teachers of the college are always encouraged by the institution to present the curriculum to the students in an interesting manner. Various modes of teaching like lecture method, question answer method, discussion and project works are used by the teachers to make the lessons more interactive and attractive.
- To enhance the retention capacities of the students, the teachers resort to audio-visual presentation on different topics of the curriculum through the ICT enabled classrooms.
- Without evaluation, teaching remains incomplete. So, after teaching, the teacher carries out systematic evaluation procedures to assess the level of understanding of the students. The evaluation takes place through informal classroom interactions, oral questions, and discussion.
- Class tests are conducted by the teachers to check the level of progress of the students. The teachers mainly emphasise on 'Continuous Comprehensive Evaluation' (CCE) to get a complete picture of the students' level of achievement.
- Besides formative evaluation, University examination at the end of the session, as a tool of summative evaluation, is the final proof of the extent to which the existing curriculum has been disseminated among the students.



1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Different departments of the college attend seminars and workshop held by the West Bengal State University for implementing and substantiating the syllabus. Teachers of different departments participate in UGC sponsored career oriented counselling courses. Such courses are affiliated to the university and professional bodies and by attending such courses, teachers can provide additional inputs to the existing curriculum. Different funding agencies like UGC allocate funds for organising syllabus oriented workshops in different colleges where the teachers of this institution participate for effective working and upgradation of the theoretical and practical aspects of the curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

Students' feedback is taken formally through questionnaires to address their opinions, suggestions and views regarding the effective dissemination of the curriculum throughout the year. Through these feedbacks, the teachers come to know of the strengths and weaknesses of their mode of instructions and can plan for better and effective results. Teachers in English and Sociology are the members of the Undergraduate Board of Studies of the University who can render their valuable opinions regarding Curriculum Design, evaluation procedure and the like. The teacher members of the Board of Studies can also give their expert opinions in the decision making process so that the needs and demands of the students are successfully met. They get to know about those needs and demands through the systematic feedback system.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

At the formal level, the college does not provide any course for students which are outside the purview of the affiliating university. However, as enrichment courses, Spoken English, Spoken Arabic and Spoken Sanskrit are taught on a regular basis outside the curriculum of the affiliating university. In these cases, the college develops its own curriculum details of which are given below:

Needs Assessment: The necessity of spoken courses in language has been over the years, particularly in English. In response to the exigency voiced by the students in their feedbacks and other stakeholders, these subjects were introduced to be taught at the spoken level to develop the communicative potential of the students. In case of Arabic, the bulk of the students of the college belonging to



the minority community was an important consideration. Demand for classical learning was the reason behind the introduction of both the Arabic and Sanskrit courses. In the case of these courses in particular, the inability of the students, even of those taking up these subject at the Honours level, regarding communication in these languages was also a matter of consideration behind the introduction of these courses.

Design Development and Planning: The courses have been designed, developed and planned keeping in mind the necessity of the takers and the ways such courses are framed and disseminated in the institutions which teach these subjects.

1.1.8 How does institution analyse / ensure that the stated objectives of curriculum are achieved in the course of implementation?

The realisation of the objectives of curriculum is ensured by the institution through the evaluation or assessment procedures.

The performances of the students are assessed through class tests carried out by the teachers of the respective departments and the results are discussed among the members of the respective departments to spot the strength and weaknesses of the students for further measures. Departmental meetings are held to decide about any particular course of action for any particular student manifesting serious problems, academic or otherwise. Decision for remedial teaching, tutorial classes and spending extra time in teaching-learning interaction with the students are also taken through the meeting.

The results of the college tests are discussed in the Teachers' Council meetings to analyse whether the curriculum has been implemented successfully, whether the teaching strategies were proper and whether the mode of instruction were adequate to cater to the diverse needs of the individuals.

The college also ensures effective realisation of the objective of curriculum so as to enable the majority of the students to pursue higher level of education in future and to realize their dream for attaining worthy placements in the job markets.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

Being a Govt. aided college affiliated to the West Bengal State University, there is not much scope for academic flexibility in the strict sense of the term. However, enrichment courses like Vocational Courses taught at the +2 level, (Vocational Subjects like Agriculture, Horticulture, Processing and Preservation of Fruits and Vegetables, Cultivation of Fruits and Vegetables), Home Science, (Health Care, Diet) Spoken English, Spoken Sanskrit, Spoken Arabic have been introduced in the college with the mission of empowering the students alongside their curricular achievement.



1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

There is no provision for twinning/ dual degree under the regulations of West Bengal State University.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

a) Range of Core /Elective options offered by the University and those opted by the college :

The college has Core options at the UG level in Bengali, English, Sanskrit, Arabic, History, Philosophy, Education, Political Science, Sociology in Arts Stream. It has also Core options in Agriculture and Rural Development and Economics as the elective subject in Science Stream. All of these subjects are also studied in Elective mode except Agriculture and Rural Development. This is the only college under the affiliating university where this course is taught.

b) Choice Based Credit System and range of subject options :

There is no scope of choice based credit system under the provisions of West Bengal State University. At the entry level, students choose their Honours and General subjects. The College offers options for maximum number of general subjects combinations as extended by the University for the benefit of the students. However, they may change their subject combination according to their preference, if desired, within one month from the date of their admission to First Year classes. Counselling is done as a part of the admission phase to enable the students to choose subjects which seem congenial to their temperament and inclinations.

c) Courses offered in modular form:

At the UG level the University has introduced annual evaluation and has restructured syllabi in subjects offered. The college has broken down the entire course content in smaller modules for the effective dissemination of education among the students.

d) Credit transfer and accumulation facility:

The affiliating university does not allow transfer of credit and accumulation between institutions or courses between Institutions. It may be stated, though, that all the PG marksheets are framed according to international comprehensibility. So students have no difficulty in enrolling at international institutions with the said marksheets.



e) Lateral and vertical mobility within and across programmes and courses:

Lateral and vertical mobility are not permissible at the formal level under the existing norms for affiliated colleges in West Bengal State University. The college takes initiative to have open ended seminars encouraging students of their disciplines to attend and take part in interactive sessions. So at an informal level there is scope of both lateral and vertical mobility among the students of the college. Interdisciplinary lectures are also held under the auspices of the different departments of the college with the vision of developing the skill and efficiency of the students beyond the curriculum.

f) Enrichment courses:

The college offers various enrichment course in different areas of knowledge. Spoken English, Spoken Sanskrit and Spoken Arabic are taught by the college regularly with a focus on student centred developments. These are taught by in-house members of the faculty to develop the interest of the students in classical and modern languages alike.

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No self finance programme has yet been introduced by the college. But the college has resolved to introduce Post Graduate Distance Learning courses in Bengali, English, History and Education which will commence from the 2016-17 academic session and will be self financed. The sanction of setting up the Distance Study Centre has already been given to the college by the affiliating university.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

The college offers (+2 level) courses in various Vocational Subjects like Agriculture (Horticulture, Processing and Preservation of Fruits and Vegetables, Cultivation of Fruits and Vegetables), Home Science (Health Care, Diet) and Spoken English. Spoken English enriches the vocabulary skill of the students.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

No such provision has yet been sanctioned for such flexibility under the regulations of West Bengal State University.



1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college organizes various co-curricular programmes. For example the participation of the students in Spoken English, Spoken Sanskrit, Spoken Arabic, Remedial Teaching, State and National level seminars, Workshop, Field Work, Social Work through National Service Scheme Unit, Inter college Debate, Quiz, Recitation and others competition, Annual Social Function and Educational Excursion etc. The programme offered by the college on Ethics and Value Education also warrants a holistics, expansion of the students.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

In order to enrich and organize the pre-structured curriculum, the college takes certain steps: –

- a) Departments conduct seminars, workshops, group discussion etc. to enrich the curriculum. Skill oriented courses like Spoken English etc. are made available to the students;
- b) Students are supported by an active Counselling Cell which aims to activate the placement drive of the college and act as a liaison between the college and the Government or Non-Government Institutions.
- c) The college inspires the students to actively involve themselves in the N.S.S. programme, Seminars, Workshops, Field Works, Inter College Competitions, Annual Functions and Academic Excursions which helps them in developing leadership qualities, skills related to communication and networking with different academic institutions and corporate agencies. These experiences help them in the long run to face the requirements of the job market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

A course on Environmental Education, specified by the affiliating University, is mandatory for all the Undergraduate First year students.

The Political Science, Sociology and English syllabi includes wide exposure to the study of the Human Rights and Gender Studies. Our teachers who are the members of the Undergraduate Board of Studies provide important suggestions to the Universities in developing these curriculums.

ICT based teaching is the norm for all Departments. For this the college has dedicated classrooms in which classes are taken through different electronic and



information technology media like overhead projectors, power point presentations and the like.

To make the students aware of the alternative sources of energy, a solar-power unit has been developed in the college which powers up part of the ICT facilities.

Conventional power bulbs are replaced in the campus by CFL bulbs which consume less power both for reducing power consumption and ensuring the awareness among the students regarding this. The same awareness also comes through the Rainwater Harvesting Unit of the college.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

In order to make the students more aware of the necessity of community service and to encourage them to be active participants in it, the college is involved in an active scheme in the form of National Service Scheme.

Units and Cells operating within the college like Counselling Cell and Anti Harassment Cell supports students with advice and also underlines the significance of values of life.

Social Work for extending help to the Arsenic affected people of this locality are held. Other medical camps and blood donation programmes are also regularly organized by the college.

Spoken English, Spoken Sanskrit and Spoken Arabic are taught by in-house members of the respective departments.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- Feedbacks are formally taken on a regular basis from the students of the Final Year.
- The college holds regular interactive Guardian/Parent-Teacher meets after every Test and Final Examination to discuss areas of concern and eventually resolve the arising problems.
- The Disciplinary Committee of the college responds to any report on the students' conduct and performance by addressing the problem as early as possible.
- The students are encouraged by the college to come out with any personal problems standing in the way of their development. It encourages them to avail Free Psychological Counselling and parents are kept notified in discrete fashion to minimize stress upon the ward.

All the above steps are taken to maintain a stress free learning system where the students are never allowed to feel isolated, nor posed with any threat that he/she cannot cope with the university determined syllabus.



1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The T.C. (Teachers' Council), The IQAC (Internal Quality Assurance Cell), The G.B. (Governing Body) are always sensitive to the various enrichment programmes running in the college and are always watchful of the limitations in executing them. They are also always ready with suggestions for improvement.

The Departments are personally acquainted with most of the students of the Honours programmes and is particularly watchful when the student is challenged in any way.

National Service Scheme and other outreach programmes and community activities like 'Saraswati Puja', 'Nabi Divas', International Language Day, 'World Environment Day', Students' Annual Publication (*Chetana*), Wall Magazine etc are also organized. These programmes provide opportunity to monitor the quality of student enrichment.

1.4 FEEDBACK SYSTEM

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The curriculum prescribed by the University Board of Under Graduate Studies is mandatory for all its affiliated colleges to be followed. In spite of these limitations, our teachers, being members of the Under Graduate Board of Studies in different subjects of the university, have given concrete and valuable suggestions on designing and development of the curriculum. Participation of teachers in different syllabus and curriculum related seminars, workshops, field works, educational excursions, remedial coaching programmes, project method of teaching and all such related activities have been restructured suitably for under graduate study courses in this college. Our teachers prepare model questions for the students from their expertise in the area and experience as university paper setters, moderators, head examiner, examiner, scrutineers and the like.

1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The college has a regular well structured mechanism to obtain feedback from students and other stakeholders on different issues including the curriculum. Various subjects both on the Honours and General courses level have been critically analysed and assessed through discussion with the expert guests and participation of the learners along with the subject teachers of the college. Questionnaires and responses by the students have been evaluated and analysed for curricular addition, alterations and such others. All these rectifications have been mediated through members of Under Graduate Board of Studies to the university. Often suggestions based on the feedback of the stakeholders are sent to the appropriate bodies of the university for their consideration.



1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Honours in Sanskrit : 2013

Swami Vivekananda had once commented that Sanskrit is our national pride. It is the mother of most modern Indian languages and it connects the different languages of India with its common parentage in the Indo-European Group of Languages. Besides, it is a Veritable storehouse of the ancient Indian Wisdom in science, technology, medical science. This is the basic rationale behind the choice of the subject to be taught at the Honours level. Further student interest and job opportunities of the language were also kept in minds in choosing the subject.

Sanskrit is the mother of modern Indian as well as so many international languages, and the repository to the cultural heritage of India. Again, at the school level in West Bengal, many posts of Sanskrit teachers are regularly recruited by the West Bengal School Service Commission.

Honours in Arabic: 2013

Arabic was introduced in college courses owing to the fact that vast majority of the inhabitants and learners of this college belong to the minority Muslim community. Sentiment of the local people and students was duly honoured through that introduction. The study of the language and literature of this subject would thus foster in students the spirit of national integration and make them aware about the cultural heritage of the nation they belong to. Besides, the West Bengal Madrasah Service Commission annually recruits a large pool of teachers for the Madrasahs in this subject.

Arabic has been enjoying a special place in the everyday life of the communities surrounding the college. Most of the students in the department belong to the minority community for whom Arabic is a language of religion. It was hoped at the time of the introduction of the course that, a good knowledge in Arabic language and literature would foster in them a spirit of religiosity and a profound, moral and ethical sense as well as a taste in Arabic Literature. It was also expected that, through their empowerment of knowledge in the language, the students opting for honours degree in this subject would also be able to pursue further studies in the countries of middle-east and thus such a discipline can lead to exchange of scholarship. Study in Arabic also has the potential for pursuing historical researches on some ancient cultures

Honours in Agriculture & Rural Development: 2011

Our college is situated in rural, backward and minority dominated area and most of the students come from farmers' family. In this context it is highly relevant to introduce a new unique course titled "Agriculture and Rural Development" for the first time in West Bengal as a part of our institutional social responsibility. Under Graduate students are benefited from this course basically in two major sectors: One is Agriculture and other one is Rural Development. As our country has basically agriculture oriented rural economy, knowledge of agriculture is binding



for them. Knowledge of new modes and techniques is necessary for the people related with these areas of production. Modern agriculture should be one of the pillars for development of our economy; hence such a course has been introduced here to fulfill our goal.

Rural development means overall development of rural areas with a view to maintain sustainable improvement in the quality of life of the rural poor. Majority of small and marginal farmers, tenants, landless agriculture labourers, rural artisans, schedule caste/tribe and socially disadvantaged sections of the society constitute such specific group of rural poor. In the context of developing economy rural development means sustained growth of income of the rural people along with the distribution of income and economic assets in favor of the society in such way as to remove poverty and unemployment in rural areas. It also brings about an improvement in social, educational, health attitude, cultural, and other aspect of rural life. Rural development gives importance not only to agriculture but also to other sectors of rural economy such as rural industries. Rural industrialization is the key to rural development in respect of generation of employment and income of rapidly growing labour force. Rural industries include khadi and village industries, handloom, sericulture etc. These are the aspects that have made the course interdisciplinary in nature. Hence the course has been introduced here to satisfy our goal.

General in Economics: 2011

A general course in Economics was introduced in 2011 to be exclusively studied with Agriculture and Rural Development. It is basically introduced to open up suitable option for Honours students of Agriculture and Rural Development and to enrich their knowledge in Agriculture and Rural Development with their awareness of the conditions of Indian economy.

Honours in Sociology: 2013

Undergraduate students preparing for careers in civil society, law, social work, health, public administration, research & planning etc. will benefit from the course of Sociology as sociological ideas and methods are used by policy makers, political analysts and social critics. By offering the tools and knowledge to help students make sense of the world around them, the goal of Sociology is to make informed citizens with expertise in the social sciences and empowered with an outlook of a socially pro-active leader.

Moreover students will find a wide range of useful and interesting areas of study in this course. Many of sociological concepts have become a part of everyday language. The most distinguishing feature of Sociology is the diverse methods, employed for research. Many popular research techniques like polling and survey design were pioneered by sociologists.

In a rural college like ours, located in a dominantly agrarian community, the department of Sociology may take up transdisciplinary studies including rural and agricultural extension studies, land use and land reform studies, fringe area studies, minority studies and the like.



CRITERION II:

TEACHING-LEARNING AND EVALUATION

"In learning you will teach, and in teaching you will learn."

- Phil Collins



2.1 STUDENT ENROLMENT AND PROFILE

2.1.1 How does the college ensure publicity and transparency in the admission process?

After the declaration of 10+2 results, information regarding the details of admission procedure is notified on the college website as well as on the college notice boards and digitally displayed in the college electronic notice board. The application forms, number of seats in each subjects, the eligibility criteria and reservation policies are made available online.

Application forms are available online and can be submitted online only. After the closure of form submission process, a merit list is generated and posted on the college website.

The dates for counselling are finalized by the members of admission-committee and announced through the website. After the process of e-counselling which takes place entirely and exclusively in the admission portal of the college, the candidates are required to come to the college on the stipulated dates along with their testimonials only for verification. Admission is made strictly on the basis of merit. There is no scope of any manipulation in this 100% open to all transparent online admission process.

The provision to change the major subject on the pass combination is kept open provided it agrees with the intake capacity in the respective subject.

The college ensures publicity of the admission process through publication in:

- a) Institutional website and
- b) The college Notice Boards (both conventional and digital)

Transparency in admission process is ensured through :

- a) Online admission based on fulfillment of the notified eligibility criteria.
- b) Computer generated index marks based on subject weightage.
- c) Publication of merit list in order of index marks in college website.
- d) Constant monitoring of the admission procedure by the Principal, the faculty members of the Admission Committee and the non-teaching staff.
- e) Admission fee payment either directly at the bank or through the online payment gateway.

2.1.2. How are the students selected for admission to the following courses? Give the cut off percentage for admission at the entry level

- a) **General** : Admission is done strictly on the basis of merit. The student becomes eligible for admission if he/she has
 - i) 45% in subject and 50% in aggregate for Honours Subjects



Or

ii) 55% in subject

The relaxation for S.C., S.T., OBC and candidates belonging to other reserved categories are decided as per the stipulation of the affiliating University.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- i) Merit: Admission is done strictly on the basis of merit.
- ii) Not applicable
- iii) Not applicable
- iv) Not applicable

Eligibility criteria to apply for admission to various programmes for 2015-16 session

<i>Subject</i>	<i>Merit List Criteria</i>
Arabic Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference.
Bengali Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference.
English Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference.
Education Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent



	examination in the subject opted for honours study or related subject gets preference.
History Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference.
Philosophy Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference.
Political Science Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference.
Sanskrit Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference.
Sociology Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference.
Agriculture and Rural Development Honours	The total of marks obtained in the best four subjects are added with the marks obtained in the individual subject or related subjects (whenever permitted). In case of a tie, the student getting higher marks at the H.S./equivalent examination in the subject opted for honours study or related subject gets preference. Only students from the Science Stream are eligible.



B.A. General	Merit list is prepared by adding best five marks in subject or related subjects (whenever permitted), the candidate had at the higher secondary / equivalent level.
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2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Min/Max percentage of marks for admission at entry level

Admission Year- 2015

Sl. No.	Subject in	General Category		SC/ST Category	
	B.A./B.Sc./B.Com.	Max (%)	Min (%)	Max (%)	Min (%)
1.	Arabic Honours	79.5	46.25	NA	NA
2.	Bengali Honours	91.25	45.5	73/66.5	50.25
3.	Education Honours	85.75	50.75	67.25/57.5	63/50.25
4.	English Honours	97.75	50.25	69.5	64.75
5.	History Honours	86	40.25	58.75/59	51/55.5
6.	Philosophy Honours	79.75	48.25	53.5/50	43.25/44.25
7.	Political Sc. Honours	78.75	46.5	50.5	NA
8.	Sanskrit Honours	81.0	55.0	67/62.75	48.5
9.	Sociology Honours	73.75	53.75	NA	NA
10.	Agriculture & Rural Development Honours	74.5	56.75	NA	NA
11.	B.A. General	88.25	30.0	49.5/50	30/36.5

Comparison of minimum percentage of marks for admission at entry level for the year 2014-15 (Best of 4%) (Honours)

Sl. No.	UG Programme	College	Marks of admission at entry level	
			Max (%)	Min (%)
1.	Arabic	CSSM*	79.5	46.25
		APC*	NA	NA



		BGC*	NA	NA
		VC*	NA	NA
2.	Bengali	CSSM	91.25	45.5
		APC	83	62
		BGC	91.25	83.5
		VC	84	47
3.	Education	CSSM	85.75	50.75
		APC	74	53
		BGC	NA	NA
		VC	87	49
4.	English	CSSM	97.75	50.25
		APC	92	60
		BGC	93	86.75
		MDM	93	86.75
		VC	86	57
5.	History	CSSM	86	40.25
		APC	84	58
		BGC	85	77.75
		VC	76	51
6.	Philosophy	CSSM	79.75	48.25
		APC	88	54
		BGC	83.25	76.25
		VC	NA	NA
7.	Political Science	CSSM	78.75	46.5
		APC	86	61
		BGC	77.5	72
		VC	NA	NA
8.	Sanskrit	CSSM	NA	NA
		APC	92	45



		BGC	NA	NA
		VC	NA	NA
9.	Sociology	CSSM	NA	NA
		APC	NA	NA
		BGC	NA	NA
		VC	NA	NA
10.	Agriculture & Rural Development	CSSM	74.5	56.75
		APC	NA	NA
		BGC	NA	NA
		VC	NA	NA
11.	B.A. General	CSSM	88.25	30.0
		APC	62	44
		BGC	69	48
		VC	NA	NA

*CSSM – Chandraketugarh Sahidullah Smriti Mahavidyalaya

* APC – Acharya Prafulla Chandra College

* BGC – Barasat Government College

*VC – Vivekananda College

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

The extended admission committee of the college chaired by the Principal and comprising of the Convener, Secretary of the Teachers’ Council, teacher members and non-teaching members play an important role in framing the admission criteria based on the guidelines of the West Bengal State University. The recommendations made by the different departments based on the admission process of the previous years are taken into consideration. The departments review the student profile of the previous year and change the criteria, if necessary with a view to improve the process, obviously without violating the guidelines of West Bengal State University.

However, given the background of the college mainly consisting of the first generation students, the admission criterion is often kept at the minimum level, leaving little scope of revision of such criterion every year.



2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- **SC/ST** : The college strictly follows the reservation policy of the Government of West Bengal & Government of India to ensure the access for the students of the SC and ST Community. 22% & 6% seats are reserved for candidates of SC & ST community, respectively in each Honours subject. After admission, scholarships are provided to SC/ST students by the State Government to encourage the spread of education among them.
- **OBC** : Reservation policy for the candidate of OBC Category for admission to Higher Education Institution has been introduced by the Government of West Bengal from the academic session 2014-15. As per Government policy, 10% and 7% seats have to be kept reserved for OBC–A and OBC–B Category, respectively without reducing the seats of General Category. The OBC-A Category consists dominantly of religious minority students. Since the college is situated in an area where there is a multicultural environment both demographically and culturally such a policy of reservation ensures that the college is diversifying its range and including students belonging to the fringes of society.
- **Women** : There is no provision for reservation of seats for women in any college, including this under the affiliating university. Still, the college encourages the intake of the women students at all levels.
- **Differently abled** : For differently abled students 3% seats are kept reserved in each category in each Honours subject following the reservation policy of Government of West Bengal.
- **Economically weaker sections** : There is no provision for reservation of seats for students only on economic grounds. However, once a student from this section got admitted, the college authority extends every kind of support to such students to encourage them to complete the course. Certain concession in tuition fees are awarded to the students of this section according to the recommendation of fee concession Sub-committee. Certain considerations in tuition and examination fees are also awarded to needy and deserving candidates on the recommendation of the Principal of the College.
- **Minority community** : The reservation offered to the students under category OBC-A is mainly for students belonging to the minority communities like Muslim–Mondal. Besides, there are Government Scholarships for students belonging for Minority Communities once they get admission to this college.
- **Remedial** : Remedial teaching is offered to the students belonging to these categories for addressing their academic necessities and solving the problems they face in the daily teaching-learning scenario.



- **Any other** : ‘Kanyashree Scholarship’ offered by the State Government for the deserving candidates have been introduced from 2014. Out of applicants students received the scholarship. *Please refer to 5.1.2.*

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Following is the record for various programmes offered by the college where the demand ratio shown is the ratio of the number of the students admitted to the number of applicants.

Demand ratio for the various programmes offered by the college during the last four years:

Courses	Year	Number of Students		Demand Ratio*	
		Applicant	Admitted as registered students		
B.A. Honours in	Arabic**	2012	NA	NA	NA
		2013	64	58	1:1
		2014	249	59	1:4
		2015	132	68	1:2
	Bengali	2012	135	93	1:1
		2013	308	109	1:3
		2014	246	120	1:2
		2015	433	131	1:3
	Education	2012	115	78	1:1
		2013	202	93	1:2
		2014	181	81	1:2
		2015	167	77	1:2
	English	2012	101	60	1:2
		2013	161	61	1:3
		2014	95	36	1:3
		2015	150	64	1:2
	History	2012	121	85	1:1
		2013	112	49	1:2
		2014	88	60	1:1
		2015	102	71	1:1
Philosophy	2012	64	48	1:1	
	2013	43	13	1:3	
	2014	49	33	1:1	



	Pol. Science	2015	87	49	1:2
		2012	48	34	1:1
		2013	21	10	1:2
		2014	09	08	1:1
		2015	83	58	1:1
	Sanskrit**	2012	NA	NA	NA
		2013	12	08	1:2
		2014	21	09	1:2
		2015	47	27	1:2
	Sociology**	2012	NA	NA	NA
		2013	04	02	1:2
		2014	01	01	1:1
		2015	05	04	1:1
B.Sc. Honours in	Agriculture & Rural Development	2012	20	12	1:2
		2013	29	20	1:1
		2014	02	01	1:2
		2015	06	01	1:6

*Approximated to the nearest whole number.

** These subjects were not introduced before 2013.

A rapid decrease in student admission in Agricultural and Rural Development has been noted. This is basically because of strictures in the eligibility criterion stipulated by the affiliating university. In other subjects, the decline is not that conspicuous. For Agriculture and Rural Development the university authorities have been approached for relaxation of the admission eligibility criterion; for other subjects where this decline is noted, efforts are taken to orient the incoming students about the relevance of these subjects in higher education.

2.2 CATERING TO DIVERSE NEEDS OF STUDENTS

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The college has always shown a welcoming attitude to differently abled students. The institution strictly follows all Government rules and regulations regarding admission of the differently abled students. They are given special academic and vocational guidance by the teachers of the respective departments and all staff (including non-teaching also) extend their support to them as and when needed. The college has a ramp, and a wheelchair for physically challenged students. Since the college building does not have any elevator, it is assured that the lectures are held for them specially on the ground floor. During examinations, extra time is permitted for these differently abled students.



2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, before the commencement of a new programme, a deliberation by the Principal/Teacher-in-charge followed by the teachers of the departments is organized for the students. The teachers usually spend a few classes for recapitulation of the previous subject matters to bridge the gap, if any. Orientation programme is also arranged where some eminent personalities interact with the students. Thus, an informal assessment is done.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice, special classes and tutorials are taken by the teachers. Students who are weak are offered special attention. Weaker students are suggested to opt for Remedial classes. Class tests are held to evaluate the progress of the students.

Spoken English, Spoken Arabic and Spoken Sanskrit classes are held for students from vernacular background to help them cope with the subjects of their choice.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The College organizes seminars & workshops several times to sensitize its staff and students on gender related issues.

The College also has an Anti-Ragging and Prevention of Sexual Harassment Cell.

The International Women's Day (8th March) is celebrated in the College through invited lectures of different eminent personalities to spread awareness amongst staff, students & teachers of the College from today's perspective. A book was also published (*Damini*) by the Teachers' Council of the College in 2013-14 in which eminent writers contributed. In 2014-15, an anthology of essays, articles and scholarly papers were published in book form in a collection called *Bibarna Saishab* (Endangered Childhood) dealing with the issues of child exploitation from various discipline of study.



Book publication in International Women's Day Celebration

Awareness programme on Women Empowerment was also organized by the College a lot of times and students and the staff also watched a Government sponsored film on Legal Awareness on one such occasion.

Environmental Science is a compulsory subject in all programmes in accordance with the guidelines of the affiliating university.

Various activities are organized by the National Service Scheme unit of the College throughout the year like cleaning of the College campus, plantation of trees etc. in which students and teachers actively participate. The National Service Scheme unit has also participated in a Sample Survey regarding literacy in three local villages. College campus has been declared as a no polythene zone.

A UGC sponsored state level workshop titled 'Danger of Groundwater Arsenic Contamination' was organized by the College in collaboration with 'School of Environmental Studies', Jadavpur University in 2015 to make our students and staff aware about the magnitude of the problem. The institution ensures conservation of energy through installation of LED lights. A solar panel has been installed in the College premises. Further, a system, for rain water harvesting has been installed in the premises.



Workshop on 'Dangers of Groundwater Arsenic Contamination'



2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The teachers of the departments always identify and respond to special learning needs of advanced learners. They are motivated to refer to and supply advanced texts and journals. Students are also motivated to participate in inter-college and intra-college competitions, debates etc. where they can excel themselves in the fields of their interest. They are also encouraged with different awards and prizes.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

All relevant information of admitted students are preserved in the College office. Information on the academic performance of students at risk of drop out are collected, analysed and used in the following manner throughout the duration of the programme :

1. Identification of weaker students made on the basis of class tests.
2. Departmental meeting for analysis of work done and the reasons for the dropout.
3. Parent-teacher meeting.

Special care is taken for slow learners and students from economically weaker sections so that they can gradually cope with the university examination. Slow learners are identified and given remedial classes under UGC scheme. Teachers are available beyond class hours to counsel the weaker students. Evaluated answer scripts of college examinations are discussed with students to identify and address their short comings. Concession to students of economically weaker sections and infrastructural support for differently abled students like wheel chairs and ramps are also available. Remedial and tutorial classes are also held for such students.

2.3 TEACHING-LEARNING PROCESS

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The College follows a well planned academic schedule. Academic Calendar of the College that depicts the schedules of classes and examinations is prepared through the meeting of the Heads of the Departments and the Principal of the College.



With regard to Teaching Plans, every teachers of each department makes their own teaching plans. The teachers also maintain records of the syllabus completed during the scheduled period.

In addition to the university examinations the College maintains an internal evaluation scheme as noted below:

- i) Class tests
- ii) College Test Examinations

The evaluation blue print structured by the University and containing detailed break-up of marks, probable date of examinations etc. are notified to the students. The College communicates the evaluation procedure to the freshers on the day of orientation and later to the guardians at the parent-teacher meeting.

Student-centric programmes such as seminars, paper presentations are organized regularly.

Talks, wall magazines, quiz, film shows and invited lectures are held throughout the year in all departments.

Remedial classes are held for the weaker students.

2.3.2 How does IQAC contribute to improve the teaching –learning process? Functions carried out by the IQAC to improve the teaching-learning process with administrative, academic extension activities, research and Knowledge resource extension?

The IQAC takes the following steps in ensuring the quality excellence of the College by

- i) Inviting suggestions regarding the development in Teaching-learning from staff faculty and all other stakeholders.
- ii) Ensuring checks and balances on different aspects of the functioning of the College.
- iii) Holding review meeting on the suggestions implemented regarding infrastructural and other development.
- iv) Organizing regular workshops to enlighten and enthuse the faculty and non teaching staff regarding the developments necessary to be brought in.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made more student-centric through a combination of old and new methods of teaching. In order to motivate the students beyond the scope of theoretical knowledge, various student-centric learning methods like workshops,



seminars, film shows, group discussions, institutional visit etc. have been adopted.

Student-centric methods are an integral part of the pedagogy adopted by the faculty for which the College provides all possible supports such as :

1. ICT enabled classroom, projectors & other amenities for ICT classes.
2. Personal laptops for faculty for teaching & evaluation.
3. Fully wi-fi building.
4. Internet access for all students in the library.
5. Partly open access library.
6. Fund allocation for institutional visits & excursions.
7. Institutional book grant in addition to UGC grant.
8. Fund for publication of Books and journals through the Teachers' Council.
9. Fund for organizing workshops, seminars and conferences.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The institution takes several steps to nurture critical thoughts, creativity and scientific approach among the students.

The College organizes seminars and holds lectures and workshops in various disciplines. The students and teachers of all departments are encouraged to participate in these deliberations to promote inter-disciplinary academic spirit within them. Different awareness programme and seminars, workshops on health, environmental awareness, community orientation, value education and gender sensitization are held in the college for this purpose.

Similarly, Wall Magazines and Students' Seminars are regularly conducted to inculcate independent critical thinking as well as collaborative activities among students. Students participation in seminars, debates, essay competitions, quiz competition and other events both inside and outside the college nurture critical thinking and innovative skills of the students.

Different types of National Service Scheme programmes develop empathy, teamwork, listening skill, inculcation of value system and community orientation within the students.

Various cultural programmes foster individual skills and talents and nurture leadership qualities as well as team work among students.

Class tests and other internal exams foster knowledge, critical thinking and time management skills among the students.



Creative activities organized by the College

July 2011- June 2012

<i>Sl. No.</i>	<i>Co-curricular Activities</i>	<i>Date</i>	<i>No. of Participants</i>
1.	Rabindranath Prayan Dibas	08.08.11	89
2.	Independence Day Celebration	15.08.11	124
3.	Netaji's Birthday Celebration	23.01.12	143
4.	Republic Day Celebration	26.01.12	75
5.	Annual Sports and Athletic Meet	01.02.12 and 02.02.12	1024
6.	Nabi Dibas (Academic Seminar)*	13.02.12	463

July 2012- June 2013

<i>Sl. No.</i>	<i>Co-curricular Activities</i>	<i>Date</i>	<i>No. of Participants</i>
1.	Independence Day Celebration	15.08.12	119
2.	Freshers' Welcome	10.09.12	2000
3.	Cultural Competition	14.09.12	150
4.	Rabindra Nazrul Parikrama	21.09.12	298
5.	Health Camp	27.09.12	120
6.	Sports Annual Sports and Athletic Meet	18.12.12, 19.12.12 and 20.12.12	922
7.	Netaji's Birthday Celebration	23.01.13	105
8.	Republic Day Celebration	26.01.13	67
9.	Health Camp	29.01.13	80
10.	Cultural Competition	30.01.13	475
11.	Saraswati Puja	15.02.13	789
12.	Nabi Dibas (Academic Seminar)	18.02.13	1500
13.	Swami Vivekananda's 150 th Birth Celebration	19.02.13	605
14.	Bhasa Dibas Celebration	21.02.13	158
15.	Rabindra Nazrul Parikrama	27.05.13	1200

*An annual academic seminar is held every year to celebrate the birth anniversary of Prophet Muhammad.



July 2013- June 2014

<i>Sl. No.</i>	<i>Co-curricular Activities</i>	<i>Date</i>	<i>No. of Participants</i>
1.	Independence Day Celebration	15.08.13	143
2.	Freshers' Welcome	30.09.13	1882
3.	Annual Sports and Athletic Meet	14.12.13, 16.12.13 and 17.12.13	676
4.	Freshers' Welcome	23.12.13	2319
5.	Netaji's Birthday Celebration	23.01.14	67
6.	Republic Day Celebration	26.01.14	92
7.	Saraswati Puja	04.02.14	1652
8.	Nabi Dibas (Academic Seminar)	06.03.14	800
9.	Women's Day Celebration	08.03.14	562

July 2014- June 2015

<i>Sl. No.</i>	<i>Co-curricular Activities</i>	<i>Date</i>	<i>No. of Participants</i>
1.	Dr. Sahidullah's Birthday Celebration	10.07.14	267
2.	Independence Day Celebration	15.08.14	302
3.	Freshers' Welcome	19.11.14	2300
4.	Annual Sports and Athletic Meet	08.12.14, 09.12.14 and 10.12.14	1102
5.	Annual Cultural Programme	18.12.14	3500
6.	Netaji's Birthday Celebration	23.01.15	102
7.	Saraswati Puja	24.01.15	880
8.	Republic Day Celebration	26.01.15	97
9.	Seminar on Danger of Arsenic Contamination	10.02.15, 11.02.15	200
10.	Humanity Day Celebration (Nabi Dibas)	20.04.15	224
11.	3 rd Year Farewell	07.05.15	605



2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning – resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Catering to the need of the day, the faculty of this college are continuously upgrading themselves with modern day technology though the time tested chalk and talk method is mostly used.

Following technologies and facilities are available for effective teaching :

1. Use of LCD projectors.
2. Use of internet.
3. A well-equipped open access computerized library with internet facility.
4. Fully wi-fi building.
5. Departmental libraries.
6. Use of ICT enabled classrooms.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students are exposed to advanced level of knowledge and skill through a well-stocked and regularly updated partly open access library, internet facility, departmental library, debates on contemporary issues, creative writing competitions, quiz and through special lectures by eminent speakers.

In addition to the above, the faculty members participate in UGC sponsored Orientation and Refresher Courses, attend and participate in state level, national and international seminars and workshops and carry out research work and projects. Many teachers are members / life members of various institutions / society and libraries. Teachers also participate in post graduate teaching assignments and act as resource persons in various seminars.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advise) provided to students?

The College aspires to work towards the all round grooming of the students through holistic education. In this connection, a counselling cell which looks after both career and psychological counselling has been set up and is presently fully functional.

Students are provided with the following academic, personal and psycho-social support and guidance :

- Academic counselling for weaker students based on their performance.



- Counselling of students and parents on attendance, conduct, discipline and academic performance through regular interactions.
- Academic and personal counselling by faculty as and when required.
- Career Counselling.
- Psycho-social counselling by a professional counsellor.

Some Activities of the Counselling Cell

Sl. No.	Date	Name of the Programme	In Collaboration with	No. of Participant
1.	13.09.12	'First Aid' and Mouth to Mouth Resuscitation learning conducted by Paramedical Staff	Indian Medical Association, Barasat Chapter	150 students
2.	27.11.14	One-day workshop on facing the interview and need for right grooming	ABP Pvt. Ltd.	62 students
3.	14.12.15	One-day workshop on 'Teaching Related Stress' for Teachers	Centre for Counselling Services and Studies in Self-Development, Jadavpur University	27 teachers
4.	22.02.16	One-day workshop for Career Counselling titled "Job opportunites in Agricultural & Rural Development"	Counselling Cell, CSSM, the Dept. of Agriculture & Rural Development	Present and Ex-students of Dept. of Agricultural & Rural Development
5.	23.02.16	One-day workshop on 'Psycho-social Stress'	Centre for Counselling Services and Studies in Self-development	50 students



Workshop on Psychological Stress in Progress



2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching methods are adopted by the faculty through both conventional (chalk & talk method) and technologically advanced teaching aids like Power point presentation, through LCD projections in our ICT abled class rooms. The available technological facilities have been mentioned in 2.3.5.

The institution encourages the faculty to participate in teaching oriented programmes/seminars Electronic gazettes for that purposes are upgraded regularly so that state-of-the-art level of education can be disseminated. Innovation is brought into every day teaching by occasionally showing films, both fiction and non-fiction as teaching aids. In literature teaching, small parts of dramatic performance volunteered by the students are often employed to away the drudgery of everyday college activities. Study tours are also organized by various departments as an alternative mode of dissemination of knowledge through the teaching-learning mode.

This is needless to mention that each teacher applies his/her own skill in the teaching-learning system. To make the subject more interesting following strategies are adopted :

- Spoken Sanskrit and Arabic courses has been introduced for the students of the department respectively to improve their fluency in the subjects respectively.
- Spoken English course has been introduced for students who are interested in developing the communicative skills.
- The History Department took the students for a visit to places like Gandhi Smarak Museum, Barrackpur. One such tour was held in 28.05.2012.
- The different Department takes the students for educational Field Works in several times. Details are given below :

Some Educational Tours/Trainings

<i>Department</i>	<i>Location</i>	<i>Date</i>
ARDA	Haringhata Animal Farm, Mohanpur, Nadia	25.11.2011
ARDA	Ramakrishna Ashrama Krishi Vigyan Kendra, Nimpith, 24 Pgs. (S)	10.01.2012 to 12.01.2012
ARDA	Haringhata Animal Farm, Mohanpur, Nadia	06.04.2012
ARDA	Ramakrishna Ashrama Krishi Vigyan Kendra, Nimpith, 24 Pgs. (S)	19.09.2012 to 21.09.2012



ARDA	Boramari Village, Deganga, 24 Pgs. (S)	26.09.2012
HISA	Gandhi Smarak Museum, Barrackpore	28.09.2012
ARDA	State Agricultural Research Farm, Deganga	21.01.2015
ARDA	State Agricultural Research Farm, Basirhat –II, 24 Pgs. (N)	22.01.2015
ARDA	Agricultural Training Centre, Narendrapur Ramakrishna Mission	11.03.2015
ARDA	Ramakrishna Mission Vivekananda University, Narendrapur	13.03.2015
ARDA	Ramakrishna Ashrama Krishi Vigyan Kendra, Nimpith, 24 Pgs. (S)	01-12-15 to 04-12-2015
ARDA	Falta Training Centric of Bose Institution	15.12.2015 to 17.12.15
EDCA	Belur Math, Howrah	14.01.2016
BNGA & ENGA	Ancestral House of Swami Vivekananda, Tagore and the Victoria Memorial	23.02.16

- The College organizes interdisciplinary seminars, workshops, debates, competitions to open up new avenues of thinking for the students.
- The departments invite eminent academicians, visitors to act as resource persons in students' performance programmes.
- Special lectures using power point presentations are delivered by faculty and external speakers to enhance the learning process.
- The College provides free internet facilities to all faculty and students through wi-fi.
- The Principal as Head of the Institution promotes, encourages and helps the academic activities by arranging grants, contacting eminent academicians etc. The college often arranges for student participation in seminars outside the college for instances.
- Students of the department of ARDA participated in a seminar organized by W.B. University of Fishery & Animal Science on 22.03.2014.

Faculties / Teachers adopt a lot of methods to make the subjects more interesting. These Methods are :

- a) Special lectures using power point presentations are delivered by faculties.
- b) All honours departments occasionally use teaching aids such as LCD Projectors, Audiovisual Systems etc.
- c) Students studying Sociology and Agriculture and Rural Development have to participate in field work.



- d) Students of History honours are taken for educational excursions.
- e) Students of Political Science are motivated to participate in Mock Parliament at various levels. Teachers of the college guide them in these performances.
- f) Computer classes are held for students of Education honours

The college encourages the teachers to attend Refresher Course, Orientation Programmes, Seminars, Workshops, symposia for the betterment of the teaching-learning process and research.

The college provides free internet facilities to all faculty and wi-fi facilities for all students.

All departments are provided library books from the departmental library. There is also a central library for the faculty and the students.

Remedial coaching is provided for students who need special care and assistance.

There is a Career Guidance Cell in the college. The college has one unit of National Service Scheme and students participate in various programmes of social awareness through it.

2.3.9 How are library resources used to augment the teaching-learning process?

The college library has more than 10,000 books and around 4,000 titles. The access is open to all the teachers and regular students of the college. The students can search for required books in the catalogue corner as well as approach the selves for open access.

Photocopying facilities are available for teaching in the college library. The library also has separate reading rooms for the faculty and the students.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, sometimes the college faces certain challenges in completing the curriculum within the planned time frame and calendar. For example, sometimes University examinations are preponed and classes are disrupted due to Election procedures. In that situation teachers take extra classes to complete the syllabus. The students are also encouraged to contact teachers and ask for special tutorials.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The IQAC has been guiding the faculty members to develop their academic functioning, based on the report of the academic results and student attendance feedback is taken at regular intervals to ensure that the college addressed their needs specifically and from the learner-centred way.



2.4 TEACHER QUALITY

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Recruitment process of teachers is under the purview of West Bengal College Service Commission. A requisition is made to the CSC for appointing a teacher against the new sanctioned posts or vacant posts. In making the requisition, 100 point Roster is duly maintained. After receiving the recommendation letter from the West Bengal College Service Commission, appointment letter is issued to the candidate by the Governing Body. After the joining of the teacher, the relevant documents are sent to the Directorate of Public Instructions of the West Bengal Government for necessary approval.

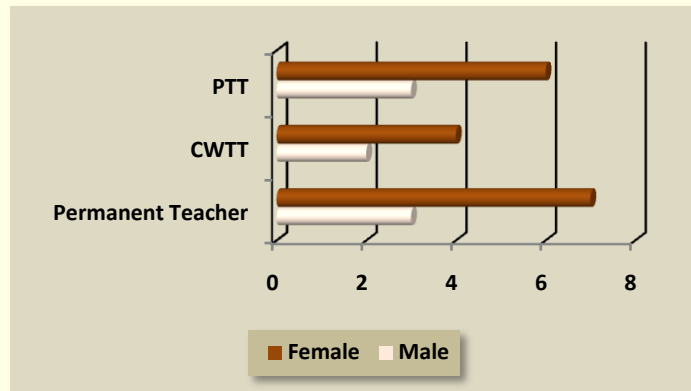
There are also six CWTTs and nine PTTs sanctioned by the Government. Responding to the need of the students in different subjects, eleven Guest Lecturers have been recruited by the college.

<i>Highest Qualification</i>	<i>Professor</i>		<i>Associate Professor</i>		<i>Assistant Professor</i>		<i>Total</i>
	<i>Male</i>	<i>Female</i>	<i>Male</i>	<i>Female</i>	<i>Male</i>	<i>Female</i>	
Permanent Teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	0	0	1*	1	1	0	3
M.Phil.	0	0	0	1	0	2	3
PG	0	0	0	2	1	1	4
Temporary Teachers							
Ph.D.					1	0	1
M.Phil.					2	0	2
PG					1	2	3
Part-time Teachers							
Ph.D.					0	0	0
M.Phil.					0	0	0
PG					3	6	9

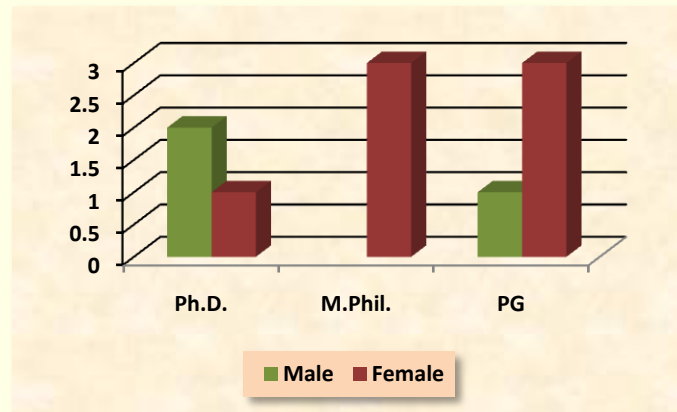
*The Principal of the college.



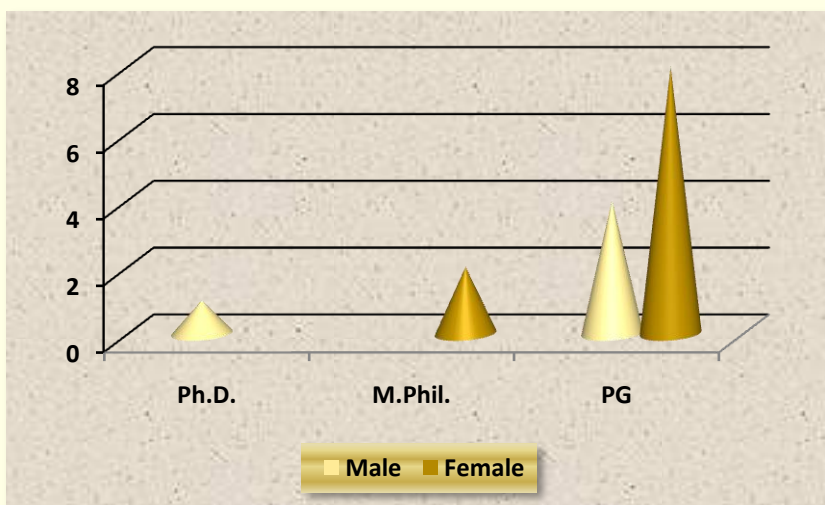
Profile of the Teacher (Category-wise)



Profile of the Permanent Teacher (Qualification-wise)



Profile of the Part-time Teacher (Qualification-wise)





2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The institution sends requisitions to the West Bengal College Service Commission as and when posts get vacant. In subjects where the filling up of the posts are delayed, the college recruits part-time guest faculties as early as possible through its own selection process. For instance, in Agriculture and Rural Development getting faculties are extremely difficult. Contractual guest faculty has been appointed in this subject as well as in newly introduced subject like Arabic and Sanskrit during the last three years.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

In order to enrich the teaching resources, the teachers are regularly sent to various faculty development programmes organized by the Academic Staff College.

Workshop on revision of syllabus of Education was organized by the affiliating university at East Calcutta Girls' College, Vivekananda College, Madhyamgram and Derozio Memorial College. A workshop on Revision of the UG Course was organized by the affiliating university in Philosophy in which the teachers of the department take part. The College has organized a workshop on Stress Management which was held on 14.12.2015 and in which all members of the staff took part. A similar workshop with such a purpose was convened by the Dept. of English of West Bengal State University in 2013 before the introduction of the new curriculum.

Teachers of this college are encouraged to take initiative to learn and keep abreast of the latest developments. The teachers often participate in workshops. Faculty members are invited for presentation of papers and delivering lectures as resources persons at seminars.

Nomination to Staff Development Programmes

<i>Academic Staff Development Programmes</i>	<i>Number of faculty Nominated</i>
Refresher courses	06
HRD programmes	03
Orientation programmes	02
Staff training conducted by the university	–
Staff training conducted by other institutions	01
Summer / winter schools, workshops, etc.	20



2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The college encouraged the faculties to apply for UGC Minor and Major Research Projects and Research Projects sponsored by other funding agencies. Presently, four of the members of the faculty are pursuing minor research project details of which have been furnished in 3.3.5. The college also sanctioned leaves for teachers to take part in different academic and research activities like seminars, conferences, workshops and symposium. One Assistant Professor was sanctioned two years leave by the college under Faculty Development Programme under the UGC guidelines (F.D.P.) for the completion of her Ph.D. The Teachers' Council also provides main funding and sometimes subsidiary funding for the research publications done by the teachers under the auspices of the college. Most of these publications are those of the research papers presented in the seminars and conferences organized by the college. The Teachers' Council of the college also brings out an annual publication of ISBN status. Details of which have been provided in 3.4.3.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Unfortunately, such an awards has not been received by any faculty during the last four years.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

No, such evaluation mechanism of teachers has not been introduced yet; but the institution has kept alive the feedback mechanism from all stakeholders for the improvement of the teaching-learning process.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The stakeholders of the institution, especially students, are made aware of the evaluation process of the college and University through the websites, the printed Prospectus, and the Academic Calendar etc. at the time of admission. The students come to know about Examination and Question Patterns also through interaction with teachers in class room.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?



Any reform or modification brought to notice of the authority is informed promptly to the students. Regarding the examination, the college follows rules and regulations set by the West Bengal State University. At the college level, about two months before the commencement of University Examination, Tests are held following the University pattern. Class tests are also conducted for Honours students regularly for a regular evaluation of their learning.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

To ensure effective implementation of the evaluation reforms of the University, the Institution maintains regular contact with the University administration by regularly attending meetings fixed for these purposes. Some of the teachers as the member of the Board of Studies exchange views with teachers of the University and other colleges. Faculty members are appointed as paper setters, moderators, Head Examiners and Examiners. Efforts to publish the results at the earliest are made. If the students are not satisfied with the marks, they have obtained, they can apply for review. To ensure effective implementation of the evaluation reforms initiated on its own, the college has a Central Examination Committee for holding of the University Examination. It is through effective management of all members of the committee that a fair conduct of Examinations becomes possible.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative College Test Examinations are normally conducted during February, March and April for Part-III, Part-II and Part-I respectively. Those students, who qualify in the college test, are allowed to appear in the Final Examination.

Summative evaluation — The students are evaluated at the end of every academic session by the University.

The taking of class tests have positively impacted the result of departments like Education and Philosophy.

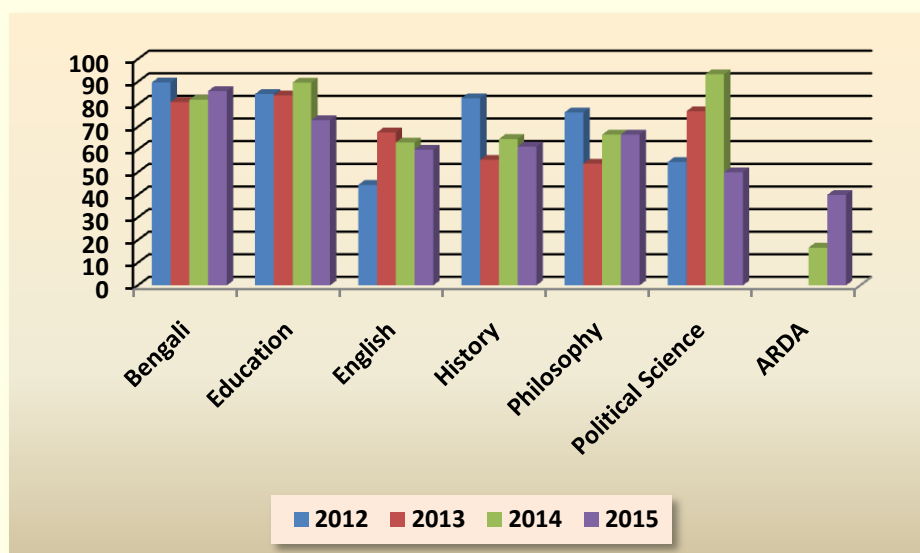
2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)



Courses		Year of Examination	Number of Students		Success rate in Hons. Course(%)
			Appeared	Secured first class	
B.A. HONOURS IN	Bengali	2012	68	0	89.7%
		2013	91	01	81
		2014	78	0	82.05
		2015	64	0	85.93
	Education	2012	39	06	84.61
		2013	56	01	84
		2014	29	04	89.65
		2015	52	0	73.06
	English	2012	27	0	44.4
		2013	34	02	67.6
		2014	19	0	63.15
		2015	20	0	60
	History	2012	29	0	82.75
		2013	27	0	55.5
		2014	34	0	64.7
		2015	44	0	61.36
	Pol. Sc.	2012	22	0	54.54
		2013	13	0	77
		2014	15	01	93.33
		2015	04	0	50
Philosophy	2012	17	0	76.47	
	2013	13	0	53.8	
	2014	06	02	66.66	
	2015	06	0	66.66	



B.SC. HONOURS	Agriculture and Rural Development	2012	–	–	–
		2013	–	–	–
		2014	06	0	16.66
		2015	05	02	40
B.A.	GENERAL	2012	720	0	83.89
		2013	727	0	87.21
		2014	736	0	80.70
		2015	811	0	73.86



2.5.6 What are the graduate attributes specified by the College / affiliating University? How does the college ensure the attainment of these by the students?

In order to become graduates, students need to obtain 40% in Honours papers and 30% in General papers. The qualifying cut-off percentages for studying in the next year are 35% and 25% for Honours and General percentage respectively. These required percentages of marks are to be maintained in each paper according to the regulation of the affiliating university.

The college ensures that the students achieve these results by direct class activities, like class room teaching, enriching the library and making the students aware of the potential of it, dissemination of education through unconventional teaching aids like ICT devices and a strict system of formative evaluations like class test and selection test examinations.



2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

In case of grievances regarding evaluation at the college level, following steps are followed.

- Answer scripts of evaluations taken by the college are given back to the students with advices regarding further improvement of their performances.
- The concerned teacher often explains to the students their weak points and ways for better performance. The paper is often scrutinized again in the presence of the students.
- The students may directly approach the Head of the Department regarding their academic wellbeing.
- Finally, the students may approach to college grievance cell, if they are dissatisfied over something.

For redressal of grievances with reference to evaluation at the University level, following steps are followed :

- The students may apply for re-examination of answer scripts.
- The scripts are then re-examined by a different examiner.
- Sometimes, photocopies of answer scripts are shown to the examinee.
- Students can also directly approach the Controller of Examinations and there is a provision under the Right to Information Act provided by the University for enabling the examinees see how they have been assessed in the examinations.

2.6 STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The mission of the college has always been the development of a student to a complete person. At the end of the three years spend in the college, students are equipped with self confidence to face the society. Students are provided with the opportunities required to identify and develop their inherent qualities.

The faculty, administrative staff and the students are made aware of this through different programmes where the principal interacts with them, the prospectus and the website of the college which contain a detailed statement of these visions of the college.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme? Provide an analysis of the students results/achievements



(Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The performance of every student is monitored by the respective departments. After every examination, both college and university, results are displayed on the college notice board. Teachers advice to the student for ways to improve further. Sometimes teachers call interested parents and discuss these matters with them.

Please refer to 2.5.5.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The institution has a detailed systematic and well structured academic calendar which provides the planning and the *modus operandi* for the dissemination of learning throughout the year. This academic calendar which are departments specific are circulated among the students. The academic calendar incorporates conventional teaching-learning activities while other activities for dissemination of knowledge like field study, Class room seminars and student projects are planned well in advance and schedules regarding them are handed over the students in sufficient advance. The college also structures its plans for formative assessments at the beginning of each academic session. These planings are structured through reaching common consensus in Teachers' Council meeting and are then executed centrally by the Principal.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

Teachers make the new students aware of the social and economic relevance of the course in the introductory class. Teachers explain the job opportunities and scope of further studies in each respective subjects. Further, the Counselling Unit, run by the college acquaints the students with the scopes and opportunities of each of the streams.

2.6.5 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

Faculties of the departments collect feedbacks from institution with regard to the performance of students and also from their personal contacts. Departments collect data on students learning primarily on the basis of the results obtained in the college examination and university examinations. Then these data are analysed in the different concerned committees.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes.

The college authority maintains the performance through students' attendance records. College conducted test exam and results are displayed on the College



Notice Board. Those students who are not satisfied with their marks are shown the answer scripts as well. Results of the college and university examinations are analysed in the departmental meeting. Departments arrange special classes for slow learners. Remedial teaching is also done for these students in some subjects based on the demand of the students.

2.6.7 Does the Institution and Individual teachers use assessment/Evaluation outcomes as an Indicator for evaluating student performance?

Yes, assessment/evaluation outcomes are taken to indicate student performance; but these outcomes are not taken as a sole criterion in this field. Class interactions, performance in other academic activities and manifested interest in curricular and co-curricular aspects of performance are also taken into account.



CRITERION III:
RESEARCH, CONSULTANCY AND
EXTENSION

“Research is creating new knowledge.”

- Neil Armstrong



3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research centers of the affiliating University or any other agency/organization?

Promotion of scientific temper and development and sustenance of research culture is one of the important area in our institution. This is usually achieved through the following measures :

The college runs 11 (eleven) undergraduate courses. Although the college does not have recognized research centres but many teachers are involved in active research projects either sponsored by authorities like the UGC or independently.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the College has a Research Committee. The members are –

1. The Principal or T.I.C.
2. Dr. Sudeshna Biswas, Head, Department of Sociology.
3. Prof. Sulagna Chatterjee, Secretary, Teachers' Council.

The committee intimates the teachers about various research scholarships and fellowships and motivate them in applying for the same. It also screens project proposals sent to different agencies for funding.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- a. Autonomy of the Principal investigator is ensured.
- b. Timely availability and release of funds is facilitated.
- c. Adequate infrastructural facility such as library, internet and laptops and photocopying facility is provided.
- d. Sophisticated instruments such as laptops, desk-tops, L.C.Ds, projectors are given.
- e. Provision for study leave is there.
- f. Internet facility is made available to these scholars.
- g. Assistance is provided for giving the utilization certificate to the UGC in right time.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The efforts made by the institution in developing scientific temper and research culture and aptitude among students are done by arranging seminars, workshops, popular lectures and field studies. In the curriculum of Agriculture



and Rural Development and Sociology, dissertation is a part of the course. Therefore, both in the curricular and extra-curricular aspects incorporate some pursuit of developing scientific culture and research.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

The college places special emphasis to watch the needs of the students and the community as large. The following research activities are being pursued by the faculties.

Sl. No	Name of the investigator	Title of the Project	Period	Funding agency	Status	Sanctioned money
1.	Dr. Saroj Kumar Chattopadhyay	“Modelling and Analysis of Exploited Biological Resources”	2015-17	UGC	M.R.P.	Rs. 3.35 lacs
2.	Dr. Saurabh Bhattacharyya	“The Theme of Dystopia in Indian Fiction in English : An Exploration”	2014-16	UGC	M.R.P.	Rs. 1.90 lacs
3.	Prof. Rupa Chakraborty	“The Wonder That is Chandraketurarh”	2014-16	UGC	M.R.P.	2.50 lacs
4.	Prof. Arabinda Shit	“Tradition Continuity & Change of the DukpaTribe adjacent to the Indo-Bhutan Border”	2014-16	UGC	M.R.P.	2.80 lacs
5.	Mili Dutta (Pal)	“Ethical Thoughts of Swami Vivekananda”	2012 onwards	Self financing	On going	NA
6.	Arabinda Shit	“Colonial Forest Policy and The Tribal Community of North Bengal	2012-13 onwards	Self financing	On going	NA



		(1880-1947) Social Continuity and Change”				
7.	Sulagna Chatterjee	“The Interplay of Test Anxiety, Study Habit and Lacuna of Control on Academic Achievement”	2013 onwards	Self financing	On going	NA
8.	Himanish Bhattacharyya	“Some Important Biological and Socio- Economical Problems of Sericulture in Purulia District”	2016 onwards	Self financing	On going	NA
9.	Selimuddin	“The War of Plassey”	2014 onwards	Self financing	On going	NA
11.	Aisharya De	“Social and Educational Contributions of Raja Rammohan Roy – A Pathfinder”	2011-15	Self financing	Sub- mitted	NA
12.	A.K.M. Mahdi Hassan	“Contribution of Al-Allama Faizul Hasan Al-Saharanpur in the Arabic Studies – A Critical and Analytical Study”	2015 onwards	Self financing	Sub- mitted	NA
13.	Akikul Islam	“Sahidullaher Sahitya Gabeshona”	2015-16 onwards	Self financing	On going	NA
14.	Aniruddha Ali Aktar	“Dr. Muhammed	2015-16	Self financing	On going	NA



		Shahidullah-er Rachanay Islam Prasanga, Muslim Prasanga O Sampriti Chetona”				
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3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Workshops on diverse topics have been arranged with focus on capacity building and providing research culture among the staff and students. Some of these are :

<i>Sl. No.</i>	<i>Date of Seminar</i>	<i>Department</i>	<i>Title</i>	<i>Amount</i>	<i>Funding Agency</i>
1.	13 th February, 2012	Arabic	Nabi Divas (Academic Seminar on Prophet Muhammad)	Rs. 30,000.00	College sponsored
2.	20 th and 21 st Sept., 2012	Bengali & English	Rabindra-Nazrul Parikrama	Rs. 30,000.00	UGC
3.	11 th Dec., 2012	History	Workshop on “Archaeology, Museology and Chandraketugarh”	Rs. 10,000.00	College Sponsored
4.	18 th February, 2013	Arabic	Nabi Divas (Academic Seminar on Prophet Muhammad)	Rs. 30,000.00	College sponsored
5.	19 th February, 2013	Bengali	“Madhur Rupe Birjao He Biswaraj”	Rs. 15,000.00	College sponsored
6.	6 th March, 2014	Arabic	Nabi Divas (Academic Seminar on Prophet Muhammad)	Rs. 30,000.00	College sponsored



7.	10 th July, 2014	Bengali	Seminar on Dr. Sahidullah	Rs. 5,000.00 each	College sponsored
8.	10 th and 11 th February, 2015	Education and Philosophy	“Danger of Ground Water Contamination with Arsenic”	Rs. 1 lac	UGC
9.	8 th March, 2015	Teachers’ Council	“Shaktirupeno Samsthita”	Rs. 30,000.00	College sponsored
10.	20 th April, 2015	Arabic	Nabi Divas (Academic Seminar on Prophet Muhammad)	Rs. 30,000.00	College sponsored
11.	22 nd and 23 rd August, 2015	English and Bengali	“Satobarse Sombhu Mitra”	Rs. 1.50 lacs	UGC
12.	22 nd Dec., 2015	Teachers’ Council	“Today’s Children in Socio-economic Perspective”	Rs. 8,000.00	College Sponsored



Seminar on Swami Vivekananda in Progress



Academic Seminar on Prophet Muhammad in Progress

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

Dr. Saroj Kumar Chattopadhyay, Principal

Area of Research Interest : “Mathematical Ecology”

<i>Name of the Department</i>	<i>Name of Teacher</i>	<i>Areas of research interest</i>
Arabic	Md. Amanulla	Modern Literature
	A.M.M. Mahdi Hasan	Contribution of Al-Allama Faizul Hasan Al-Saharanpur in the Arabic Studies
Bengali	Prof. Supriya Dutta	Bengali Prose and Drama
	Aniruddha Ali Akhtar	Bengali Drama
	Akikul Islam	Dr. Shahidullah and Pre-modern Literature
	Sabana Azmi	Drama
	Soma Dey	Katha Sahitya
Education	Prof. Sulagna Chatterjee	Educational Psychology
	Aisharya De	Philosophical & Historical Research
	Md. Rafiqul Islam	Technology in Education
	Etika Das	Psychology
English	Dr. Saurabh Bhattacharyya	Indian Writing in English
	Sraboni Biswas	Rabindranath’s Political Plays



	Farha Laskar	History of English Literature from Chaucer to the present day
History	Rupa Chakraborty	History of Ancient Bengal
	Arabinda Shit	Tribal Community in North-East India
	Shipra Ghosh	Indian History
	Azibar Rahaman	Ancient History (Chandraketugarh)
	Selimuddin	Modern Bengal (The War of Plassey)
	Md. Saiful Haque	Medieval History
Philosophy	Sarbani Mukherjee	Psychology
	Mili Dutta	Ethics & Logic
	Payel Saha	Indian Philosophy & Ethics
	Pampa Chowdhury	Psychology
Political Science	Dr. Uttam Dalal	Refugee Problem in Indian and abroad
	Md. Torikul Islam	Public Administration
	Suparna Chakraborty	Research and Metadology
Sanskrit	Abhisek Mukherjee	Sanskrit Grammar
	Nirup Maity	Philosophy
Sociology	Dr. Sudeshna Biswas	Industrial Relation
	Nita Karmakar	Child Labour
	Sabnam Bose	Criminology
Agriculture & Rural Development	Anup Kumar Mondal	Migration, Rural Health and Constraints of Agricultural production in Saline soil
	Himanish Bhattacharya	Biological and Socio-Economical Problems of Sericulture in Purulia District
	Payel Ghosh	Econometrics

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Senior and prominent faculty members of various universities, ASI, Indian Museum, various colleges, schools and other institutions are invited by various departments of our college to deliver lectures and interact with students and teachers in various academic programmes. National and state level seminars are



organized by the various departments time to time. Workshops and field studies are also organized.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Sabbatical leaves have not been availed of by any teacher; there are provision for study leave, preparatory days, on duty leaves, holidays and vacations for research works. On duty leaves on Ph.D. course works, refresher and orientation programme, on duty leaves on library work and field work for MRP and leave for attending seminars and submitting papers in seminar are granted to the concerned faculty.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Primarily, the institution invites students, other stakeholders and interested local people in seminars and workshops, Further, the Institution also creates awareness, advocates and transfers the findings of research by making the publications of the faculty available to the students and interested scholars. Copies of research publication and seminar proceedings are kept in the library and also given to students and interested people in the communities.

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

26.25% of the total budget has been earmarked for research. Fund of the College has been released for seminars, workshops and field studies, building of museum and publication of journals.

<i>Sl. No.</i>	<i>Heads of Expenditure</i>	<i>Financial Allocation</i>	<i>Actual Utilization</i>
1.	Agricultural & Rural Development – Seminar	10,000/-	8,534/-
2.	History Honours – Seminar	7,000/-	6,750/-
3.	Philosophy Seminar	4,000/-	3,152/-
4.	English Seminar	6,000/-	5,952/-
5.	Bengali Excursion	12,000/-	11,385/-
6.	Agricultural & Rural Development – Excursion	60,000/-	52,057/-
7.	Educational Excursion	4,000/-	3,500/-



8.	Nabi Divas (Academic Seminar)	35,000/-	32,920/-
9.	Independence Day	4,000/-	4,000/-

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No, there is no such provision.

3.2.3 What are the financial provisions made available to support student research projects by students?

Funds are allocated for students magazines, workshops and field studies as well as educational tours.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Interdisciplinary research and extension activities are undertaken by the College such as organizing collaborative seminars between Bengali and English departments (national level), Philosophy and Education departments (state level). At an informal level, study circles among teachers bring about interdisciplinary interactions. Seminars have been proposed as collaborative enterprises between departments of Agriculture, Political Science and Sociology. Some researchers conducted by teachers are interdisciplinary in nature. Inter disciplinary classes are held and collaboration of various departments from different disciplines for Educational Excursions also provide scope for interdisciplinary research. Since the college is yet to develop full fledged science stream, scope of interdisciplinary research is not very much there.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college has ICT enabled class rooms for students in which latest equipments and instruments made available to the students under the supervision of the faculty. Latest instruments are regularly purchased. Internet facilities are available through broadband and wi-fi facilities.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No such special grant for the development of the research facility for the institution (other than those received from the UGC as mentioned in 3.1.5) yet. However, the college is trying to pursue ways to procure such grants in the near future.



3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

The institution continuously encourages faculty members to apply for research projects. The Research Committee intimates the teachers about various research schemes and fellowships and motivates them to apply for the same.

Nature of the Project	Duration of Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor Projects	2015-17	‘Modelling and Analysis of Exploited Biological Resources’	UGC	Rs. 335000	Rs. 247500	Rs. 247500
	2014-16	‘The Theme of Dystopia in Indian Fiction in English : An Exploration’	UGC	Rs. 190000	Rs. 165000	Rs. 165000
	2014-16	‘The Wonder That is Chandraketurah’	UGC	Rs. 250000	Rs. 235000	Rs. 235000
	2014-16	‘Tradition Continuity & Change of the DukpaTribe adjacent to the Indo-Bhutan Border’	UGC	Rs. 280000	Rs. 215000	Rs. 215000
Major Projects	Nil					
Inter-disciplinary Projects	Nil					



Industry Sponsored	Nil					
Students' Research Projects	Nil					
Any other (Specify)						

3.3 RESEARCH FACILITIES

3.3.1 What are the research facilities available to the students and research scholars within the campus?

1. Use of departmental library.
2. Use of the Central Library of the College.
3. Use of ICT facilities.
4. Use of the Chandraketugarh Museum.
5. Arrangements of Field Study.
6. Arrangements of Seminars and Workshops.
7. Publication of books and journals.
8. Internet and computer facilities.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

There is very little scope of research at the formal level for students pursuing under graduate courses under the affiliating university. Nevertheless the following facilities are made available to both teachers engaged in researches and budding researchers in students.

- Open access for library books for research purpose.
- Dedicated reading space for researchers.
- Provisions for the use of research equipments like laptops, printers and removable hard drives.
- Provision for research funding (or pursuit of that) on the part of the institution as and when necessary.



- Internet facilities are provided to the researchers mainly through wi-fi. Important parts of the college building are covered under wi-fi service.
- Access to audio-visual equipments is also given in some cases for the pursuit of research.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years.

Though the college has not yet received any special grant particularly allocated for research except UGC Minor Research Project Grant, it has spent a part of UGC fund received on various relevant heads on development of research facilities for the faculties and for the students. A significant proportion of this grant was spent on developing research facilities such as library, desktops computers, laptops, LCDs, projectors, etc. The details of these grants received are given below :

<i>Sl. No.</i>	<i>Year</i>	<i>Item</i>	<i>Amount</i>	<i>Funding Agency</i>
1.	2012-13	Educational Tours	90,000.00	UGC
2.	2012-13	Health Awareness Camp	40,510.00	UGC
3.	2012-13	Workshop & Seminar	1,80,000.00	UGC
4.	2012-13	One Copier Machine, One Laptop & One Projector	90,000.00	UGC
5.	2012-13	Equipment	1,80,000.00	UGC
6.	2012-13	Book Purchase	4,50,000.00	UGC
7.	2012-13	Power Backup etc.	2,70,000.00	UGC
8.	2012-13	Purchase of Computers	1,80,000.00	UGC
9.	2012-13	Net Connection	10,000.00	UGC

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Outside the campus, field studies, camps and educational tours are organized by various departments for developing practical research skill among students.



3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

Research scholars from outside the institution have access to the library resources. Latest texts are regularly added to upgrade the collection. Each department has a departmental library. The research publication and seminar proceedings are kept in the library to help various research scholars. Research scholars also have access to museum as well.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The Department of Agricultural and Rural Development has done Training Programme with Ramakrishna Mission, Narendrapur, Nimpith Krishi Vigyan Kendra and Bidhan Chandra Krishi Visvavidyalaya and workshops in the History department have been done in collaboration with Indian Museum and Archaeological Survey of India.

3.4 RESEARCH PUBLICATIONS AND AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of

- ❖ Patents obtained and filed (process and product) - None
- ❖ Original research contributing to product improvement - None
- ❖ Research studies or surveys benefiting the community or improving the services :

Though not directly related to the area of pure research the National Service Scheme unit of the college has conducted a field study on the socio-economic condition of three neighbouring villages of Singherati, Jhikra and Jadavpur on the 15th, 16th and 27th January, 2016 respectively.
Please refer to 7.2.1.

- ❖ Research inputs contributing to new initiatives and social development.

Though it has only been conducted recently we are hopeful that these research inputs will help us know our communities better and in the future lead to socially progressive initiatives.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Yes, the institution publishes books and journals. The vision of the editorial board is to enhance academic interest among teachers and also to build up interdisciplinary and inter institutional research among scholars.



Editorial Board :

Chief Advisor : Dr. Narayan Das

Chairperson of the Editorial board : Dr. Saroj Kumar Chattopadhyay

Editor in chief : Mili Dutta

Joint Editors : Rupa Chakraborty and Aisharya Dey.

Members of the working committee : Sarbani Mukherjee, Dr. Saurabh Bhattacharyya, Arabinda Sit, Sulagna Chatterjee, Dr. Sudesna Biswas.

During the last four years, three books with ISBN has been published by the College.

3.4.3 Give details of publications by the faculty and students (in last 4 years):

- ❖ Publication per faculty
- ❖ Number of papers published by faculty and students in peer reviewed journals (national /international)
- ❖ Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- ❖ Monographs
- ❖ Chapter in Books
- ❖ Books Edited
- ❖ Books with ISBN/ISSN numbers with details of publishers
- ❖ Citation Index
- ❖ SNIP
- ❖ SJR
- ❖ Impact factor
- ❖ h-index

Name of the book : ‘Alor Sandhane’,

‘Amritasya Putra’ on Vivekananda in the year of 2011-12.

ISBN No. : 978-93-82094-34-0

‘Damini’ on Feminity in the year of 2014.

ISBN No. : 978-93-82304-34-8

‘Bibarna Saishob’ on Childhood in the year 2015.

ISBN No. : 978-81-295-2429-4



No. of paper published : Bengali department – 21, English department – 16, History department – 20, Education department – 11, Political Science - 12, Philosophy Department – 15, Arabic – 4, Sociology – 3, Agriculture – 3.

PRINCIPAL'S PROFILE

Dr. Saroj Kumar Chattopadhyay, the Principal of Chandraketurarh Sahidullah Smriti Mahavidyalaya, is a Gold Medalist and the University Topper in Applied Mathematics of Vidyasagar University in the year 1987 and he was among the top six (6) candidates in NET-1987. He joined the Chandraketurarh Sahidullah Smriti Mahavidyalaya as Principal on 2nd July, 2015 with wide teaching experiences of 23 years in different colleges. Besides participating in national and international seminars he has many national and international publications. He is also an editor of two international journals of repute. He also had publication in various fields beyond the field of his interest. A list of his publications has been given below.

1. A Bio-Economic Model of two-prey one-predator system.
J. Appl.Math & informatics vol. 27(2009), No-5-6 pp-1411-1427
ISSN-1598-5857
2. Dynamics of an Exploited Prey-Predator System With Non-Monotonic Functional Response.
Communication in Applied Analysis vol.14(2010) No.1, pp-21-38
ISSN – 1083-2564
3. Bioeconomic Modelling : An Application to the North-East-Atlantic Cod Fishery.
Journal of Mathematics Research vol.1 No.2, Sept. 2009 pp-164-178
ISSN – 1917-9795
4. A Dynamic Reaction Model of Prey-predator System with Stage-structure for Predator.
Modern Applied Science : vol. 4 No.5 May 2010 pp-183-195
ISSN – 1913-1844
5. A focus on Long-run Sustainability of a Harvested Prey Predator System in the Presence of Alternative Prey.
Comptes Rendus Biologies (Elsevier) 333 (2010) 841-849
ISSN – 1631-0691
6. A Bio Economic Model of Two Equally Dominated Prey and One Predator System.
Modern Applied Science vol. 4 No. 11 Nov – 10. Pp- 84-96
ISSN – 1913-1844



7. Harvesting on Facultative Mutualist Prey Species in Pressure of a Predator. Communicated to Journal of International Standard.

Other Fields :

8. Sombhu Mitra and the Evolution of Bengali Theatre.
'Sombhu Mitra : The Joreney of a Century', pp 198-200
ISBN – 978-81-921749-7-6.
9. Twinkle Twinkle 'special' stars : The Education of the Children with 'special' needs.
Bibarna Shaishab. ISBN – 978-81-295-2429-4 pp- 125-131

Minor Research Project :

1. Title : Optimal Management of Renewable Biological Resources.
Sanction No. – F.PSW-179/09-10 (ERO)
Funding Agency : UGC
2. Title : Modelling and Analysis of Exploited Biological Resoruces.
Sanction No. F. No. – 184/14-15 (ERO)
Funding Agency : UGC

Department of ARABIC

Name of the faculty : **A. K. M. Mahdi Hasan**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Adhwatika O Dharmiya Bhabnai Swami Vivekananda', published in Alor Sandhane (Amritasya Putra), ISBN – 978-93-8294-30-0	Diya Publication	2012-13
Jotil Samossar Sahaj Samadhan	Berachampa Kisalaya Academy & Welfare Socceity	2012-13
Al Majalltul Hind – Arabic Magazine ISSN – 2321-7928	Berachampa Kisalaya Academy & Welfare Socceity	2013 -15

Name of the faculty : **Md. Amanullah**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
Ahal-Al-Arab-Qabl-Al-Islam Fi-Seer-Al-Zahili	Alumnus Journal, Depts. of Arabic and Persian, Univeristy of Calcutta	2013 -15



Department of BENGALI

Name of the faculty : **Supriya Datta**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
Introduction in Alor Sandhane : ‘Amritasya Putra’, ISBN – 978-93-8294-30-0	Diya Publication	2012-13
Alor Sandhane : ‘Amritasya Putra’ (Jointly edited by the teacher), ISBN – 978-93-8294-30-0	Diya Publication	2012-13
‘Aki Yogye Dui Ritwik : Rabindranath O Vivekananda’, published in Alor Sandhane, Amritasya Putra, ISBN – 978-93-8294-30-0	Diya Publication	2012-13
Introduction in Alor Sandhane : Damini ISBN – 978-93-820304-38-8	Mainstream Publication	2013-14
Alor Sandhane : “Damini” (Jointly edited by the teacher), ISBN - 978-93-820304-38-8	Mainstream Publication	2013-14
‘Rabindranath O Vivekananda : Baiparityer Samapatan’ ISBN – 978-93-82304-32-6	Mainstream Publication	2013-14
‘Rabindra Sahitye Biborna Saishab’, published in Biborna Saishab, Alor Sandhane, ISBN – 978-81-295-2429-4	Deys Publishing	2014-15
Introduction in ‘Sombhu Mitra : The Journey of a Century’, ISBN-987-81-92174-97-9	Review Publication	2015-16
Sombhu Mitra : The Journey of a Century (Jointly edited by the teacher) ISBN - 978-81-921749-7-6	Review Publication 1-A College Row, Kolkata – 700 009	2016

Name of the faculty : **Aniruddha Ali Aktar**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Pather Dabi Charcha’	Progya Bikash	2011
‘Mayar Khalai Rabindranath’	Teachers’ Council, Chandraketugarh Sahidullah Smriti	2011



	Mahavidyalaya	
‘Vivek Tarpan : Vivekanander Kabita, Kabitai Vivekananda’, published in Alor Sandhane, Amritasya Putra, ISBN – 978-93-8294-30-0	Diya Publication	2012-13
‘Ananya Nazrul : Bachik Uposthaponai’ ISBN – 978-93-83018-16-1	Progya Bikash	2014
‘Natyarup O Kabyasailee Bichinta’ ISBN – 978-93-83016-54-9	Progya Bikash	2015
‘Jamidar Darpane Swabirodhi Bhabna’	Progya Bikash	2015
‘Samatul Manobik Bipannatar Barnadhya Rekhachitra : Raja Oidipous O Chand Banik’, published in Sombhu Mitra : The Journey of a Century ISBN – 978-81-921749-7-6	Review Publication	2016

Name of the faculty : **Sabana Azmi**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Rabi Deepti’	Teachers’ Council, Chandraketugarh Sahidullah Smriti Mahavidyalaya	2011
‘Beer Sannyashi Vivekananda’, published in Alor Sandhane, Amritasya Putra, ISBN – 978-93-8294-30-0	Diya Publication	2012
‘Kaler Prekhapote Adwitiya’, published in Damini , Alor Sandhane ISBN – 978-93-820304-38-8	Mainstream Publication	2014

Name of the faculty : **Soma Dey**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Pather Dabi Charcha : Pather Dabi : Gadyo Sailee’	Pragya Bikash	2011
‘Aadhyatikata O Swamiji’, published in Alor Sandhane, Amritasya Putra, ISBN – 978-93-8294-30-0	Diya Publication	2012
‘Dr. Kadambini Basu Gangully : Nari Mukti Andolaner Netri’, published in Damini, Alor Sandhane, ISBN – 978-93-820304-38-8	Mainstream Publication	2014



Department of EDUCATION

Name of the faculty : **Sulgna Chatterjee**

<i>Title</i>	<i>Journal</i>	<i>ISSN No.</i>	<i>Period</i>
‘Achievement Emotion in Relation to Mathematics in Kolkata boys & girls: A deficit Model Analysis’ (Pp-193)	An International Journal of Education & Humanities (A peer reviewed Journal)	2320-1762 Jan-Dec. 2014	2014

<i>Title</i>	<i>Book Title, Editor & Publishers</i>	<i>ISSN/ISBN No.</i>	<i>Period</i>
‘Value Education and Swami Vivekananda’	Amritasya Putra (A special Edition of Alor Sandhane) Supriya Dutta (Editor in Chief) Diya Publication	ISBN No. 978-93- 82094-34-0	2013
Pedagogical Aspects of Vedanta, Buddhism and Jainism (Conference)	Philosophical Legacy of Education	ISBN No. 978-93-313- 2358-3	2014
‘Role of ICT in Empowering Women An Indian Scenario’	A Special Edition of Alor Sandhane Supriya Dutta (Editor in Chief) Mainstream Publication	ISBN No. 978-93- 82304-38-8	2014
‘Over Protection : An Issue of Parenting’	Bibarna Saishab (A special Edition of Alor Sandhane) Mili Datta (Editor in Chief) Dey’s Publishing	978-81-295- 2429-4	2015
‘Promotion of Excellence in Higher Education : A Curriculum Issue’	Higher Education Emerging Issues and Concerns Ajit Mondal & Jayanta Mete APH Publishing Corporation	ISBN No. 978-93-313- 2703-1	2015
Dimensions Of Sustainable Development	ICONIC KALAM An Anthology of Thoughts & Practices Edited by - M.S Siddiqui & Subhankar Ghosh New Delhi Publisher	978-93- 85503-28-3	2016

Name of the faculty : **Aisharya De**

<i>Title</i>	<i>Publisher</i>	<i>Period</i>
Users' Attitude in the Changing World of Digital Era, ISBN 978-81-924009-0-7	Dr. Subir Nag, Principal, Satyapriya Roy College of Education, A4-287, Sector 1, Salt Lake, Kolkata – 64	2012
'Satidaho O Nari Nirjatan : Bartaman Prasongikatay', ISSN - 2277-8780	Surjit Roy, 'Ami Aroni'	02.10.12
"Women Empowerment : The Milestone", ISBN 978-93-80310-71-8	New Generatin Press , F-3/139, Sector-16, Rohine; Delhi – 110089	2014
'Raja Rammohan Roy : The Great Social Reformer', ISSN - 2277-3819	Department of Education, University of Calcutta, 1, Reformatory Street, Kol-27	2015
'The Effects of Day Care Centre on The Social-emotional Development of Children', published in Bibarna Saishab (A special Edition of Alor Sandhane) ISBN – 978-81-295-2429-4	Sudhangshu Sekhar Dey, Dey's Publishing, 13, Bankim Chatterjee Street, Kolkata – 700 073	2015

Department of ENGLISHName of the faculty : **Saurabh Bhattacharyya**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'The Broken Mask : Structure in Mahesh Dattani's <i>Bravely Fought the Queen</i> '	Review Publication ISBN 13 978-819-21749-0-7	2011
' <i>Macbeth</i> : A Vedantic Reading'	Avenel Press ISBN 978-93-80761-09-1	2011
'Vivekananda, Darwin and Emotional Intelligence : Some Thoughts', published in Alor Sandhane (Amritasya Putra)	Diya Publications ISBN 978-93-82094-34-0	2013
'William Shakespeare – <i>A Midsummer Night's Dream</i> (Text with Criticism)' edited by the teacher	Indian Book View ISBN 978-81-88453-35-1	2013
'The Personal Nectar and the collective Sieve: Dual Representation of the West in Kamala Markandaya : <i>Nectar in the Sieve</i> '	International Journal of English Language and Translation Studies ISSN – 2308-5460	2014



'Uncolonizing the Self : Humour and the Postcolonial Paradigm in Amitar Ghosh's <i>Sea of Poppies</i> '	'Literary Insight' ISSN – 0975-6248	2014
"A 'Nationful' of Concerns : An Eco-critical Reading of Kamala Markandaya; <i>A Handful of Rice</i> "	Indian Journal of Comparative Literature and Translation Studies ISSN – 2321-8274	2015
'The Bastard Child of History : Representation of the West in Salman Rushdie's <i>Midnight Children</i> '	'Lapis Lazuli' – An International Literary Journal ISSN 2243-4529	2015
'The Mysterious Affair with Arsenic' : A Study on the use of Arsenic as Murder Device in Agatha Christie's Novels	Review Publication ISBN 978-81921749-6-9	2015
'A Man in Woman' The Figure of Chitrangada in <i>The Mahabharata</i> , Tagore and Rituparno Ghosh	The Apollonian ISSN 2393-9001	2015
'The Tryst with Tragedy : Sombhu Mitra Raja Oadipous' (pp. – 210-218) published in Sombhu Mitra : The Journey of a Century	Review Publication 1A College Row, Kolkata – 700 009 ISBN - 978-81-921749-7-6	2016
Sombhu Mitra : The Journey of a Century (Jointly edited by the teacher)	Review Publication 1-A College Row, Kolkata – 700 009 ISBN - 978-81-921749-7-6	2016

Name of the faculty : **Sraboni Biswas**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Manobotar Pramanpatra', published in Bibarna Saishab, A Search for Light, ISBN – 978-81-295-2429-4	Dey's Publishers	2015

Department of HISTORY

Name of the faculty : **Rupa Chakraborty**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Rabindranath O Brahma Dharma', published in "Alok Barta"	College Teachers' Council	2011
'Swami Vivekananda : Ek Swatantra Bharatiya Samyabadi', published in Aalor Sandhane	Diya Publications	2012



‘Amritaswa Putra’, ISBN - 978-93-82094-34-0		
‘Juge Juge Nari O Jounata’, published in Aalor Sandhane, ‘Damini’, ISBN - 978-93-82094-38-8	Mainstream Publication	2013-14
‘A Small Prayer’, published in Aalor Sandhane, ‘Bibarna Shaishab’, ISBN - 978-81-295-2429-4	Dey’s Publication	2015

Name of the faculty : **Arabinda Shit**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Biswa Acharya Swami Vivekananda’, published in Aalor Sandhane, ‘Amritaswa Putra’, ISBN – 978-93-82094-34-0	Diya Publications	2013
‘Rural Women Participation in Development : A Case Study of Selected Villages of Jalpaiguri District’, published in Rural Development : Challenges and Opportunities – Vol. ii, ISBN – 978-81-927059-1-0	Geographical Society of North Bengal	2013
‘Doors er Unnoticolpe British Uponibesik Orthoniti O er Samajik Provab’, published in ‘Monone Doors’, ISBN – 978-81-927059-1-	Geographical Society of North Bengal	2013
‘The Nature of Indecent Representation of Women as a Emerging Social Issue’, published in Alor Sandhane, ‘Damini’, ISBN – 978-93-82304-38-8	Mainstream Publication	2014
‘Family Poverty and Future of Children’, published in Alor Sandhane, ‘Bibarna Saishab’, ISBN – 978-81-295-2429-4	Deys’ Publishing	2015

Name of the faculty : **Shipra Ghosh**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Madhya Prachye Sankat (1945-73)’, published in Alokbarata	College Teachers’ Council	2009-10
‘Swadese Biswamanab Vivekanander Upolobdhi’ published in Alor Sandhane (Amritasya Putra) ISBN – 978-93-82094-34-0	Diya Publication	2012-14



Name of the faculty : **Selim Uddin**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Thinking of Vivekananda', published in Alor Sandhane 'Amritasya Putra', ISBN – 978-93-82094-34-0	Diya Publication	2013
Nurjahan Chakra, published in Alor Sandhane, 'Damini,' ISBN – 978-93-82034-38-8	Mainstream Publication	2014

Department of PHILOSOPHY

Name of the faculty : **Mili Dutta (Pal)**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Sree Sree Jagannathdever O' Sreekshetrer Mahatmya Katha' (ISBN - 918-81-89726-48-5)	Gyanajuga Publication, Bhubaneswar	2010
'Darshonik Rabindranath' in Alok Barta	Teachers' Council, Chandraketugarh Sahidullah Smriti Mahavidyalaya	2011
'Swami Vivekananda's Notion of Morality – An Initial Outline', published in Alor Sandhane, Amritasya Putra, (ISBN - 978-93-82094-34-0)	Diya Publication, Kolkata	2012
Prosoktir Kutavas : Johnson Prodotto Samadhan (ISSN - 2249-331X)	Basirhat College	2012
'Shikshay O' Noitik Vabnay Swamiji – Ekti Prathomik Ruprekha' (ISBN - 978-93-82304-32-6)	Mainstream Publication, Kolkata	2013
'Female Foeticide in India : Death Before Birth', published in Damini, Alor Sandhane (ISBN - 978-93-82304-38-8)	Mainstream Publication, Kolkata	2014
'Moral Crisis and Relevance of Swamiji's Notion of Love', Peer Reviewed International e-journal (ISSN - 2350-031X)	National Folklore Support Centre	2014
'Freedom and Swami Vivekananda : An Exclusive Approach' (ISBN - 978-93-82034-44-9)	Mainstream Publication, Kolkata	2014



‘Naya O’ Bouddha Mote Atma : Ekti Tulonamulok Alochona’ (ISSN - 2249-331X)	Basirhat College	2014
‘Body Language – An Excellent Nonverbal Communication Mechanism’, Peer Reviewed International e-journal (ISSN - 2350-031X)	National Folklore Support Centre	2014
‘Swamiji’s View on Human Bondage & Liberation : An Exclusive Approach’ (ISBN - 978-93-82623-40-3)	Readers Service, Kolkata	2014
‘Bhruno Hotya : Kichu Noitik Alochona’ (ISSN – 2230-9594)	Pathshala Productions, Kolkata	2015
Editorial in Aalor Sandhane, ‘Bibarna Saishab’, ISBN – 978-81-295-2429-4	Dey’s Publishing	2015

Name of the faculty : **Payel Saha**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Matritwa : Naritwer Purna Bikash’, published in ‘Damini’, Alor Sandhane, ISBN - 978-93-82304-38-8	Mainstream Publication	2014

Name of the faculty : **Pampa Chowdhury**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Bartaman Prekhyapate Swamijir Bani’, published in Alor Sandhane, Amritasya Putra, (ISBN - 978-93-82094-34-0)	Diya Publication	2012-13
‘Portrayal of Indian Women throughout Time’ published in Damini, Alor Sandhane, ISBN - 978-93-82304-38-8	Mainstream Publication	2014

Department of POLITICAL SCIENCE

Name of the faculty : **Dr. Uttam Kumar Dalal**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘The History of Non-Aligned Movement and Its Relevance and Importance in World Politics’	Charcha, Annual Magazine of Teachers’ Council, Basirhat College	10 th June, 2010
‘A Review on the Indian Federalism : A Comparative Study’	Suchetana, Saradiya, Basirhat, An Annual Journal of a Science Organisation	October, 2010



‘The Society is in the Trap of TNCs’	Prabahini, An Annual Magazine, The Quest, A Prograssive Organisation	August, 2011
‘Rajniti Bhabnai Pather Dabi : Bijyaner Drishtite’	Praganya Bikash	2011
‘Bharatiya Samaj Tatha Jatir Pashtpadater Karan’	Prabahini, An Annual Magazine, The Quest, A Prograssive Organisation	August, 2012
‘Swami Vivekananda’s Views on Casteism in Indian Society’	A Search for Light, ‘Amritasya Putra’, An Annual Journal of Teachers’ Council, Chandraketugarh Sahidullah Smriti Mahavidyalaya, ISBN – 978-93-82094-34-0	2012-13
‘The Centenary of the Nobel Award for Literature of A Bengalee’	Prabahini, An Annual Magazine, The Quest, A Prograssive Organisation	8 th March, 2014
‘Women Participation in Politics and Rural Administration : Special Reference to West Bengal’	A Search for Light, Nari Shankhya Damini, Annual Journal of Teachers’ Council, Chandraketugarh Sahidullah Smriti Mahavidyalaya, ISBN – 978-93-82304-38-8	08.03.14
‘Naribader Safalya Samaj Paribartaner Madhye Nihita’	Sahitya Patrika, Nari Shankhya	21 st February, 2015
‘Arsenic, The Cause of Ground Water Contamination : A Problem of Unconsciousness and Carelessness of the Masses’ (State level Workshop)	Review Publication ISBN 978-81921749-6-9	2015
‘Philosophy of Sombhu Mitra’s Life’ (National Seminar)	Review Publication ISBN - 978-81-921749-7-6	22.08.15 & 23.08.15
‘British Samryajyabad Birodhi – Sangrame Sauntal Goshti’	Samaj Darpan	February, 2016

Name of the faculty : **Suparna Chakraborty**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Ramakrishna Math O Vivekanandar Bhabna’ published in Aalor Sandhane, ‘Amritasya Purtra’, ISBN – 978-93-82094-34-0	Diya Publication	2012-13



Department of SANSKRIT

Name of the faculty : **Nirup Maity**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Bibaha Bichader Kabale Saisab', published in Bibarna Saishab, Alor Sandhane, ISBN – 978-81-265-2429-4	Diya Publication	2015

Department of SOCIOLOGY

Name of the faculty : **Sudeshna Biswas**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Linga Starayaner Pratham Path' in Damini (Alor Sandhane), ISBN – 978-93-82304-38-8	Mainstream Publication	2014
Samajtatwer Pratyay O Dharonasutra (Ed. By Dr. Amit Bhowmick) ISBN : 978-93-82229-82-7 2 nd Part : Ch. 28 (Founder of Sociological Thought) Pg. – 225-228, 236-239, 246-252, 253-259	Rita Publication	2015
'Twarita Shoishob' in Alor Sandhane spl. Issue 'Bibaran Shoishob'; ISBN : 978-81-295-2429-4	Dey's Publishing	2015

Name of the faculty : **Nita Karmakar**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
Samaj Sanskarak Vivekananda	Diya Publication	2012-13

Department of AGRICULTURE AND RURAL DEVELOPMENT

3 Name of the faculty : **Himanish Bhattacharyya**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Impact of Coupling Duration on Fecundity and Fertility of Some Important Cross Breeds of <i>Bombyx mori</i> (L) in West Bengal'	SEBA, ISSN- 0973-0834	2015-16
'A Note on Secondary Host Plant of Eri Silk worm in India'	SEBA, ISSN- 0973-0834	January, 2012



3.4.4 Provide details (if any) of

- ❖ Research awards received by the faculty
- ❖ Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- ❖ Incentives given to faculty for receiving state, national and international recognitions for research contributions.

Unfortunately, no such rewards, recognitions and provisions for such incentives are available at present.

3.5 CONSULTANCY

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

In subjects like Agriculture and Rural Development, students are sent to different farms for establishing such interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution has not yet been able to promote consultancy in a major way; but it has the policy of using its consultancy potentials for community development. For this purpose Agricultural and Rural Development department of the college provides consultancy regarding soil testing and agricultural practices using the soil testing kit which is available with it. Villagers and people engaged in the agricultural work from the locality make use of the consultancy service provided by the college for better agricultural yield.

The consultancy service is publicized by way of providing notification to different important local offices related to agriculture. Students are also advised to spread the news of such consultancy in their local residential communities.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

All possible support is given to the staff for carrying out such consultancies. For instance, the soil testing kit has been provided by the college for this purpose to the Agricultural and Rural Development department.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Consultancy in soil testing and agricultural development is done purely on demand basis and no revenue has been generated yet.



3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

We plan to develop some policies more formal and systematic for consultancy in future.

3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Students actively participate in college extension activities and various programmes with an objective of social service and good citizenship. Students voluntarily engage in various social outreach programmes primarily under the auspices of the National Service Scheme of the college. The programmes include

- Aforestation campaigns and setting up a Green Zone within the college to inspire the local community.
- Rural survey on human resources in local villages; details of the survey have been provided in 7.2.1.
- Blood donation camps are regularly organised in the college.
- Medical camps are often set up.
- The college has organised a state level seminar entitled 'Danger of Ground Water Arsenic Contamination' convened jointly by the Departments of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University which was extremely effective in spreading awareness in local communities about the dangers of arsenic pollution. Medical camps were set and aid was organised for arsenic victims in which the students were directly involved.
- The students also participate in national awareness programmes like 'Swachh Bharat Abhijan' to sensitize themselves as well as the members of the local community about the necessity for maintaining cleanliness as a part of hygiene.
- Thalassaemia detection camp was held in the college which not only spread awareness on the necessity of premarital thalassaemia detection among students but also identify them whether they are thalassaemic or not. Full confidentiality was maintained in this identification which also involved the local community.



Besides this, the college is also endeavouring to enhance the range of such institution-neighbourhood-community networks in which a student can be completely involved.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

For preparing students to contribute towards social welfare and well-being, Chandraketugarh Saidullah Smriti Mahavidyalaya has several sub-committees which ensure students to participate in community services. The National Service Scheme Cell of the college engages the students in various welfare activities like plantation of trees, watering and maturing the plants for their maintenance, blood donation camps etc. A cultural sub-committee and sports sub-committee are there in the college. They organize various cultural programmes, the Annual Sports and Athletics Meet and other.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The stakeholders interact with existing students, teachers, parents and with the alumni of the college to get a picture of its overall performance and quality. Moreover the students of first, second and third year at the end of the session fill up feedback schedule on the quality of teaching and other aspects. Apart from this the college organizes parent teachers meeting to address parents' suggestions and to let them know their ward's performance, number of attendance and needs. The passed out students usually come to the college on several occasions and give their valuable suggestions (if any) for further improvement of the college.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institution plans to organise its extension and outreach programme in future mainly through the National Service Scheme unit in the college.

Extension and Outreach Programme*

<i>Sl. No.</i>	<i>Programme</i>	<i>Source of funding</i>	<i>Year</i>	<i>Amount (Rs.)</i>
1.	Health Awareness Camp	UGC	2012-13	40,510/-
2.	Workshop & Seminar	UGC	2012-13	1,58,749/-
3.	Thalassemia Detection Camp	College	2013-14	2,880/-
4.	Seminar and awareness camp (providing aids to arsenic	UGC	2014-15	1,00,000/-



	affected)			
5.	National Service Scheme	West Bengal State University	2015-16	22,500/-

*For budgetary allocation, **Please see Annexure – VIII.**

Budgetary Details for National Service Scheme activities

Programme			2009-10	2010-11	2011-12	2012-13
National Service Scheme Activity (Unit-I,II,III)	For Normal National Service Scheme Activity	Grant Received	–	–	–	22500
		Previous Balance	–	–	–	
		Total amount	–	–	–	22500

For major extension and outreach programmes, **please refer to 3.6.1.**

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NATIONAL SERVICE SCHEME, NCC, YRC and other National/ International agencies?

The National Service Scheme Unit was established in the month of March in 2015. In the same month, the programme officer, a senior associate professor Prof. Supriya Datta and a first year student of Bengali Honours Babita Yeasmin took part in a five day workshop on youth motivation held by the West Bengal State University, the affiliating university of the college. Babita was awarded the second prize there on her lecture on youth motivation.

The National Service Scheme Unit of the college got a grant of Rs. 22,500/- from national service scheme unit of the affiliating university. With this fund the unit in the college celebrated the World Environment Day on 5th June, 2015 and planted more than 100 trees within the college campus.

The National Service Scheme Unit of the college celebrates Independence Day, Netaji Birth Anniversary, Republic Day through various culture performances and lectures in the college.

It also organizes cleaning drive at regular intervals within and outside the college campus as a part of *Swachh Bharat Abhiyan*.

The National Service Scheme Unit has plans to organize Blood Donation Camp, Health Check-up Campaign and a workshop on the necessity of Thalassaemia detection in near future.



3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Within a short span from the date of its establishments, the college has not only reached to the students and teachers of the colleges but also has extended activities towards the larger community as a whole. The college has recently organized a seminar cum awareness program on the effects of Arsenic contamination on ground water. The area where the college is situated is an arsenic prone area. The college has an objective of equalization of educational opportunity and with this objective, the college renders service to the first generation learner and students coming from under privileged section of the society (like SC, ST, OBCs). Moreover, the college provides assistance through Kanyashree Prakalpa to orient girls coming from needy families and economically backward communities towards education. So to promote social justice and empowerment of underprivileged and vulnerable sections of society, the college is running its various programmes successfully.

REPORT OF SOCIO-ECONOMIC SURVEY CONDUCTED BY THE NATIONAL SERVICE SCHEME UNIT OF THE COLLEGE

The volunteers of the **National Service Scheme Unit** of the college, under the leadership of Supriya Datta, the Programme Officer, conducted a Socio-economic survey on three adjoining villages of Singherati, Jhikra and Jadavpur which are located within the Deganga Block. The results of the Survey are as follows:

15/1/2016 – Singherati Village

- No of Surveyors : 30 students
- No of families surveyed : 300
- Out of the total population surveyed : 60%
- Total demographic distribution in terms of community: 99% Muslim & 1% Hindu. There is complete communal harmony among the two communities.
- No of villagers with B.P.L. cards – 60%
- No of villagers with A.P.L. cards – 40%
- Literate – 90% , illiterate – 10%

The survey was conducted on three days: 15/01/2016 and 16/01/2016, 27/1/2016.

There are three ICDS Centres and two primary schools in the locality.

A high school and a higher secondary school are located in the adjoining village.

Though women are more or less liberated, there is a tendency to marry women off before they are 18 years old. The main occupation of the villagers is farming.

16/1/2016 – Jhikra Village



- No of Surveyors : 30 students
- No of families surveyed : 300 families
- No of the total population surveyed : 60%
- Total demographic distribution in terms of community: 65% Muslim and 35 % Hindu. There is also a communal harmony among the different communities.
- % of B.P.L. card Holders : 30%
- % of A.P.L card holders : 70%
- % of Literate villagers – 85%
- % of illiterate villagers : 15%

The village has three ICDS centres and one primary and one high school.

Women are sufficient empowered.

Occupation: Only a few of the villagers are involved in agricultural farming in others land at the occupational level. Most of the villagers work in a children’s garment factory located in the village. Almost all the families had their own handlooms in the past, but only a few of them are existent now. Some people are also engaged in poultry farming.

27/1/2016 – Jadavpur Village

- Name of the village – Jadavpur
- No of surveyors – 30
- No of families surveyed – 300
- % of total population surveyed – 50%
- % of Muslim villagers – 25%
- % of Hindu villagers – 75%
- There is an atmosphere of communal harmony.
- % of literate villagers – 86%
- % of illiterate villagers – 14%
- % of B.P.L. card holder – 50%
- % of A.P.L. card holders – 50%

The village has four ICDS, one primary school and one high school. There is a B.Ed college near the village. Further, its proximity to Haroa Railway Station is an added advantage.

Occupation: Most people are involved in miscellaneous occupation. Some people also live on agricultural farming.

Date of	Name of	Muslim	Hindu	Illiterate	Literate	API	BPL
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survey	the villages			(no. of persons)	(no. of persons)	(no. of persons)	(no. of persons)
15.01.2016	Singherati	98%	2%	200	1100	180	120
16.01.2016	Jhikra	66%	34%	165	1035	107	293
27.01.2016	Jadavpur	23%	77%	160	1000	150	150

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The objective of the institution is to cater to the needs of the socially and economically backward communities alongwith spreading education for all section of society. Through various outreach and extension services and activities organized by the institution, the students became aware and sensitized about the sufferings of the community. Various values like collaboration, cooperativeness, awareness, sympathy and brotherhood are instilled and inculcated.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The institution arranged seminars on effects of the Arsenic Ground water contamination to build the awareness of the people of the community regarding the ill-effects of Arsenic. The institution has also arranged seminar cum talks on law and order and about the archaeological findings at Chandraketugarh in celebration with the Archeological Survey of India. The institution also arranges for the celebration of the birth anniversary of Rabindranath Tagore, Nazrul Islam, Dr. Sahidullah, Netaji Subash Chandra Bose and other luminaries of our national history.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The students of the college work constructively with local clubs and organize various extension programmes like sports and athletic meets, blood donation camps and cultural programmes.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

No such awards have been received by the institution yet.



3.7 COLLABORATION

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Chandraketugarh Saidullah Smriti Mahavidyalaya has no official collaboration with the industry, but many times students are benefitted academically by the collaboration with other reputed college and organization during state and national level seminars.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/ Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Seminars have been organized by this institution in collaboration with other institution and by attending these seminars, both teachers and students have been benefitted. However, no formal MOUs have been instituted in this collaboration.

A formal contract had been made with NIIT in 2012, regarding Computer Training of non-teaching staff which was executed successfully (*Please refer to 6.3.1*) For students computer literacy, the college entered into MOUs with Computer Education Centre in 2003 and WEBEL Informatics Limited in 2006. Basic computer fundamentals were taught to the students of the college for session 2003-04 and from the session 2006-2007 to 2009-2010.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

No such MOUs are existent with any industry in the strictest sense of the term right now though there have been collaborations with following organizations for which MOUs have been done:

- A formal contract had been made with NIIT in 2012, regarding Computer Training of non-teaching staff which was executed successfully (*Please refer to 6.3.1*)
- With the adjacent Sunderban Nursing Home for obtaining medical facilities for the students and the staff
- With Kaukepara Athletics Association, which is a registered trust, for the sharing of the Sports facilities of the college



3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

<i>Sl. No.</i>	<i>Name</i>	<i>Status</i>
1.	Dr. Amalendu Dey	Eminent Historian
2.	Dr. Gourishankar Dey	Eminent Historian
3.	Dr. Subhadeep Dey	Eminent Historian
4.	Dr. Suparna Gupta	Eminent Historian
5.	Dr. Kanta Chatterjee	Eminent Historian
6.	Schumman	Eminent Historian, University of German
7.	Dr. Bimal Bandopadhyay	Ex-Director, A.S.I.
8.	Dr. Saikat Bandopadhyay	Education Officer, Indian Museum
9.	Dr. Goutam Niyogi	Eminent Historian
10.	Dr. Tapajyoti Chakraborty	Ex-Field Supervisor, A.S.I.
11.	Dr. S. K. Maity	Eminent Archaeologist, A.S.I.
12.	Prof. Mohua Sarkar, Nupur Das, Subasis Biswas	Department of History, Jadavpur University
13.	Prof Sutapa Chatterjee Sarkar, Mohini Mohan Sarkar	Department of History, WBSU
14.	Prof. Sathi Sen, Rasmi Adhikary, Arpita Bhaduri	Department of History, Dum Dum Motijheel College
15.	Dr. Ranjit Dhar , Principal & Teachers	Department of History, Raja Manindra Chandra College
16.	Prof. Sanhita Sen	Department of History, Rishi Bankim College
17.	Dr. Ajay Kr Dasgupta	Ex-Principal of B.K.C. College
18.	Prof. Abhijit Roy	Department of History, Mrinalini Datta Mahavidyalaya, Birati,
19.	Prof. Prodip Kr Mondal, Prof. Basudha Biswas, Prof. Antara Chowdhury, Prof. Krishna Mitra, Prof. Debabrata Ghosh	Netaji Satabarshiki Mahavidyalaya
20.	Prof. Madhuri Bhattacharjee	Department of History, Behala College
21.	Prof. Anjana Chattopadhyay	Derozio Memorial College



22.	Dr. Sabita Samanta	Professor, WBSU
23.	Dr. Bikash Kanti Biswas	Scientist, WBUFAS
24.	Dr. Arunasis Goswamy	WBUFAS
25.	Dr. Amitava Dutta	Asst. Professor, Ramakrishna Vivekananda University
26.	Dr. Badiur Rahama	Calcutta University
27.	Dr. Sipra Mukherjee	West Bengal State University
28.	Sri Chandan Sen	Thespian
29.	Sri Soumitra Basu	Eminent actor and academician
30.	Sri Dwijen Bandopadhyay	Theatre Personality
31.	Sri Asis Giri	Executive, Akash Bani, Kolkata
32.	Dr. Arumoy Bandopadhyay	Theatre Producer, Doordarshan, Kolkata
33.	Sri Subhomoy Mondal	Publication Editor, Paschim Banga Bangla Academy
34.	Dr. Abhijit Kumar Pal,	Associate Professor, Head, Department of Education, West Bengal State University
35.	Dr. Sabita Samanta	Professor, Department of Education, West Bengal State University

Seminars organized by the college

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 to 11.02.15	Dept. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University



National level Seminar on 'Satabarshe Sombhu Mitra'

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated–

- a) Curriculum development / enrichment
 - b) Internship/On-the-job training
 - c) Summer placement
 - d) Faculty exchange and professional development
 - e) Research
 - f) Consultancy
 - g) Extension
 - h) Publication
 - i) Student Placement
 - j) Twinning Programmes
 - k) Introduction of new courses
 - l) Student exchange
 - m) Any other
- a) Curricular development / enrichment:** Though there is no formal collaboration with any other institution for Curricular development / enrichment, teachers from other colleges come and deliver departmental lectures and talks which enrich the curricular aspects of the college.
- b) Internship / on-the-job training :** There is hardly any scope of internship in the present curricular structure of the courses offered by the college under the provision of the affiliating university. However, since the college is located



in the economically backward area, some students work outside the college in related areas while also pursuing their studies. Students of Agriculture and Rural Development often are employed in agriculture industries while pursuing their studies.

- c) **Summer Placement:** Presently, there is no provision for summer placement in the college. In the curriculum, of the courses taught by the college, there is also no provision for such summer placement.
- d) **Faculty exchange and professional development :** Though there is no such provision for faculty exchange programme in our college, faculty exchange has always been here in the informal level with teachers from different colleges and universities being invited to deliver departmental talks and lectures. Teachers from this institution are also invited by other similar institutions. The college is also planning to introduce faculty exchange programme in the formal level in the near future.
- e) **Research:** There is no such institutional collaboration with any external organisation for research. However, the teachers often pursue their researches from the affiliating and other universities in which the endeavour is to some extent collaborative though at the informal level. Papers are published by the faculties in collaboration with other researchers from other institutions. Seminars and workshops are held in collaboration with other institutions like Amdanga Jugalkishore Mahavidyalaya and the School of Environmental Studies, Jadavpur University (*Please refer to 3.7.4.*)
- f) **Consultancy:** In consultancy, the college does not have any collaboration as such presently. However, during the state level seminar on Ground Water Arsenic Poisoning held in our college on 10th February to 11th February, 2015, medical consultancy at the informal level was given to arsenic affected patients. The consultancy was done in collaboration with School of Environmental Studies, Jadavpur University.

Again, in the medical campus organized by the college in collaboration with Indian Medical Association, Barasat Chapter, consultancy by medical and paramedical staff was provided on public health, hygiene, first aid and reproductive health.

However, no MOUs at the formal level were instituted in these collaborations.

- g) **Extension:** In extension programme, though, again, no formal MOU was instituted, the college has collaborates with several local and state level bodies for conducting rendering medical help to students, bringing about awareness around Thallasamiae detection and conducting counselling.
- h) **Publication:** The Teachers' Council of the college publishes an annual book of an ISBN level through its collaboration with publishers who take care of the printing, publishing and the marketing of those books. However, collaboration in publishing at the research level in the present sense of the



term has not been done yet. The college is approaching different academic institutions for such collaboration.

- i) **Student Placement:** The college often allows different placement agencies to set up workshop at the college. But a collaboration with such an agency or industry materializing into a formal MOU has not been achieved yet.
- j) **Twinning Programmes:** Twinning programmes are not allowed under the provisions of the affiliating university.
- k) **Introduction of new courses:** No such collaborations have been made regarding introduction of new courses at the formal level. However, support from other organizations like Bidhan Chandra Krishi Visvavidyalaya, Ramakrishna Mission, Nimpith are sought in the conducting of the most recently introduced course, Agriculture and Rural Development. However, again, MOUs have not been made to make such collaboration formal.
- l) **Student exchange:** There is no such collaboration regarding Student Exchange right now. In fact, student exchange programmes are not common among the colleges of the affiliating university.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The very objectives of the college have been to provide access to higher education to those students specially coming from a lower socio-economic status. The college has put emphasis always on extension activities for the complete development of the students on one hand and for providing good quality citizens who can successfully contribute to the welfare and well being of the community at large on the other hand.

Though the college has no formal collaboration with research centers, the college intends to collaborate with other research institution for facilitating consultancy in the realm of education.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The college wants to expand the field of Research, Consultancy and Extension for holistic development of the students and for that purpose, the college has made a proposal regarding establishment of a Philological Research Centre entitled Dr. Md. Sahidullah Philological Research of Study Centre.



CRITERION IV:
**INFRASTRUCTURE AND LEARNING
RESOURCES**

*“Be more dedicated to making solid achievements than
in running after swift but synthetic happiness.”*

- A.P.J. Abdul Kalam



4.1 PHYSICAL FACILITIES

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Infrastructure is sine qua non for providing knowledge as well as establishing effective work environment for the students and the staff. The policy of the institution for enhancement of infrastructure to facilitate effective teaching and learning is recommended by the different committees like the Development Committees, the Finance Committee, or the Teachers' or Staff Council and are ultimately approved by the Governing Body of the College. Although we had a humble beginning in the year 1997 by starting off from the part of the building of Acharya Jagadish Chandra Bose Polytechnic, Berachampa, later, keeping in view the current dynamics of effective teaching learning and the demands of the courses, adequate infrastructures were set up in the present position of the college. The college receives different funds from U.G.C for development of infrastructure in each plan period. The Principal, in consultation with the faculty members, determines the specific infrastructure and resource requirements in order to create proper physical infrastructure and facilitate effective teaching and learning in the classroom. The college intends to impart quality education that would lead to all round personality development of the students. Keeping this in mind, we have drastically renovated some of our classrooms with ICT facilities, enriched the departmental and the central libraries of the College so as to have conducive environment for effective teaching and learning.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities** – classrooms, technology enabled learning spaces, laboratories, specialized facilities and equipment for teaching, learning and research, etc.
- b) **Extra-curricular activities** – sports, outdoor and indoor games, gymnasium, National Service Scheme, cultural activities, Public speaking, communication skills development, health and hygiene etc.
- c) **Curricular and co-curricular activities** – The college has an undisputed land of about 1.71 acres. The infrastructural facilities available for curricular and co-curricular activities include-

- ❖ Well-equipped class rooms.
- ❖ ICT facilities.

The College has two blocks - one newly constructed block and one old block with total 19 Classrooms including 5 ICT enabled class rooms.

Technology enabled learning spaces :

- ❖ **Audio Visual Classrooms** – In the old block there are five ICT enabled Audio Visual Classrooms for all the Departments which are equipped with LCD



projectors and portable screens. Few classrooms are equipped with sound system as well.

- ❖ **Library** - The College library is housed in the newly constructed block, having more than 10,000 books with about 4,000 titles catering to various courses. The Library has a separate reading section for both teachers and students. Digital catalogues and internet facilities are available for the library users– both students and members of the faculty. The library also provides e-journals and e-books facility for reference.
- ❖ **Museum** - In order to make students aware of their own cultural heritage, a museum named “Chandraketugarh Museum” was established in the college to preserve the relics of the lost city “Chandraketugarh” after which the college has been partly named. Already approximately 400 antique materials are being displayed in the museum.
- ❖ **Auditorium** – The College also has one open Auditorium just outside the office in which different curricular and co-curricular events are held. It also has a Seminar room.
- ❖ **Conference Room** - The College has no conference room as such but it has a seminar hall with a seating capacity of about 70 people equipped with multimedia facilities. It is used by students as well as the faculty for conducting events like group discussion, quiz competitions, lectures and seminars, and thus it often doubles up as a conference room.
- ❖ **Vocational Courses** - Various Vocational Training programmes under Animal Husbandry like Dairy Farming, Poultry Farming, Food processing & Preservation. Agricultural and Horticultural Practices, Agricultural Implements and Equipment Management are being conducted in the college under the affiliation of West Bengal State Council of Vocational Education and Training at the 10+2 level.

A nursery for medicinal plants has been set up in the College premises to facilitate learning and research in the areas of Agriculture and Rural Development.

Specialized Facilities and Equipments for Teaching, Learning and Research:

- ❖ The college has provided laptops for teachers to aid them in making lecture presentations and preparation of such presentations. LCD projectors and other ICT Teaching aids are also used by the faculties to make the teaching-learning process more effective.
- b) **Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, National Service Scheme, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.**

The College has played a supportive role in grooming students with talent and potentials in co-curricular activities. Specific spaces have been earmarked for extra-curricular activities and made available to students.



Sports

Indoor and Outdoor games:

Sports equipment are purchased every year and combat sports have been propagated and welcomed by students enthusiastically.

The College has

- ❖ There is a splendid Football ground in the college campus. Every year college organizes Annual Sports and athletic meet. A dedicated teacher operates as the Teacher-in-Charge for sports and games and chalks out the annual plan of the College for sports and games. The College also participates in inter-college/inter district sports or athletic competitions. For instance, in 2016 the College Football team has participated in an Inter-college Football competition.
- ❖ A Volleyball Court with dimensions 18m x 9m where students actively take part in inter-class volleyball championships.
- ❖ One makeshift badminton court.
- ❖ Separate room for the Teacher in Charge for Physical Education.
- ❖ A gymnasium containing the basic amenities for a regular workout.
- ❖ The College also encourages indoor games like chess, ludo, carrom. Competitions in these indoor games are also held in the Annual Sports Meet.

National Service Scheme

Suitable space is provided as per requirement to the NATIONAL SERVICE SCHEME wing for organising various activities like workshop on self defence, blood donation camps, tree plantation drives, awareness programmes regarding various socio-economic and environmental problems, etc.

Cultural and Other Activities

The open-air stage that the College has in the front hosts several cultural activities like Fresher's Welcome, Cultural functions, inter college annual cultural competitions and the like.

Yoga, health and hygiene

- ❖ The College provides space for organising Health Seminars and Seminars on Alternative Medicine.
- ❖ Dustbins are placed on each floor at strategic points to maintain hygiene and cleanliness.
- ❖ The College has always been proactive about maintaining green environment in the college which is depicted by sprawling lawns and a beautiful garden of the college.
- ❖ Special hygiene standards are followed while preparing food in college canteen.
- ❖ The College has been declared a plastic free and an anti-smoking zone.



- ❖ Special drives are often taken by the NATIONAL SERVICE SCHEME unit of the College to spread awareness among the students regarding smoking and other vices that cause health and environmental hazards.

Other Support Services

The College has other support services to facilitate its functioning:

- ❖ One Cycle and Motor Cycle Stand for the students.
- ❖ Canteen provides hygienic and healthy food on subsidized rates.
- ❖ Parking facility for staff.
- ❖ Medical facilities with a dedicated medical officer to cater to the first-aid requirements of students and staff.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

Optimal Utilization of Infrastructure in Academic Growth-

The Governing Body of the College does not only ensures that the current situation regarding available physical infrastructure is in line with academic growth but it also sees to the fact that existing infrastructure is optimally utilized for the benefit of students. For this purpose, the college authority calls meetings of different departmental heads to inspect the available infrastructure and coordinate among them to chalk out programs for future developments. As far as the available physical infrastructure is concerned, the institution is proud to possess both academic and co-curricular infrastructures. As for the academic aspect, presently, it has got a fairly equipped libraries full of text books and reference materials both at the departmental and central levels. All these resources are potential enough to cater to the necessities of both the teachers and the students. Besides, both the communities can take advantage of the well equipped ICT enabled classrooms. The college authority ensures the optimal utilization of the college infrastructures.

Some Plans Submitted by the College

Sl. No.	Plan Submitted	Ref. No.	Estimated cost	Funding Agency
1.	UGC XII Plan	545/1, dt. – 09-03-13	Rs. 76,96,998/-	Do
2.	UGC XII Plan	60, dt. 01-01-14	Rs. 4,35,00,000/-	UGC



3.	Higher Education Dept. Govt. of W.B.	CSSM/73/15 dt. 09-12-15	Rs. 34,66,893/-	H.E. Deptt., Govt. of West Bengal
4.	Youth & Sports Dept., Govt. of West Bengal	CSSM/75/15 dt. 12/12/15	Rs. 2,00,000/-	Youth & Sports Dept., Govt. of West Bengal

For Master Plan of the college *please see Annexure : VI*

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The College pays special attention to the needs of the differently-abled students in the following ways:

- ❖ Seats are reserved for differently-abled applicants as per the existing policies of the government.
- ❖ The College has ramps and wheel chairs to help the differently-abled students.
- ❖ During the examination, the college provides writers to visually-impaired students.
- ❖ Audio recorders and play back systems have also been provided.
- ❖ Workshops are done with these students to know about the problems they are facing in the College; resource persons are also brought in to make them aware of the various facilities available for them in the broader context of the education of the state.

4.1.5 Give details on the residential facility and various provisions available within them:

At present there are no residential facilities for staff or hostel for students.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The College has provisions for providing first aid and has doctor and paramedical facilities on call.

As for Off Campus, several Nursing Homes are there just outside the college campus. The College is in collaboration with Sunderban Nursing Home which takes care of its health-care necessities. Health Camps are organized in college for students from time to time. The College is also a member of the Students' Health Home and its students are entitled to avail of free or subsidized health services from that end. Presently, it has had good deal of cordial relationship with the local Community Health Centre which has been catering to the needs of both the teachers and the students. Whenever emergency arises, either the local physicians are called in to render their service or the patients are rushed to the hospital when instantaneously they are administered required medical assistance.



4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

<i>Name of the Unit</i>	<i>Available Space</i>
IQAC and NAAC Steering Committee	270 sq. ft.
Grievance Redressal Unit	100 sq. ft.
Counselling Cell	100 sq. ft.
Women Cell	100 sq. ft.
Recreational space for staff	170 sq. ft.
Recreational space for students (boys)	270 sq. ft.
Recreational space for students (girls)	270 sq. ft.
Canteen	250 sq. ft.

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The Library has an advisory committee named “Library Committee”.

The composition of Library Committee consists of:-

Principal (Chairperson)

Convener appointed by Staff Council

Member secretary /Librarian

All department heads / their nominees

They work throughout the year to improve the functioning of Library. The numerous initiatives taken by the Library Committee includes:

- ❖ Purchasing books of various subjects for the library.
- ❖ Correspondence related to the subscription of reputed journals and magazines.
- ❖ To look after the problems of the students related to the library.
- ❖ In-house Training for Library staff as per requirement from time to time. Course-wise budget allocation
- ❖ Stock verification



- ❖ Maintenance and Updation of Library Automation Software
- ❖ Arranging facilities for differently-abled students.
- ❖ Providing information about new arrivals of books.
- ❖ Ensuring the security procedures in the Library.
- ❖ Cataloguing of the library as much as possible.

4.2.2 Provide details of the following:

- ❖ **Total area of the library (in Sq. Mts.)** – 103.25m².
- ❖ **Total seating capacity** – Ten for teachers and sixty for students.
- ❖ **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
 - On working days: 10.00 AM to 4.00 PM
 - On holidays: On holidays, the college library remains closed
 - Before examination: 10:00 AM to 4:30PM
 - During Examination: Flexible according to the duration of examination.
 - During vacation: 10:00 AM to 2:00PM
- ❖ **Layout of the library (individual reading carrels, lounge area of browsing and relaxed reading, IT zone for accessing e-resources)**
 - Reading Carrels: 22.22m² (for teachers) and 260m² (for students)
 - Lounge Area: 29 m²
 - IT Zone: 22.86 m²

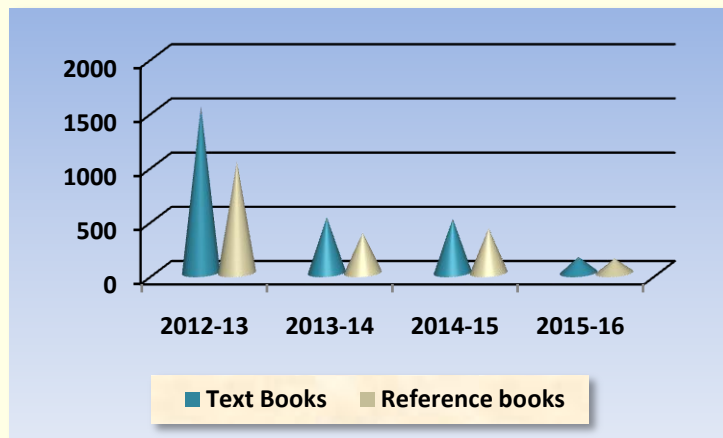
4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

- ❖ The library ensures procurement of books and journals based on the requisition for titles of books and journals made by the members of the faculty duly forwarded by the Head of the Department of concerned department. These titles are generally procured by the departments from their own resources and often through catalogues supplied by the university.
- ❖ Once such requisitions are received, they are examined in detail and on the basis of priority, urgency and the monetary strength; order for such books usually gets placed.
- ❖ In the similar way journals are subscribed after thorough consultation with the academic departments of the college.



Library holding	Year-1 2012-2013		Year-2 2013-2014		Year-3 2014-2015		Year-4 2015-2016	
	Number	Total cost (in `)	Number	Total cost (in `)	Number	Total cost (in `)	Number	Total cost (in `)
Text books	1540	3,41,029	514	1,13,627	502	1,50,582	156	30,614/-
Reference Books	1027	1,83,631	372	92,966	411	1,09,042	127	28,474/-
Journals/ Periodicals					02	2,200/-	4	1,000/-
e-resources*					06	-	8	-

*All e-resources have been obtained as gifts.

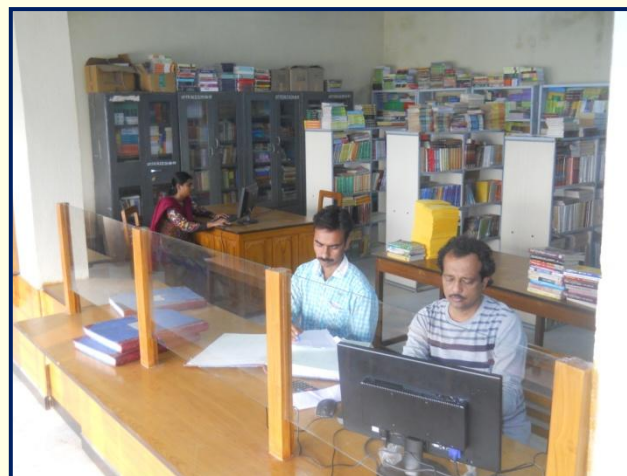
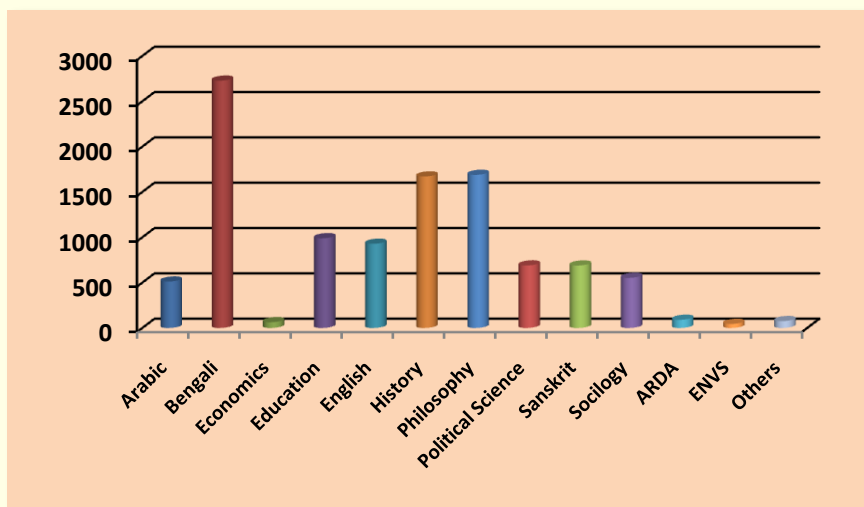


Number of Books available in the library (subject-wise) as on 29.01.2016

Sl. No.	Department	No. of Books
1.	Arabic	512
2.	Bengali	2728
6.	Economics	64
4.	Education	990
5.	English	929
6.	History	1671



7.	Philosophy	1689
8.	Political Science	690
9.	Sanskrit	689
10.	Sociology	553
11.	Agricultural & Rural Development	90
12.	ENVS	45
13.	Others	76



College Library



4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- ❖ OPAC (Office) – NA.
- ❖ Electronic Resource Management package for e-journals : NA.
- ❖ Federated searching tools to search articles in multiple databases : Under process
- ❖ Library Website : Not yet set up
- ❖ In-house/remote access to e-publications : Available through internet connection
- ❖ Library automation : Partially achieved
- ❖ Total number of computers for public access : Two
- ❖ Total numbers of printers for public access : One
- ❖ Internet band width / speed - 4mbps
- ❖ Institutional Repository : No such provision
- ❖ Content management system for e-learning : NA
- ❖ Participation in Resource sharing networks / consortia (like Inflibnet) : NA

4.2.5 Provide details on the following items:

- ❖ Average number of walk-ins : 100 per day
- ❖ Average number of books issued / returned : 25 per day
- ❖ Ratio of library books to students enrolled : 3:1
- ❖ Average number of books added during last three years : 694
- ❖ Average number of login to opac (OPAC) : NA
- ❖ Average number of login to e-resources : 3 per day
- ❖ Average number of e-resources downloaded/printed : 20 per month
- ❖ Number of information literacy trainings organized : one per session
- ❖ Details of “weeding out” of books and other materials : since the library is newly set up, weeding out has not started yet.

4.2.6 Give details of the specialized services provided by the library

- ❖ **Manuscripts** : No manuscripts are in the library.
- ❖ **Reference** : Yes, reference books are purchased according to the prescribed course syllabus in consultation with the concerned departments.
- ❖ **Reprography** : Photocopy facilities are available with students under recommendation of the faculties.



- ❖ **ILL (Inter Library Loan Service) :** No such facility is there in the library.
- ❖ **Information deployment and notification (Information Deployment and Notification) :** All information is notified to the library visitors through notification in the notice boards.
- ❖ **Download :** Learning materials are allowed to be downloaded from the college libraries.
- ❖ **Printing :** Laser print outs are given to students on recommendation of the department.
- ❖ **Reading list/ Bibliography compilation:** Such services are rendered at the informal level by the department.
- ❖ **In-house/remote access to e-resources:** Students can make use of CDs and DVDs from the library.
- ❖ **User Orientation and awareness:** User orientation programmes are organized by the librarian during the beginning of the new session and admission of new students.
- ❖ **Assistance in searching Databases:** Yes. Besides teachers, the librarian helps students in searching the database.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Library staff is friendly towards both the students and the teachers of the college. Books are issued to faculty members as per their needs without any restriction. Books are issued to students on first come first served basis and a maximum of two books are issued to each student. The library staff provides following supports to students and teachers:

- ❖ Searching and issuing of books.
- ❖ Photocopying on recommendation of the department.
- ❖ Special space arrangement for differently-abled students.
- ❖ Reference service.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

As regards the physically challenged persons, the staff and library staff assist the physically challenged person in obtaining materials/ documents. They are also given top priority while issuing books.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)



Yes, the library gets the oral and written feedback from its users in the form of complaints, suggestions and recommendations. The Library Committee analyses these complaints and suggestions and forwards them to the principal for appropriate action. Such feedback is used for rendering the library student user friendly.

4.3 IT INFRASTRUCTURE

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

The department wise Allotment of Computers is as follows :

Dept.	No. of computers	Configuration	No. of nodes	Lan facility	Wi-fi facility
Arbaic	1 (Laptop)	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
Bengali	1 (Laptop)	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
Education	2 (Laptop)	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
English	1 (Laptop)	Windows - 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
History	2 (Laptop)	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
Philosophy	2 (Laptop)	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
Political Science	1 (Laptop)	Windows - 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
Sanskrit	1 (Laptop)	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
Sociology	1 (Laptop)	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
Argiculture & Rural Development	1 (Laptop)	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram - 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E - 215 GB			Yes
Principal	1	Windows- 8, Intel (R), i3-4160m, core-TM, Ram - 4GB, 64 bit OS, Drive C-225GB, Drive D -16 GB, Drive G - 223 GB			Yes
Co-ordinator (NAAC)	1	Windows- 8, Intel (R), i3-4160m, core-TM, Ram - 4GB, 64 bit OS, Drive C-225GB, Drive D -16 GB, Drive G - 223 GB			Yes
Co-ordinator (IQAC)	1	Windows- 8, Intel (R), i3-4160m, core-TM, Ram - 4GB, 64 bit OS, Drive C-225GB, Drive D -16 GB, Drive G - 223 GB			Yes
Office (Head Clerk)	1	XP 2002, Intel (R), CPU - G 630, Ram- 2GB, Drive C- 50GB, Drive D-15 GB, Drive E-400 GB			Yes



Office (Accountant)	1 (Laptop) +1 Desktop	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram – 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E – 215 GB			Yes
Office (Cashier)	1 (Laptop) +1 Desktop	Windows- 7, Intel (R), i3-2350 m, core-TM, Ram – 4GB, 32 bit, Drive C-110GB, Drive D -150 GB, Drive E – 215 GB			Yes
Typist	1	XP-2002, Intel (R), CPU-G630, Ram-2GB, Drive C-50GB, Drive D-550 GB, Drive E- 400GB			Yes
Teachers' Room	2	Windows-7 (2009), Intel (R), CPU-G630, 232 bit OS, Ram-2GB, Drive C – 50 GB, Drive D -15 GB, Drive E - 400 GB			Yes
Computer Laboratory*	6	Windows-7 (2009), Intel (R), CPU-G630, 232 bit OS, Ram-2GB, Drive C – 50 GB, Drive D -15 GB, Drive E - 400 GB			Yes
Server Room	1	Windows-7 (2009), Intel (R), CPU-G630, 232 bit OS, Ram-2GB, Drive C – 50 GB, Drive D -15 GB, Drive E - 400 GB			Yes

**The computer laboratory is used primarily by the department of Education and also by other departments when necessary.*



Computer Laboratory

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

All members of the faculty and students are allowed to use the computers and internet through the computers in the college library. Email and other IT based services are available for both faculty and students. The important parts of the college building has wi-fi coverage which allows the students to access the internet even in their hand-held devices.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Regarding the Deployment of the IT Infrastructure and associated facilities, the institution has chosen several areas in which deployment of the IT resources are almost binding. They are — its implementation in the library where the college



has used both its own resources and the grants received from the UGC and the West Bengal Government for the complete cataloguing of the books and journals available in the library. The process is a continuous although the students and members of the faculty are presently capable of making full use of the computerized catalogues. Wi-fi facilities have been installed.

The collection of fees from students is entirely computerized through a fee management software maintained by an IT organisation called Aidni Infotech that is in an Annual Maintenance Contract with the college.

The admission procedure of the college is entirely made online and controlled through the college website. LAN has been installed to interconnect the office, accounts department and the principal’s chamber.

Preparation of the Monthly Salary Bill for the members of the staff of the college is being maintained through the software package called COSA (Computerization of Salary Accounting) which has been running from 2014-15 and maintaining the uninterrupted preparation for salary accounts for the employees of the college. This is in accordance with the stipulation of the Govt. of West Bengal.

Some effective strategies are adopted by the institution for the regular upgrading of IT infrastructure. A committee consisting of teachers and office staff, presided over by the Principal, looks after the matter. The Committee would meet at regular intervals to sort out the matters.

While the matter of identification and further strategy upgrade is performed by the IT Upgradation Committee of the college, there are two agencies called Delta Enterprise and AIDNI Infotech which take care of these matters, offer technical advice and execute the real act of upgrading the IT resources. This is mostly done annually.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The details on the Annual budget for procurement, deployment, upgrading and maintenance of the Information Technology Resources like the computer and their accessories are given below:

<i>Year</i>	<i>Procurement (` in Lakh)</i>	<i>Deployment (` in Lakh)</i>	<i>Upgradation (` in Lakh)</i>	<i>Maintenance (` in Lakh)</i>
2011-2012	Nil	Nil	Nil	Nil
2012-2013	12.68	12.68	Nil	0.21
2013-2014	Nil	Nil	Nil	0.05
2014-2015	1.60	1.60	1.51	0.70



The maintenance of these computers and their peripherals is done by the IT organisation called Aidni Infotech with which the institution has an Annual Maintenance Contract.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- The college has five ICT enabled class rooms dedicated to the teaching of students through ICT resources. The members of the faculties use laptops, LCD and Over Head Projectors in the class rooms to facilitate the understanding of the students. They use power point presentation and documentary films as teaching resources in these ICT enabled classrooms. Other academic softwares are also being used by some departments of the college for the development of these resources. The entire ICT Block is under Annual Maintenance Contract with an organization that looks after the maintenance and the upgrading of these resources.



A Student Seminar in Progress

- The most important parts of the building are under wi-fi zone. Both students and faculties are allowed to use the connection in their individual smart phones, laptops and tablets for reference and research.
- Students and faculties are allowed access to the e-libraries both at the departmental and at the central library of the college.
- Students and faculties are allowed to make use of open source journals through computer at the college central library.
- laptops, LCD and Over Head Projectors are used in college level, state level and national level seminars conducted by the college on various areas of learning and research.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources,



independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Despite the presence of all the resources, the central place of the student in the teaching learning process is mandatory. To ensure this, the college adopts the following practices.

- Both participatory learning and peer learning are stressed on by the college. For instance, students are asked to use these e-resources for making projects and presenting papers in Class room seminars.
- Group discussions are often organized in which they can discuss various problems among each other.
- Coaching classes at the informal level are given to the students who are still to develop the use of the e-resources for themselves.
- Thus indirectly, they often play the role of resource persons for their peers and in that sense the teacher, empowering them with the use of these e-resources, plays the role of the facilitator.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No, the institution has not yet been linked to National Knowledge Network yet. However, steps are being taken to get connected through the university as and when its affiliating university, i.e. West Bengal State University, makes use of the service.

4.4 MAINTENANCE OF CAMPUS FACILITIES

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

There are a number of committees of the college that looks after the allocation and utilization of funds for the maintenance and the upkeep of these facilities. These are the Building Committee, the Finance Committee and the Purchase Committee. The decisions of these committees are ratified by the Governing Body and subsequently executed by the principal of the college. There is the post of a Bursar dedicated to overall co-ordination of these aspects.

The following table gives details of expenditure on these facilities.

		2011-2012	2012-2013	2013-2014	2014-2015
a.	Building	1,37,300.00	6,59,857.00	4,88,000.00	3,50,000.00



b.	Furniture	3,62,700.00	1,65,950.00	1,50,166.00	38,650.00
c.	Equipment	–	1,01,000.00	–	–
d.	Computers	–	12,68,200.00	–	–
e.	Vehicles	–	–	–	–
f.	Any Other	–	20,52,798.00	2,05,863.00	19,00,687.00

For budgetary allocation, *Please see Annexure - VIII*

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college has different committees (like the Maintenance of Assets and Infrastructure Committee) which decide upon the steps to be taken for the maintenance and upkeep of infrastructure. The equipments and installations (both civil and electrical) of the college are maintained through Annual Maintenance Contracts between competent private bodies and the college.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Since the college has only one programme that comes under science stream, i.e. Agricultural and Rural Development, a lot of instruments are not there for such calibration and precision care. However, all such equipments or instruments kept for academic and administrative use are updated and calibrated annually most often by the concerned organization with which an annual maintenance contract is maintained by the college. Regarding the instruments where such a calibration or upgrading is not done by the organization assigned for annual maintenance, the college itself takes necessary initiatives to make the necessary upgrading.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The concerned department takes care for the location, upkeep and maintenance of sensitive equipments. The mechanical and electrical damages are minimized by regular supervision of the concerned departments on these matters. UPS and Voltage Stabilizers are used in all cases in which the instruments are vulnerable to electrical fluctuations. Regarding water supply, since the college has its own multiple water sources, there is no question of lack of water supply either in its laboratories or in other facilities.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The college has recently taken a project for rain water harvesting to make the most of the rain water that normally goes into wastage. For more details, *please refer to 7.1.2.*



CRITERION V:
STUDENT SUPPORT AND PROGRESSION

*“The greatest joys in life are found not only in what we do and feel,
but also in our quiet hopes and labours for others .”*

- Bryant McGill



5.1 STUDENT MENTORING AND SUPPORT

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The College publishes an updated prospectus every year which is issued to the applicants along with the application form for admission. It highlights information regarding different courses, Honours and General subjects offered by the College. It contains details about the vision, mission and objectives of the College, its administration, details about the teaching and non-teaching staff members, rules and regulations, curriculum and examinations schedule. It also provides a list of holidays stipulated by its affiliating university and approved by the Governing Body of the College. Most of this information is also provided in the college website. The institution ensures its commitment and accountability through review meetings both at the departmental and at the central level. It also ensures a systematic and sustained feedback process from all stakeholders.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Details of Institutional Scholarships issued to students during the last four years

Serial No.	Academic year	Full-free Studentship (in no.)	Half-free Studentship (in no.)	Students' aid fund (Amount in ` & no. of students benefited)
1	2011-2012	115	1530	1,55,465
2	2012-2013	110	1680	1,67,325
3	2013-14	170	1720	2,18,425
4	2014-15	215	1896	–

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Year	Source	Type	No of beneficiaries	% of beneficiaries among applicants	Total Amount in Rs.
2011-12	Central Govt.	Minority	602	74%	29,90,950/-
	State Govt.	SC	282	100%	Amount directly transferred to the
		ST	18	100%	



	Others	OBC	13	100%	students Bank Account from the Govt. of W.B.
2012-13	Central Govt.	Minority	1650	75%	78,85,700/-
	State Govt.	SC	165	100%	Amount directly transferred to the students Bank Account from the Govt. of W.B.
		ST	65	100%	
	Others	OBC	—		
2013-14	Central Govt.	Minority	1279	70%	27,07,200/-
	State Govt.	SC	47	100%	Amount directly transferred to the students Bank Account from the Govt. of W.B.
		ST	11	100%	
	Others	OBC	304	100%	
Kanyasree		374	100%	9350000/-	
2014-15	Central Govt.	Minority	2772	75%	59,56,100/-
	State Govt.	SC	—	Application directly submitted to BDO Office	Amount directly transferred to the students Bank Account from Govt. of W.B.
		ST	—		
		OBC	—		
		Kanyasree	272	100%	6800000/-
	Others	9	50%	81000/-	

5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections
- ✓ Students with physical disabilities
- ✓ Overseas students
- ✓ Students to participate in various competitions / National and International
- ✓ Medical assistance to students : health centre, health insurance etc.
- ✓ Organizing coaching, classes for competitive exams
- ✓ Skill development (spoken English, computer literacy etc.)



- ✓ Support for “slow learners”
- ✓ Exposures of students to other institution of higher learning / corporate/ business house etc.
- ✓ Publication of students magazines
- ❖ **Students from SC/ST, OBC and economically weaker sections**

The college diligently handles the issues related to the students from SC/ST, OBC and economically weaker categories. The College timely informs the SC/ST students about various facilities provided to them by the Government, the West Bengal State University, thereby motivating them to avail of those facilities. The Institution effectively handles the whole process of collection and allocation of fund regarding scholarships, free studentships, etc.

❖ **Students with physical disabilities**

There has been small number of differently-abled students in the last four years. Still keeping such students in mind, the college has taken the following steps:

- construction of a ramp
- Provision of the use of a Wheel Chair
- A dedicated committee to look into the concerns and grievances of these students
- Counselling units to guide these students for the fullest realization of their potentials despite their limitations.

❖ **Overseas students**

There are no overseas student in the college.

❖ **Students to participate in various competitions/ National and International**

The College encourages, informs, motivates, guides and helps the students to prepare and participate in various competitions of National, State and University level. The College organizes intercollege competitions on extra-curricular activities like debate, quiz, creative writing, photography etc. At the end of each session on the Annual Prize Day, the students who excel in these competitions are felicitated by the College.

❖ **Medical assistance to students health centre, health insurance etc.**

The College is well aware of the fact that a sound mind can only develop in a sound body. Free medical checkup of the students is occasionally organized by the college with the help of reputed doctors. All the students are member of the Students' Health Home, from which students can avail free treatment. Thalassaemia testing and health awareness programmes are also organised.



❖ **Organizing coaching classes for competitive exams**

Right now, no such coaching class is offered by the college.

❖ **Skill development (spoken English, computer literacy, etc.)**

The College has also taken steps for the development of computer knowledge among students, like:

- The College conducted a certificate course in Basic Computer Fundamental, in collaboration with the Computer Education Centre, which commences in 1st September, 2003 and continued for a session. Subsequently, the college entered the collaboration with WEBEL Informatics Limited and offered a similar computer course from August, 2006 to July, 2010. The courses were designed and revised in consultation with the College authority during these sessions.
- ICT enabled rooms have been set up for students of different departments.
- Classes on Spoken English by the English Department are being conducted by the College since last few years.

❖ **Support for “slow learners”**

The college arranges remedial classes for the slow learners with funding allotted by the UGC. Students of each year are divided into groups and one teacher is assigned as instructor for each group. A group of students may also informally approach the concerned teacher for any problem they encounter, especially academic. Tutorial classes are also held for slow learners.

❖ **Exposure of students to other institution of higher learning/ corporate/ business house etc.**

Teachers of the departments inform, motivate and orient the students to avail various opportunities regarding higher studies. There is also a dedicated Counselling Unit for this purpose.

❖ **Publication of student magazines**

The Students of the college publish an annual magazine called *Chetana*. Apart from the College magazine, wall magazines are also published periodically by the students of various departments.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

In the programme of Agriculture and Rural Development which is offered by the college, students are formally taught to set up agricultural and rural farms associated with Pisciculture, Animal Husbandry and the growth of herbal and medicinal plants. In fact, the college has, within its campus, a herbal and medicinal garden completely maintained by the students of these streams. A full paper is taught in Agriculture and Rural Development Honours on



entrepreneurship which includes setting up of Agri-farm Business Management, Agri Clinic and Rural Tourism Industry.

The Vocational Course that the college conducted at the +2 level also aims at economic self empowerment of the students in these fields through the teaching of Agriculture and Horticulture and there is a paper on Entrepreneurship and Principles and Practice of Co-operative Management.

In the implementation of these efforts, many of our students have set up farms and small business units independently after graduating from these and other streams of the college.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- additional academic support, flexibility in examinations
- special dietary requirements, sports uniform and materials
- any other

The College has specific strategies and policies to promote participation of students in various extra-curricular and co-curricular activities:

- The Students' Activity Cell informs and motivates the students to enhance their skills to successfully participate in various competitions whenever there is opportunity. The objective is to explore the hidden talents of the students, not only of this College but also of others. The Cultural Committee comprises of some faculty members who organize programmes on various occasions.
- Cultural Secretary and Assistant Cultural Secretary of the Students' Union manage the students Cultural Committee which is headed by a teacher. The Cultural group actively participates in all these events.
- Extra attention is given to the students who wish to participate in some extracurricular activities during class hours. In case of internal examinations, special arrangements are made for such students.
- The College provides sports kit to the students interested in sports. Special uniforms are provided to those participating in different programmes held in the College. Special T-shirts and caps are given to the National Service Scheme volunteers. The College also bears the travel and other expenses of students for their participation in various sports and other such activities outside the College campus.
- The college holds an annual inter-college sports, athletic cultural meet to foster the spirit of participation among the students in various sporting and extracurricular activities.



5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Though no such coaching is held in the college, informal support of all types are provided to students preparing for such examinations.

The details of No. of students qualifying in UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc. are given in the following table :

<i>Sl. No.</i>	<i>Department</i>	<i>No. of students qualifying in UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc</i>
1.	Bengali	01
2.	Education	01
3.	English	01
4.	History	01
5.	Philosophy	01
6.	Political Science	01

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

- ❖ The Counselling Cell of the college maintains regular contact with academic institutions. It tries to bridge the gap between degrees and employments. It provides psycho-social, academic and vocational counselling programmes among students.
- ❖ The faculty renders Academic Counselling after class hours if and when necessary and also tries to help the students in case of any personal problem.
- ❖ The College has been providing psycho-social Counselling for the last few years.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).



Direct recruitment from undergraduate colleges has been slow in recent years. Moreover, students of this College have a trend to pursue higher studies after graduation which can be understood from the fact that the proportion of graduates pursuing post graduation has consistently been quite high.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the College has a Grievance Redressal Cell. It collects applications on issues, if any, and addresses those grievances as best as it can. As a follow up step, the Cell meets the complainant students in presence of the Principal and takes necessary action. Mentioning the procedural aspect we may cite some examples to corroborate.

- Differences between students groups were reported. The Cell convened a meeting in the Principal's chamber where the complaint was discussed in presence of the student groups accused and then the corrective measure was adopted.
- Students often used to complain about the toilets being dirty. The members of the staff responsible for cleaning was instructed to do their duties properly.
- The College Canteen was not performing up to the standard. Prices were high for some items and there was hardly any variety or choice of food as per students complaints. The Canteen Committee, through proper procedure, replaced the old with a new one which is working satisfactorily.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college adopts the policy of no tolerance in terms of sexual harassment. The College takes measure for creating awareness about sexual harassment among the students. The College organizes talks and workshops periodically acquainting the students about legal awareness and women rights.



Legal Awareness Camp



An Anti-Sexual Harassment Cell has been set up in the college following the Visakha Guidelines which functions effectively in grievance redressal from all stakeholders and members of the staff.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The College has an Anti-ragging Cell headed by one teacher. This has been constituted as per the existing UGC norms. At the beginning of every academic year, both the freshers and the senior students of the College are made aware of the ragging related rules and regulations by the Principal himself. The Cell, in its turn, directs the respective departments and the Students' Union to keep close watch on the students and to report immediately of any incident, for necessary action.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- ❖ Apart from the financial aid given to students as listed earlier, the College has a Counselling Cell which helps the students in times of distress. The unit also provides career counselling to the students. Food is available for them at a subsidized rate in the College Canteen.
- ❖ The college maintains a Students' Aid fund. Needy learners are financially assisted from this fund. In the year of 2009-10 the Aila affected students were helped by the college by waiver of examination and admission fees.
- ❖ In case of any financial necessity of any student (or even any staff member) on medical ground, instant fund is created through generous contribution of the staff members and students for the benefit of the distressed person.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

No, the institution does not have an Alumni Association; it however, maintains a close contact with the alumni at the informal level.

5.2 STUDENT PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Average Percentage of student Progression is given below in the following table

<i>Subject</i>	<i>UG to PG</i>	<i>Employment</i>	<i>Self-employment</i>
Bengali	50%	30%	40%
Education	30%	40%	25%



English	60%	10%	5%
History	45%	–	60%
Philosophy	25%	10%	25%
Political Science	30%	30%	40%
Agricultural & Rural Development	87.5%	10%	10%

Thus, though progression from UG to PG is not high in all cases, there is a tendency for going for self-employment in a major way. However, the rate of employments otherwise are low.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The programme wise pass percentage of the students for the last four years is shown below:

Pass Percentage of Humanities departments in the last four years

<i>Courses</i>		<i>Year of Examination</i>	<i>Success rate in Hons. Course(%)</i>
B.A. HONOURS IN	Bengali	2009-2012	89.7%
		2010-2013	81
		2011-2014	82.05
		2012-2015	85.93
	Education	2009-2012	84.61
		2010-2013	84
		2011-2014	89.65
		2012-2015	73.06
	English	2009-2012	44.4
		2010-2013	67.6
		2011-2014	63.15
		2012-2015	60
	History	2009-2012	82.75
		2010-2013	55.5
		2011-2014	64.7
		2012-2015	61.36



	Pol. Sc.	2009-2012	54.54
		2010-2013	77
		2011-2014	93.33
		2012-2015	50
	Philosophy	2009-2012	76.47
		2010-2013	53.8
		2011-2014	66.66
		2012-2015	66.66
B.SC. HONOURS IN	Agriculture and Development	2009-2012	–
		2010-2013	–
		2011-2014	16.66
		2012-2015	40
B.A.	GENERAL	2009-2012	83.89
		2010-2013	87.21
		2011-2014	80.70
		2012-2015	73.86

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Student progression is ensured by the institution primarily through the counselling cell. Educational and vocational along with psychological counselling is done at different levels which steer the student towards various higher levels of education and employment.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The departments arrange remedial classes and additional special classes for slow learners. Teachers also take extra care to cater to the individual need of the weaker students. Tutorial classes are also held in different subjects. The College renders financial aid to many deserving students through full and half fee waivers or through concession of tuition fees.

5.3 STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The College organises different events for extra-curricular activities throughout the year. Apart from the regular events a number of programmes, competitions



and other activities are organised by the College through its various committees. In keeping with the mission of providing an all-round holistic education to the students, they have been motivated to form several groups. The following groups are running by the collective endeavour of the students themselves:

Groups regarding

- Social Service
- Games & Sports
- Magazine / Journals / Wall Magazines
- Common Room for boys / girls
- Cultural Function / Fest
- Cycle Stand & Canteen
- Students' Welfare

are fully operative in the college.



Prize Distribution Ceremony, Annual Sports



Inauguration of the Wall Magazine



5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Apart from their participation and achievements the students also participate in various competitions outside the College. The College also encourages the students to take part in seminars, workshops etc. by organizing them in collaboration with other institutes both inside and outside the college premises.

For instance, the students of the college came second in the Inter-college Quiz Competition held in the college in 2016. Again in similar Quiz Competition held outside the college, like the Berachampa B.D.O. Office (on National Voters' Day) and at Ramakrishna Math, Shikra Kulingram on Swami Vivekananda, the students of the college came first and second respectively.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The College collects the feedback from its students very seriously. Each year, after the Part Three Selection Test is over, the outgoing students are asked to fill up a detailed feedback format by the IQAC and the complaints and suggestions are seriously taken care of by the Principal. The IQAC meets the students of the departments annually and discusses with the teachers on the specific departmental feedback.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The students actively participate in publishing wall magazines of their respective departments regularly. Students also contribute articles, poems, stories, etc. in the Annual College Magazine *Chetana*. In each of the last four years, *Chetana*, the Students' Union Magazine has been regularly published. Wall magazines are also produced by the students of some departments for the last four years.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The College has a formal Students' Union which forms their body through an election. Prior to the holding of election, all formalities related to this as stipulated in the college constitution are completed. A notification is served twenty one days earlier to all concerned, i.e., the teachers, the students and the non-teaching staff of the College about the election schedule. The date and the time for the filling up of nominations, the names of the posts for which nominations are to be filed and date and time for the withdrawal of nominations are specified in the notification. The election is carried out according to the general rules and regulations of



normal election procedure. The Students' Union takes part in all academic and other activities of the College. It actively participates in the programmes organised by the College like Annual Prize Distribution ceremony, Annual Sports, Annual Intra-college Competition, Programmes on Independence Day, Republic Day etc., whereby maintaining an effective contact between the teachers and the students continuously. The Students' Union also organizes programmes like, the Annual College Fest, Freshers Welcome for the First Year students, Farewell for the Third Year Students, etc. For programmes like Freshers Welcome, Farewell, etc. the students get the required fund from the College.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The following academic and administrative bodies have student representatives on them:

- ❖ Governing Body [General Secretary of the Students' Union]
- ❖ IQAC [General Secretary of the Students' Union]
- ❖ Anti-Ragging Committee [General Secretary, Vice President of the Students' Union]

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college has no alumni association as such; but at the informal level, it always maintain relationship with the ex students.

Any other relevant information regarding Student Support and Progression which the college would like to include.

The college aims for an all-round development of its students, not only academically, but it also endeavours to make them socially responsible, environment conscious human beings who have a rational and clear moral outlook. The institution is proud of its alumni, who reflect these objectives and have become eminent citizens of the country in every walk of life. One relevant point to note over here is that students of the college are involved in various curricular and co-curricular aspects of the college cutting across religious communities. Students belonging to the Muslim communities organize and take part in the Saraswati Puja; they participate in seminars and quiz contests on Swami Vivekananda and Sister Nibedita. Students coming from Hindu families actively take part in the seminar and quiz contests organized to celebrate the birth anniversary of Prophet Muhammad every year. Despite its many limitations in other areas, this is an aspect in student progression for which the college can be proud of.



The College Football Team



Celebration of International Mother Language Day



Cultural Programme



Seminar on Prophet Muhammad



CRITERION VI:
GOVERNANCE LEADERSHIP AND
MANAGEMENT

*“Management is doing things right,
leadership is doing the right things .”*

- Peter Druker



6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision :

- Spread of higher education for empowering rural youth.
- Attainment of self sufficiency and equality through higher education.
- Holistic development, dedication, discipline and the joy of higher learning.

Mission :

- Commitment to the cause of empowerment of the socially and economically deprived through access to higher education.
- Commitment to the cause of empowerment of minority students, girls and others belonging to the fringes of the society.
- Promote inclusive education.
- Creation of ideal academic ambience of value education with student centric method.
- To nurture social awareness and social responsibilities among students.

The mission statements include the goals and objectives of the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve and the institutions' traditions and values.

Addressing the needs of the society :

The main thrust of our mission and vision is the economic self empowerment of the rural community that the college serves which particularly consists of minority and girl students belonging to first generation learner families. We started our journey with 67 students only; after nineteen years 4,879 students are getting quality education in different discipline and programmes. These students would engage themselves in nation-building through their services in various sectors of development.

Addressing the needs of the students the College seeks to serve :

It is found from the student-profile of the College that students are coming from different economic background (*Please refer to 5.1.3*). The students profile will show that the intake of minority and female candidates is praiseworthy. (*Please refer to 5.1.4*)

To address the needs of the students the College has emphasized on the following aspects :



- Providing high quality faculty members
- Introduction of ICT enabled classroom
- Providing seminar library
- Introduction of new courses
- Computerising accounts and office work
- Providing free of cost Spoken English, Spoken Arabic and Spoken Sanskrit programmes

Institution's Traditions and Value Orientations :

The College provides service without any bias to the students admitted. The students mainly come from rural families, especially from families belonging to the Muslims and other minority communities. The College ensures an absolutely equal treatment with regard to caste, creed, community or social background while providing facilities and services to the students. We sincerely help SC/ST, OBC Minority and girl students for getting benefits of various scholarships and other financial help given by the State and Central Governments. Students, teachers and non-teaching staff of our college maintain ideal ambience of communal harmony by organizing and participating actively in Saraswati Puja and in the celebration of Nabi Dibas, the birth anniversary of Prophet Muhammed.



Celebration of the Birth Anniversary of Prophet Muhammad

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Presently, the College runs under the rules and regulations of the First Statute of the West Bengal State University.

In the management of government-aided college like it, the top management refers to the Governing Body which is constituted of the President, elected from outside the college, Principal as ex-officio secretary, three university nominees, including one woman nominee, three govt. nominees, four elected/selected teaching and two elected/selected non-teaching representatives, general secretary of the students' union and one representative of local self government who, in our case, is the chairperson of the Panchyat Samity. Meeting of the Governing



Body is held at least six times a year to resolve different proposals, programme and activities. The governing body is the highest policy making body of the institution and thus it approves all proposals sent to it by various sub-committees inside the institution and the other governmental organs like the West Bengal College Service Commission, The Directorate of Public Instructions, The Department of Higher Education for implementation. It maintains the checks and balances of the different functions of the college and is the final approving body for important issues having financial implications like appointment, building, development and other infrastructural developments. Its member also provide the college valuable support for many important aspects like procuring funds and play an important advisory role.

Under the Governing Body, various sub-committees are functioning. They are : the Finance Sub-committee, Development Sub-committee, Academic Sub-committee, Admission Sub-committee, Library Sub-committee, Building Sub-committee etc. These sub-committees are presided over by the Principal and proposals and recommendations are implemented with the approval of the Governing Body.

The Principal as executive Head of the Institution and on behalf of the governing body of the College defines the duties of the individual staff by making them aware of the terms and conditions of appointment and ensures the accomplishment of allotted duties. The Principal seeks to involve the compatibility of non-teaching staff by motivating them, by providing technical support to them for improving their efficiency in discharging responsibilities.

There is a Teachers' Council in our college which is constituted with the Principal as its ex-officio President, Secretary elected from among the substantive faculty and all other substantive faculty as its members. Other members of the faculty are invited as and when required. The Teachers' Council looks after the holistic development of the teaching-learning process, the teacher-learner relationship, and the valid interest of the teachers.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission**

The Principal and the Governing Body play a major role in formulating the policy statements and action plans for fulfilling the mission of the institution. The Principal always maintains an effective liaison with the Governing Body, IQAC and the Teachers' Council.

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**

After formulating the action plans by the Governing Body the implementation of the same is executed by the Principal with the assistance of IQAC, teaching and non-teaching members of the staff.



- **Interaction with stakeholders**

The Principal and faculty members regularly interact formally and informally with the students who are the main stakeholders of the institution. Informally, the college always gets feedback from the students regarding classes, individual teachers, office work and staff and infrastructure. The IQAC introduced a formal mechanism for getting student feedback. The college organizes formal parent-teacher interaction at the departmental levels. In many cases the teachers also maintain informal relations with the family of our students.

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

After consultation with the stakeholders and getting suggestion from them, Grievance-Redressal Cell, Anti-harassment Cell, Anti-Ragging Cell and RTI Cells have been constituted.

- **Reinforcing the culture of excellence**

Different co-curricular activities are encouraged among the students like participation in cultural competitions, sports and athletic meets and commemoration of cultural luminaries like Rabindranath Tagore, Swami Vivekananda, Kazi Nazrul Islam and Dr. Sahidullah. Students are also encouraged to observe nationally and culturally important days like the Independence Day, Republic Day, or the *Bhasa Divas*, The International Language Day.

- **Champion organizational change**

ICT enabled class rooms have been introduced recently and a large part of our college building is under wi-fi. A Career Counselling Cell is also operational. Remedial coaching classes are arranged for SC/ST, OBC and minority students on a regular basis.

6.1.4 **What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

To monitor the effective implementation and improvement of the college, the college adopted procedures through suggestions obtained from the IQAC.

- i) Regular internal audit
- ii) Financial audit by the State Government at regular intervals
- iii) Regular Governing Body meetings which include such evaluation
- iv) Regular IQAC meeting for such purposes
- v) The Principal occasionally meets the Students' Union and the other students to obtain informal feedback from them regarding the policies and plans of the institution.
- vi) A systematic feedback and a Grievance Redressal System.



6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The top management tries to provide gadgets and often teaching aids needed to cope with the changing technological scenario in class room teaching. The management encourages the faculty in participating and organizing seminars and workshops both centrally and at the departmental level. It also provides important feedback on the academic affairs through its local contact base.

6.1.6 How does the college groom leadership at various levels?

Full-time teachers holding substantive, posts are entrusted with the charge of the college in the absence of the Principal. From the year 2008 to June 2015 the post of the Principal of this college was lying vacant. During that period full-time teachers holding substantive post served as teacher-in-charge of this college by rotation. In 2011 the post of the Bursar was created in our college by the governing body. In our college, the governing body selects one teacher as bursar by rotation. The Governing Body encourages leadership among staff through activities of IQAC, different sub-committees and the like.

An active participation in National Service Scheme activities and various seminars and workshops organized by the college ensures a holistic development of the students in which they are assigned specific duties that foster their capability for management and leadership. The Students' Union with its class representatives in every class manages the duties that are assigned to it by the college constitution as well as those which come upon them in carrying out the day to day activities of the college. Students are assigned leaderships by giving responsibility for particular sub-committees of the Students' Union. A detailed list of these sub-committees in which they actively participate has been given in 5.3.6. Their participation in these sub-committees with limited autonomy ensure the growth of the leadership capabilities in them.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The Governing Body as the highest administrative body of the college resolves and verifies different proposals which are initiated in various subcommittees. The Principal takes the initiative to ensure proper implementation of these proposals with the help of the sub-committees. The departments of the college under the supervision of the Head of the department take decisions regarding syllabus distribution, routine framing and academic plan which are distributed in printed form to all the honours students.

Depending on the requirement of the academic departments and office, and keeping financial availability in mind, the finance sub-committee recommends the purchase of books, equipments etc. for the approval of the governing body. The governing body entrusts the purchase committee with the responsibility of



making the purchases. Departmental teachers are entrusted with the responsibilities of the purchase of books.

The Counselling Cell of the college enjoys operational autonomy to plan their activities.

The Teachers' Council looks after academic matters.

The Bursar ensures transparency in college accounts and helps the Principal regarding financial matters.

The Students' Union organizes fresher's welcome, annual sports and annual cultural functions. They have functional autonomy in deciding the programme.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college promotes a culture of participative management.

In the college there is a staff council consisting of all categories of teaching and non-teaching staff with the Principal as its President and the Head Clerk as its secretary. Various issues and problems related to the everyday operations of the college are discussed here. Especially before the admission of first year students and University Examinations meetings are held for distribution of responsibilities. There exists an active involvement of the teachers in the functioning of the college which leads to transparency. The Principal consults the governing body, co-ordinator of the IQAC, the secretary of the Teachers' Council and the Students' Union in any major decision making for the college.

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, The Institution has a formally stated quality policy. It is enshrined in our vision and mission statements. It is developed by considering proposals of the different Advisory Committees of the college like IQAC, Academic Sub-committee, Finance Sub-committee, Purchase Committee and the ultimate approving authority, the Governing Body of the institution. It is executed through the Principal and the members of the teaching and the non-teaching staff. It is also partly executed through the students who also have a participatory role in the teaching-learning process. It is reviewed by means of feedback forms, student grievance redressal system and a close scrutiny of the everyday activities of the college recorded in different registers like the Class Allotment Register in review meetings. Parents teachers meetings held by each department bi-annually also help in reviewing the formally stated quality policy. Self Appraisal Report of the staff and feedback obtains from the students are also an important tool in measuring how far the institution has reached closer to its stated quality policy.



6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the institution has a perspective plan for development –

Taking into account the development grant of the State Govt. and UGC, the development plan is formulated by the Principal with the help of the teaching faculty, non-teaching staff and the governing body. The grants received from MPLADs and MLALADS are also utilized through the above process. In the development of the perspective plan, the IQAC plays a pivotal role.

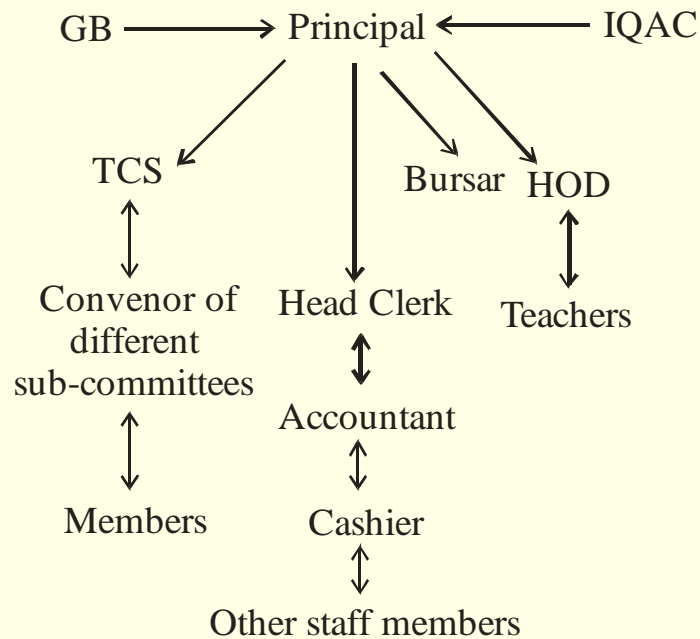
For instance, in the year 2011, a new subject from the Science Stream named Agriculture and Rural Development was introduced for the first time in the UG level with the help of the affiliating university. The college has already purchase land adjacent to the college premises for building a separate science block and thereafter introduce general course in Botany and Zoology.

In its plan for development, the institution keeps in view the following aspects :

- The college is located close to the birth place of Dr. Sahidullah, eminent philologist and son of the soil. So, the future plans would be centred round the development of a research centre on this great scholar. A proposal has already been given to the West Bengal Government for this purpose.
- The college also plans to develop the museum it presently has, though in a rudimentary stage, called the Chandraketurgarh Museum. It plans to bring in new artifacts and other research materials on the archaeological findings at Chandraketurgarh. It also wants to develop the college into a veritable research centre on this ancient civilization.
- Regarding the teaching-learning process and other modes of dissemination of information, the college plans to bring in state-of-the-art technology from funds available with it.
- The college also plans to fully digitize the college library in such a way to enable students access the library from homes.

6.2.3 Describe the internal organizational structure and decision making processes.

Internal Organizational Structure and Decision-making processes can be best explained with the following diagram :



The Principal is advised by the Governing Body and the IQAC regarding the decision making, planning, development and infrastructure aspects of the college and in his turns he executes the actions through the Teachers' Council in academic matters and the Head Clerk and Bursar in official and financial matters respectively. The secretary of Teachers' Council assigns the execution of the duties to the convener of the different sub-committees who ultimately communicate it to the members. The Head Clerk functions through the Accountant, Cashier and other members of the staff regarding matters related to academic departments. The Principal often directly assigns the responsibility to the head of the department who is in turn executes it with the help of the teachers. This is how the entire internal organizational structure and the decision making process functions in the college.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

Teaching & learning : Heads of the departments, in consultation with other faculty members, plan the syllabus distribution among teachers, organize selection tests, prepare academic calendar and teaching plans and prepare departmental routine from the master routine prepared by the Routine Committee as per UGC norms. The students are allowed to see their evaluated



scripts. Spoken English, Spoken Arabic and Spoken Sanskrit classes are introduced for the students. Remedial, tutorial classes are held for backward students. Academic counselling is done at the informal level by faculties and at the formal level by the Counselling Unit of the college. More use of library facility is recommended regularly.

Research & Development : Faculty members are encouraged to participate in and organize workshops and seminars centrally and at departmental level. Currently, four teachers are working as Principal Investigators in Minor Research Project, the details regarding which have been provided in criterion 3. The Governing Body has allowed one faculty members to get benefits of FDP of the UGC and made arrangements for appointing a substitute teacher as per UGC guidelines. Though there is hardly any scope of formal research among the students within the curricular structure of the affiliating university, informal research is always encouraged among the students of the different (particularly honours teaching) departments by the faculty members and by enriching the library with books related to research.

Community Engagement : Students are encouraged to participate in the activities of the National Service Scheme. Health Check Up and camps for local inhabitants were organized in collaboration with the Indian Medical Association, Barasat chapter on 19th September, 2012 and 27th September, 2012. During the state level workshop on “The Problems of Ground water Arsenic Contamination” the college donated medicine and blankets to the arsenic affected patients.

Human Resource Management : Members of the teaching and non-teaching staff are actively involved in the smooth functioning of the official activities. They, along with the faculty members, participate actively in various sub-committees and in cultural activities of the college.

The college has a cultural group consisting of faculty members and some non-teaching staff. Every year the Teachers’ Council of this college publishes a series of books called ‘Alor Sandhane’ (In Search of Light). It is an annual publication with an ISBN status.

Industry Interaction : Though Industry Interactions have not been secured so far, the college is looking forward into building such interaction in the near future.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

Information regarding the activities of the college is collected through reports from IQAC, Bursar, HODs and various sub-committees. It is also collected by collecting feedback from various stakeholders including the alumnus of the college by direct meeting, by Grievance Redressal system and through questionnaires and feedback forms.



6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

By maintaining and encouraging informal relation among the faculty, non-teaching and the students within the formal structure of the institution and by creating congenial work environment, the management improves the effectiveness and efficiency of the institutional process. It also arranges trainings for the staff, allows incentives like Ad Hoc bonus and provides essential support in time of desperate emergencies.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The Governing Body has taken various decisions for development of the college and for smooth running of administration and for development of available curriculum in the college. All such resolutions can not be tabulated but some noteworthy resolutions and their status have been briefly given below :

<i>Date</i>	<i>Agenda No.</i>	<i>Resolutions</i>	<i>Status</i>
22.11.14	7	The Governing Body resolves to form two important sub-committees like Museum sub-committee and Cultural sub-committee.	The committees were formed and are still actively functioning.
	8	The Governing Body resolves to utilize the funds received from UGC in time and in proper heads.	The funds were utilized as per allocation made by UGC in proper heads.
29.01.15	3	The Governing Body resolves to reform the Laboratory for Agriculture and Rural Development.	Work has been completed
	6	The Governing Body reconstitutes the NAAC Steering Committee	The Steering Committee has been formed and is till functioning.
12.05.15	8	The Governing Body reconstituts a Canteen Committee to renovate the canteen and to supervise the same.	The canteen was renovated soon after the meeting and the committee is working for its development.
	9	The Governing Body in its meeting resolves that the admission to UG Courses shall be fully online from the session 15-16.	The entire admission process is online now.



	11	The Governing Body resolves that the college shall apply for B.Sc. Courses in Botany, Zoology and Food and Nutrition to the Department of Higher Education and the affiliating university.	This is under process.
12.09.15	2	The Governing Body resolves that the five class rooms in the first floor of old building will be promoted to ICT class rooms, each of which shall be shared by two departments.	This has been implemented.
	3	The Governing Body resolves that the 2 nd floor of new building shall be constructed and there shall be a provision for a seminar hall.	This has been implemented.
	16 (i)	It is resolved that a Gymnasium shall be set up in the college.	This has been implemented.
12.12.15	6	The Governing Body resolves the B.Sc. Courses with Physics, Chemistry, Mathematics, Geography shall be introduced in the curriculum. The Principal is requested to take necessary actions.	This is under process.
	8	In context of requirement of class rooms and building for opening science stream the Governing Body resolves to purchase land adjacent to the college boundary.	The land has been purchased.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No. No such provisions are there in the affiliating university. However, self financing M.A. Courses in Bengali, English, History and Education subjects affiliated by the DDE of the affiliating university will start being operational from the 2016-17 academic session in full swing; which, though not an autonomy, is a step towards it.



6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

In the institutions there exists a grievance-redressal cell where students can address their grievances. Students and their parents can meet the Principal in person or contact over phone any time in the college premises during the college hours. Even after the college time the Principal most often attends calls received in his personal or official cell phone.

The teachers and the NTS can directly approach the Principal any time regarding issues related to the grievances and their resolutions. A fortnightly meeting is held of the Grievance Redressal Committee at regular intervals with the purpose of addressing the grievances and resolving the problems.

There is also a Complaint and Suggestion Box in the college in which both complaints and suggestions of general and specific kinds are dropped. These issues are also taken up in the Grievance Redressal Committee Meetings. The college also resolves grievances obtained through the process of obtaining feedback from students.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these? Such instances is tabulated below:

As such, there are no court cases to mention under this category.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

A systematic process has been adopted in the college for obtaining students feedback. Students are asked to fill in feedback forms at a regular interval of six months to maintain checks and balances on the different infrastructural and functional aspects of the curricular, co-curricular and extra-curricular aspects of the college. A dedicated committee takes account of the issues that come up in the feedback. The IQAC monitors the overall matter of this feedback.

Many new policies regarding institutional performance has been framed on the basis of the feedback system. The IQAC meticulously goes through each of the feedbacks and prepares a list of suggestions which are discussed in the subsequent meeting. Many steps taken by the college like the introduction of the tutorial classes, the use of ICT enabled class rooms, open air teaching and organization of exhibitions with teaching models are a direct result of student feedback.



6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The institution, with the help of IQAC and the Teachers' Council, organized several seminars and workshops at different times and occasions which were attended by all the faculty members. Full-time faculties were given sanction to undergo orientation and refresher courses as and when required. Two CWTT have been given permission to pursue Ph.D. Four full-time faculties are given appropriate leaves for pursuing Minor Research Projects as and when required. Necessary study leaves are given for teachers pursuing doctoral degrees.

Similar support by way of information and allowing leaves are given to the teaching and the non teaching staff for attending seminars, workshops, symposia for the development of their professional skills.

In the year 2012 a computer training course was arranged for non-teaching staff including the head clerk, accountant, cashier and three clerical staff in collaboration with NIIT. The institution also hopes to arrange a workshop on office and financial management in the near future for office employees.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Regarding faculty empowerment through training, retraining and motivation the employees for their duties, the college:

- Encourages publication for all sorts among all sections of its faculties
- Encourages the faculties to take part in workshops, seminars, symposia and other activities that would strengthen their academic and administrative base
- Assign important administrative responsibilities to senior teachers
- Encourage the participation of teachers in refresher and orientation courses
- There also exists a seminar committee and a research committee consisting of senior faculty members who look into the matter of National, State and Departmental level seminars and individual research projects
- Teachers seminars in which the teachers acquaint the other faculties regarding their research interest are regularly organized in the college.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Each and every academic department maintains a Class Allotment Register in which each faculty member keeps a record of allotted and taken classes and topics covered in each class and other activities inside the college. This is periodically



appraised by the Head of the Department and the Principal for necessary instructions and encouragement to the faculties.

Self Appraisal Reports are also regularly maintained by all faculties in the proforma supplied by the college taking its framework from the Govt. authorities that supervise over promotion and placements through Career Advancement Schemes.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

As an outcome to the review of the self appraisal report

- Review meetings are held in which the various scopes of improvement and failures are discussed.
- The Principal monitors the implementations of the resolution taken in these review meetings that are held on the performance appraisal reports
- In case of any scope for improvement, it is promptly discussed with the help of other members of the department for further action. One such instance where the review had a direct outcome is introduction of ICT enabled classrooms and development of the medicinal plants' garden.
- The management monitors staff performance through the Principal. Placement under CAS are provided after being considered and signed by Governing Body before sending them to the Higher Education Department of the State Government.

They are communicated to the stakeholders through review and parent-teacher meetings.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Though there is no such systematic welfare scheme for the teaching and non teaching staff of the college, the college has a sympathetic approach towards the desperate necessities of its staff, as and when they arise. It allows advance salary to its staff till they receive their salary from the government treasury after every new substantive appointment. It also arranges for emergency funds for the members of its staff in case of dire and desperate necessities. Festival advances are also given to the non-teaching staff.

More than 40% of staff have availed the benefit of such schemes in the last four years.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?



Though it is very difficult to take any such measure from the financial point of view under the restraint of the present budgetary situation of the college, still the college tries its level best to attract and retain eminent faculty through the following measures:

- State-of-the-art ICT enabled classrooms are available for dissemination of knowledge.
- Research facilities like the use of internet, printers and photocopiers are made available to interested faculties.
- The college earnestly tries to provide whole hearted support to the faculties by providing a congenial environment for teaching and research.
- Laptops are issued to each department for their use in teaching and research.
- As a token of gratitude, honorarium and travel expenses are given to visiting faculties and resource persons.
- Periodically the governing body sanctions ad hoc increments for the guest teachers and casual NTS.

6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

For monitoring effective and efficient use of available financial resources there exists a Development Sub-committee and a Finance Sub-committee for the recommendation of proposals. Besides giving approval after discussion the Governing Body also recommends proposals and a Purchase Committee looks over these matters. Moreover, internal audit is done regularly by the college apart from the mandatory Govt. audit and a detailed stock register is maintained.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

We have a system of annual internal audit for which an auditor is appointed by the governing body. A state government appointed auditor takes charge of the external audit or statutory audit every year. Internal and external audit for the financial year 2012-13 has been completed and the same for the financial year 2013-14 is ongoing. There are no audit objections so far.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Followings are major sources of institutional receipts / funding :



- Recuring grant under non-plan head from the state govt. – salary
- Development grant under state plan head – equipments, building
- Grant from the UGC XII Plan – on various heads
- Fees collected from the students.

There is no deficit so far.

Please see Annexure - VII

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Efforts made by the institution for securing additional funding is basically by seeking help from our local MP and MLA. Proposals are also sent to the Governmental authorities and the UGC as and when such opportunities arise.

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes our college has established an IQAC in the 2014. The cell consists of the Principal, senior faculty members, external members, non-teaching staff and students’ representative. It ensures quality maintenance through the following mechanisms

- It collects feedbacks from the students and analyses those reports in review meetings and advises the principal on the basis of the findings.
- It also collects the self appraisal report from the faculties and analyses the data for further improvement of the teaching-learning process.
- It also takes accounts of the research activities of the faculties.
- The IQAC suggests introduction of new programmes relevant to the present educational and vocational necessities.
- It also endeavours to advice the principal for bringing state of the art technology into the teaching-learning process.

The institutional policy remains the empowerment of all sections of students including minority and underprivileged students, especially girls as stated in 6.1.1.

For the ways the IQAC has institutionalized the quality assurance process, *please refer to 6.1.2, 6.1.4 and 6.5.7*



b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

Among thirty eight proposals, seven have not been implemented.

Among them Following decisions of the IQAC have been approved and implemented by the college authority :

- i) ICT enabled block for Honours teaching including provision for power point presentation and film viewing,
- ii) Solar Panel that empowers a part of this ICT block with alternative source of energy,
- iii) Rainwater harvesting unit that makes use of the rain water particularly in the rainy season and sensitizes the students regarding its necessity,
- iv) Aforestation campaigns within the campus,
- v) Construction of a Seminar Hall within the campus,
- vi) Purchase of land to expand the college campus,
- vii) Development of a Staff Canteen and a Cafeteria,
- viii) Extension and renovation of student canteen,
- ix) Establishment of a Gymnasium,
- x) Establishment of a Health Unit.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, as per UGC guidelines external invited members are always part of the IQAC. They always enrich us by their valuable suggestions regarding quality enhancement for instance the proposal for construction of a seminar hall was suggested by one of them.

d. How do students and alumni contribute to the effective functioning of the IQAC?

We have no formal alumni association. But whenever the participation of ex-students is required, they are contacted to offer the necessary inputs. Our regular students also participate actively whenever their involvement is necessary. For our rain water harvesting project, seven students of the department of Agriculture & Rural Development were sent to Falta Training Centre of Bose Institute for required training and these students have monitored the implementation of this project.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

Representatives of all stakeholders including teachers and non-teaching staff are present in the IQAC team. They voice their opinions and ideas in the IQAC.



6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the institution has an integrated framework for quality assurance for the academic and administrative activities. For details on it, *please refer to 6.2.1 & 6.2.2.*

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, such trainings are given to the staff.

- In the year 2012, the college organized a computer training programme for 6 non-teaching staff (Group B and C) in collaboration with NIIT, Barasat for effective implementation of computerized office management.
- Informal trainings are also provided for successful running of the administrative and financial software.
- One group D staff was sent for training to Falta Training Centre of Bose Institute along with students for proper implementation and monitoring of the Rain Water Harvesting Project installed in the college.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The college has not yet undertaken any formal academic audit. But the record of classes allotted and actually taken is maintained regularly in the Class Allotment Register and also in the attendance register of teachers which are regularly monitored by the Head of the Departments and the Principal. The Self Appraisal Report given by the faculties and the Feedback Forms filled in by the students also enable the college to be sensitive to the necessities of the students in the teaching-learning process.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/ regulatory authorities?

In accordance with the policy of the State Government, the college pursues a system of online admission from the session 2015-16. The college always pursues a transparent democratic system in admissions, examinations and administrative activities in accordance with the instructions and regulations of the Higher Education Department of West Bengal, DPI and the affiliating university. The IQAC of the college ensures such compliance.



6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- Academic Calendar is prepared.
- A system of formative assessments is maintained.
- The Teachers’ Council monitors and reviews the teaching-learning process.
- Student seminars are conducted by various departments to encourage student level research.
- The student feedback forms and SARs also aid in assessment of teaching learning.
- Student Grievance Redressal Unit frequently sits and resolves over grievances on students part.

For the structure, methodology and outcomes *please refer to 6.2.3 and 6.5.4.*

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance, Leadership and Management which the college would like to include.

While the IQAC was first formed in the 2013-14 academic session in the Governig Body Meeting of the college held on 27th November, 2013, it was constituted in accordance with the UGC regulations at the meeting of the college Governing Body held on 31st May, 2014.

Some important resolutions of the meetings of the IQAC held subsequent to its formation are given in the following table :

<i>Date</i>	<i>Resolutions</i>	<i>Status</i>
15.12.14	<ul style="list-style-type: none"> • Class room seminars to be organized more frequently • Power point presentations in teaching are to be more encouraged • Documentary films to be downloaded and used as resources • Public address systems may be introduced 	These have been approved by the Principal and Governing Body and have been executed
14.02.15	<ul style="list-style-type: none"> • Resolved to suggest the management to Form National Service Scheme Unit • Resolved the necessity of development of generator room 	These have been approved by the Principal and Governing Body and have been executed



19.06.15	<ul style="list-style-type: none">• Some classrooms or a block to be promoted to ICT enabled classrooms or a block• The pond withing the college campus should be excavated and beautified• A separate bank SB account to be opened for the operation of UGC fund	These have been approved by the Principal and Governing Body and have been executed
09.11.15	<ul style="list-style-type: none">• The campus should be wifi campus• A medicinal plant garden should be made• Inter-college debate and recitation competition to be organized• B.Sc. courses with Physics, Chemistry, Mathematics to be opened	Partial implementation has done. Has been implemented Has been organized This has been forwarded to the Principal
29.01.16	<ul style="list-style-type: none">• CFL lamps are to be installed in the new building.• Official correspondence are to be done through e-mail.• Educational tours need to be conducted more.	Has been implemented Has been implemented Has been implemented



Principal with the teaching staff of the college



Principal with the non- teaching staff of the college



CRITERION VII:
INNOVATIONS AND BEST PRACTICES

“Innovation distinguishes between a leader and a follower .”

- Steve Jobs



7.1 ENVIRONMENT CONSCIOUSNESS

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Chandraketugarh Sahidullah Smriti Mahavidyalaya is situated in a rural area with very few factories near it. The location of the college is naturally pollution free. Though no formal green audit by any statutory body has been conducted in our college, the Principal holds meeting with Governing Body, IQAC, National Service Scheme Unit and the Students' Union concerning the development of infrastructure, cleanliness of college campus and plantation of trees. The National Service Scheme Unit celebrates 'Bonomohotsav' by planting trees in the College campus. The entire region within the jurisdiction of Deganga Panchayat, in which our college is situated, is severely arsenic prone. To spread awareness on this extremely serious hazards, our college has organized an UGC sponsored state level seminar entitled "Danger of Ground Water Arsenic Contamination" in 2015. The objective of the seminar was to grow awareness on the effect of arsenic poisoning in drinking water. On the 2nd day of the two-day seminar the college distributed medicines to the local people affected by arsenic. The college has installed an arsenic free tubewell funded by the local Member of the Parliament. The College premises is totally plastic free and the students are continuously sensitized about clean and green environment through discussion, classroom teaching and poster campaigns. In this context the following efforts may also be noted :

- The Governing Body has decided to make a medicinal plant garden in the college campus and the garden shall be supervised and maintained by the Department of Agriculture and Rural Development. This garden is totally ready.
- The College premise is surrounded by water bodies and crop fields which are not much well maintained by the owners and cultivators. For safety measures, the Principal wrote to the BDO (Block Development Officer) of Deganga Block Office for malaria and dengue larvae extermination in this stagnant water. The local authorities promptly extended their support in this area.
- The Governing Body has resolved that the Solar Panels shall be installed to minimize the electric energy consumption. This task has been initiated within February, 2016 and gradually the entire College building shall be brought under such alternative sources of power. Now, a part of the ICT enabled block has been solar powered.
- The entire college campus is under surveillance of Closed Circuit Television Cameras.
- In different strategic locations, in the College building, fire extinguishers have been kept. They are regularly maintained and are under AMC.



- The College has its own water body within its campus. Recently, a meeting within the Principal and the BDO (Deganga Block) has taken place regarding the maintenance and excavation of the pond. The BDO has given assurance that the work would be funded by the NREGS (National Rural Employment Guarantee Scheme). The execution of the project will be implemented in the near future.
- The Agricultural and Rural Development of the college has a soil testing kit with the help of which it provides important consultancy to local farmers.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- * **Energy conservation**
- * **Use of renewable energy**
- * **Water harvesting**
- * **Check dam construction**
- * **Efforts for Carbon Neutrality**
- * **Plantation**
- * **Hazardous Waste Management**
- * **e-waste management**

Energy conservation: The College is gradually developing along with its building and infrastructure and consequently its demands of energy is rising rapidly. The Governing Body in its meeting has decided that the entire college building will gradually be empowered with the solar cells. For this purpose, initial panels have been installed for partial use in the ICT Block. The College has set up the solar panels on the roof top of the College building. This will provide extremely clean energy which produces neither any air pollution or any hazardous waste. Energy conservation is also ensured in the following manners :

- The College being a day college and the vicinity of the College being rural and sufficiently airy, it is our practice to keep open the doors and windows of the class rooms during the class hours, so that least number of fans and lights needs to be used.
- The lights and fans are turned off when the students are not around and there is a employee of the college who maintains this from the Central Switch Room.
- Computers in the server room, printers, copiers and turned off at the end of the day. The computers are kept in 'sleep' mode, when not in use during the college hours.
- A Kirloskar green generator is used to maintain uninterrupted power supply.
- CFL/LED lamps are used in many points to save electric energy.
- All computers, laptops, projectors, CCTVs are in Annual Maintenance Contract and are checked regularly for proper operation and maintenance.



Use of renewable energy : The college authority has installed solar panels which powers up part of the ICT Block.

Water harvesting : In the perspective of the locality of the College Rainwater Harvesting plays a great role. The locality is an Arsenic prone area and the contamination of surface water of this area is of extremely high. In this context, to grow awareness among the students and, thereby the locality, rainwater harvesting has been introduced. The College has undertaken a model project for harvesting rain water with the advice and suggestion of Dr. S. R. Sikdar, Registrar (Officiating), Bose Institute, Kolkata. Rain water would be harvested from clean roof top in a chamber (21ft.×6ft.×4.6ft) preferably during the rainy season. The water collected in the chamber may be used for irrigation and drinking after 15 days from the date of collection.

Efforts for Carbon Neutrality : The locality being rural and full of trees and there being no chemical laboratory in the college campus, major automobile exhaust is the only source of release of Carbon di-oxide and Carbon monoxide gases in the college premises. The entry of vehicles in the College campus is kept at a minimum and there is a small specific area for parking cars. This is due to scarcity of land. The college also owns a low carbon di-oxide emitting green generator.

Plantation : Trees are planted to make the campus green and the National Service Scheme Unit is used to conduct afforestation campaigns. The department of Agriculture and Rural Development maintains a garden of herbal and medicinal plants.

Waste Management : Except the department of Agriculture and Rural Development, all the departments of the college being Arts department, no hazardous wastes like chemical wastes, radioactive wastes and other non bio-degradable wastes are produced. The wastes like scrap furniture, wooden or metallic, paper boards or other wastes produced in the day to day activity of the college are all biodegradable. The wastes or scraps which are not resaleable are disposed off by daily labourers employed from external agencies.

e-waste management : Most of the electronic devices in the departments and offices are newly purchased. The devices which are not in working condition are repaired or replaced or exchanged with new purchases. The college does not dispose of electronic wastes in the way it disposes other wastes. It has an informal arrangement with the local civic authorities for such disposal as and when such cases arise. However, because most of the computers are still in working condition, such a necessity has not come up yet in a large scale. Rewritable CDs and pen drives are also used to minimize wastage of optical drive storage.

7.2 INNOVATIONS

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

1. The Teachers' Council of the College published an annual series with ISBN nos. in the last four years :

Name of the book : 'Alor Sandhane',



- ‘Amritasya Putra’ on Swami Vivekananda in the year of 2011-12, ISBN No. :978-93-82094-34-0
- ‘Damini’ on the different aspects of Feminity in the year of 2014, ISBN No.:978-93-82304-38-8
- ‘Bibarna Saishob’ on Childhood in the year 2015, ISBN No. :978-81-295-2429-4.

In which the writers from different universities, colleges and students forum have contributed their valuable articles.

2. Annual Wall magazine ‘Gangchil’ is published by the Teachers’ Council of the College and ‘Chetana’, the annual magazine is published by the Students’ Union of the College.
3. Teachers’ Council maintains a fund by contributing a monthly subscription to help poor students.
4. The English Department of the College is conducting a course on Spoken English.
5. Awareness about humanitarian issues is incarnated among the students through different programmes of the National Service Scheme. The National Service Scheme Unit of the College takes different extension programmes as well. Recently, the Unit has surveyed three remote villages: Singherati, Jadavpur and Jhikra regarding the socio-economic conditions of the villagers. The National Service Scheme Unit encouraged them towards education and self employment for economic well being. For a detailed overview of the survey *please refer to 3.6.6.*

The following table shows the findings of that survey:

<i>Date of survey</i>	<i>Name of the villages</i>	<i>Muslim</i>	<i>Hindu</i>	<i>Illiterate (no. of persons)</i>	<i>Literate (no. of persons)</i>	<i>API (no. of persons)</i>	<i>BPL (no. of persons)</i>
15.01.2016	Singherati	98%	2%	200	1100	180	120
16.01.2016	Jhikra	66%	34%	165	1035	107	293
27.01.2016	Jadavpur	23%	77%	160	1000	150	150



National Service Scheme Survey in Progress

6. The Counselling Cell of the College organizes different programmes in collaboration with the counselling unit of Jadavpur University and other private/NGO counselling units. The Unit has organized the seminar Teaching related Stress on 14th December, 2015 for the teachers of the College. Two resource persons from the 'Centre for Counselling Services and Studies in Self Development' of Jadavpur University conducted the workshop and the teachers of this college while giving their feedback express their full satisfaction.
7. The Cultural Committee organizes the inter college quiz Competition, Inter College Debate Competition, Inter College Recitation Competition and other cultural programmes of the College. Recently a two-day programme was held in our college on 22nd and 23rd December, 2015. On those days, the publication of 'Alor Sandhane' (special issue: 'Bibarna Soishab') was held in a seminar entitled 'Today's Children in Socio-economic Perspective'. Inter-College Quiz Competition and Inter College Recitation Competition were also took place.
8. The College has organized a Health Camp for students in 2012 and Thalassaemia Awareness and Test Camp for the students of the session 2013-14.
9. A gymnasium and fitness centre has been established inside the college campus.
10. To minimize the academic and financial error and to make the process transparent for all stakeholders, the admission procedure is totally online.
11. The Agriculture and Rural Development of the college has set up a soil testing unit in which a soil testing kit belonging to the college is used to benefit local agricultural farmers by way of consultancy.



7.3 BEST PRACTICES

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice I

1. Title of Practice

Maintenance of Class Allotment Register

2. Goal

The objective is to achieve self accountability of the teachers in discharging their duties to the students in particular and to the institution in general.

3. The Context:

With the above view, the following objectives may be summarised

- a. To make teachers punctual regarding their duties and classes.
- b. To assess on daily basis the number of classes actually taken by the teachers in respect of allotted classes.
- c. To address students complaints regarding classes.
- d. To verify the completion of the syllabus assigned by the particular teachers.
- e. To develop a healthy and constructive competition among the teachers and the departments.
- f. To provide a transparent view of the teaching learning status of the College.
- g. To keep a record of innovations in teaching.

4. The Practice:

- Dual recording of the attendance and performance of the teachers– in attendance register and in the Class Allotment Register.
- Cross checking of teacher's performance.
- To record on daily basis, the academic progress of the teacher pertaining to the allotment of classes.

5. Evidence of success:

The Class Allotment Report has made the work more systematic on the part of departments and teachers. The Principal and the head of the departments can now monitor the departmental activities without meeting the teachers concerned. The completion of the syllabus has been more



easily achievable with it, and in consonance with the academic calendar the Class Allotment Register can at once provide a picture on the situation of the Teaching-learning process of the institution. All these benefits have made the college achieve better results in terms of the academic performance of the students (in both formative and summative assessments after its introduction).

Best Practice II

1. Title of Practice

Establishment and maintenance of Chandraketurgarh Museum in the College

2. Goal

- To educate and enlighten the students on Chandraketurgarh's ancient history.
- To enlighten them on the ancient archaeology and the history of Bengal.
- To inform various research scholars and historians of the state and the nation about the heritage of Chandraketurgarh.
- To build a state level museum in the College.
- To bring international awareness about the latent heritage of this place.

3. The Context:

Chandraketugarh in North 24 parganas of West Bengal is a rich archaeological site. The findings of various terracotta and stone and metal objects of this region prove that the place was a riverine, fertile, rich port city and an urban business centre which existed from the Pre-Mouryan to Pala-Sena period. The main time of the flourishing of the civilization was the Kushana-Sunga period. The region had trade contacts with North-Western, Central and South India through river ways. It had international contacts with central Asia, Roman Empire and other nations of South-East Asia. Trading of horses, Muslins, spices, ivory items were common. From Greece and Rome, came olive oil and wine. This civilization which existed in Mouryan, Kushana, Sunga, Kanva, Satvahana, Gupta and the Pala-Sena period has its name mentioned in *Periplus* of the Erythrean. The navigable rivers Bidyadhari and Padma were branches of Ganga and Bhagirathi. The findings of this region were NBP pottery, red ware and grey ware, various terracotta objects, images of Gods and Goddess, ivory items, coins, seals, plaques, beads etc. The region has exposed two archaeological sites like i) *Khana-mihirer Dhibi* ii) a rampart of the fort. A myth also exists in this region along with its archaeological history. Eminent historians and archaeologists like Dr. Gouri Sankar Dey, Dr. Bratindra Nath Mukherjee, Dr. Goutam Sengupta, Dr. Sharmi Chakraborty, Dr. Dilip Kumar



Chakraborty and Dr. Upindar Singh have conducted researches on this region. Our History department has built up a museum and take Minor Research Projects (UGC) to encourage further research on its history.

4. The Practice:

- The museum serves as an important means for sensitizing the students of the college in general and those of history department in particular towards a proper understanding of the culture and historical heritage of Chandraketugarh which is a part of the ancient history of Bengal.
- Likewise, it also serves to spread awareness among the local community regarding the rich cultural heritage of the place.
- The local educational institutions like school and colleges are actively encouraged to use the museum for spreading the awareness among students regarding the historical heritage of Chandraketugarh. This is done by organizing regular visits from these institutions to our museum.
- The different universities of West Bengal send their research scholars, students and faculty to our museum for furthering of research in this area.
- The museum encourages independent scholars from all over the world to visit the museum. The institution invites these scholars basically by spreading awareness through its websites.
- The College and the Department of History actively engage into research for the continuous enrichment of the museum.
- Artifacts are collected from different sources for the constant enrichment of the museum.

5. Evidence of success:

The museum has achieved much success because many universities and colleges have sent their professors, scholars and students to visit it. The eminent visitors are from ASI, Jadavpur University, Calcutta University, Rabindra Bharati University, and West Bengal State University, etc. Various colleges with their professors and students have collected information through lectures and demonstrations conducted by our college. They have visited local sites and they were given guidance for their college. Various international visitors have also visited the museum. But we have greater plan to establish a state level museum and prevent local smuggling of artefacts. We have approached local collectors for obtaining their collections. Various newspapers have published articles on our attempts. Dr. Gouri Sankar De in its book *Pratna Prantar Chandraketugarh* has mentioned the existence of our museum in the College.



Museum visit



Inside View of the Museum



Medical Camp - 2012



Evaluative Report of the Department

1. Name of the department : **ARABIC**
2. Year of Establishment : B.A. General Course – 2011
B.A. Honours Course – 2013
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : None
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: None
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors	NA	NA
Associate Professors	Nil	Nil
Assistant Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.,)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
A. K. M. Mahdi Hasan	M.A.	Guest Lecturer	Modern Arabic	6 years



Md. Amanullah	M.A.	Guest Lecturer	Modern Stories	1 year 7 months
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11. List of senior visiting faculty : None.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

<i>Name</i>	<i>Theory classes handled / week</i>	<i>% of total theory classes</i>	<i>Practical classes handled/week</i>	<i>% of total classes handled/week</i>
A. K. M. Mahdi Hasan	15	50%	N.A.	50%
Md. Amanullah	15	50%	N.A.	50%

13. Student -Teacher Ratio (programme wise) : Honours : 70:1, General : 65:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: PG. – 2.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil.

18. Research Centre /facility recognized by the University : Nil.

19. Publications :

a) Publication per faculty : *Please refer to 3.4.3*

* Number of papers published in peer reviewed journals (national / international) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books



- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

LIST OF PUBLICATIONS BY THE FACULTY

Name of the faculty : **A. K. M. Mahdi Hasan**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Adhwatika O Dharmiya Bhabnai Swami Vivekananda', published in Alor Sandhane (Amritasya Putra), ISBN – 978-93-8294-30-0	Diya Publication	2012-13
Jotil Samossar Sahaj Samadhan	Berachampa Kisalaya Academy & Welfare Socieity	2012-13
Al Majalltul Hind – Arabic Magazine ISSN – 2321-7928	Berachampa Kisalaya Academy & Welfare Socieity	2013 -15

Name of the faculty : **Md. Amanullah**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
Ahal-Al-Arab-Qabl-Al-Islam Fi-Seer-Al-Zahili	Alumnus Journal, Depts. of Arabic and Persian, Univeristy of Calcutta	2013 -15

20. Areas of consultancy and income generated : Nil.

21. Faculty as members in : Nil.

a) National committees b) International Committees c) Editorial Boards :

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : Nil.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil.



23. Awards/ Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists/ visitors to the department :

Dr. Badiur Rahaman, Department of Arabic, University of Calcutta.

25. Seminars/ Conferences/Workshops organized & the source of funding :

a) National – 1

b) International – 2

Name of the faculty : **A. K. M. Mahdi Hasan**

<i>Topic</i>	<i>Venue</i>	<i>Level</i>	<i>Date</i>	<i>Organiser</i>
“Hazarat Muhamad (SA) Prosango : Manobata O Nari Swadhinata”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	State	18.02.13	Chandraketugarh Sahidullah Smriti Mahavidyalaya
“Orientalism : Past & Present”	Aliah university	Inter-national	17.02.14 – 18.02.14	Dept. of Arabic, Aliah University
“Islamic Ramonir Man”	Paschimbanga Itihas Samsad	National	24.02.14 – 26.02.14	Paschimbanga Itihas Samsad
“Hazarat Muhamed (SA) Ekti Samajtatwik Bisleshan”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	State	06.03.14	Chandraketugarh Sahidullah Smriti Mahavidyalaya
“The Concept of Quran in the Risalainur”	The Istambul Foundation for Science & Cultures, Aliah University	Inter-national	12.02.15 – 13.02.15	Istambul Foundation for Science and Culture Turkey in collaboration with Aliah University
“Application of Innovative Pedegogical Approach”	David Hare Training College	State	19.03.2015	David Hare Training College
“Danger of Ground Water	Chandraketugarh Sahidullah	State	10.02.15 – 11.02.15	Depts. of Philosophy & Education,



Arsenic Contamination”	Smriti Mahavidyalaya			Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	National	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurgh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Md. Amanullah**

<i>Topic</i>	<i>Venue</i>	<i>Level</i>	<i>Date</i>	<i>Organiser</i>
“Workshop on Danger of Ground Water Arsenic Contamination”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	State	10.02.15 – 11.02.15	Depts. of Philosophy & Education, Chandraketurgh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	National	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgh Sahidullah Smriti Mahavidyalaya

26. Student profile Programme/course wise :

<i>Name of the Course/programme (refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled</i>		<i>Pass percentage</i>
			<i>*M</i>	<i>*F</i>	
2013	75	60	48	10	–
2014	80	65	52	07	–
2015	85	73	53	15	–



27. Diversity of Students :

<i>Name of the Course</i>	<i>% of students from the same state</i>	<i>% of students from other states</i>	<i>% of students from abroad</i>
UG (Hons and Pass)	100%	Nil	Nil
PG	NA	NA	NA

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NA

29. Student progression : The first batch will pass out in 2016.

<i>Student progression</i>	<i>Against % enrolled</i>
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <input type="checkbox"/> Campus sdection <input type="checkbox"/> Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) **Library :** Central Library
- b) **Internet facilities for Staff & Students :** Internet facility is available in the college teachers' room, library and through wi-fi.
- c) **Class rooms with ICT facility :** Available.
- d) **Laboratories :** Not necessary.

31. Number of students receiving financial assistance from college, university, government or other agencies : 100%.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Special lecturers by Professors of the University of Calcutta are arranged.

33. Teaching methods adopted to improve student learning : ICT enabled teaching, Spoken Arabic classes.



34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Through National Service Scheme Unit.

35. SWOC analysis of the department and Future plans :

Strength-

- Since most of the students in the department belong to the minority community for whom Arabic is a language of religion, a good knowledge in Arabic language and literature would foster in them spirit of religiosity and a profound, moral and ethical sense.
- Through their empowerment of knowledge in the language, they would also be able to pursue further studies in the countries of middle-east and thus such a discipline can lead to exchange of scholarship.
- Study in Arabic has the potential for pursuing historical researches in some ancient civilizations of the world.

Weakness-

- Our department is extremely understaffed and we have no permanent teachers to cater to the needs of the students.
- Most of the students are first generation learners and academic discipline is yet to be inculcated among them.
- Lack of adequate learning resources like books and teaching aids is a hindrance in the process of pursuit of this foreign language.

Opportunity-

- The primary opportunity is to spread of spoken Arabic which is very little known in this part of the country despite the majority of Muslim population over here.
- The department has opportunities to collaborate with foreign institution to cater to the necessity of translators and other language oriented jobs.
- The department also can encourage translation of books from the mother tongue of the learners and translating Arabic classic into Indian languages.

Challenge-

- The basic challenge of the department is to empower the students for economic self empowerment through the learning of the foreign language.
- Another challenge is to develop in these first generation students an academic discipline toward inculcating in them the values embodied in Arabic holy texts like The Holy Quran, The Hadis and other texts with moral values.
- Another challenge, last but not the least, is to develop these students into responsible citizen in the nation through these studies.



Future Plans

The future plans of the department are many. Number of books in the department needs to be increased both in the central and in the departmental libraries. Since the department has a serious dearth of teachers, our future plan is to take whatever steps necessary in bringing new and able teachers for the department. We also have plans for opening post graduation courses in future.



Departmental Seminar



Evaluative Report of the Department

1. Name of the department : **BENGALI**
2. Year of Establishment : B.A. General Course – 1997
B.A. Honours Course – 2003
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : None
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : ‘Orientation on Literature and History’ along with the Depts. of English and Sanskrit
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NA
8. Details of courses/programmes discontinued (if any) with reasons : NA
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors	NA	NA
Associate Professors	Nil	01 (CAS)
Assistant Professors	02	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.,)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
Supriya Datta	M. Phil.	Associate Professor	Bengali & Prose and Drama	18 years



Aniruddha Ali Aktar	M.Phil	CWTT	Drama	8 years
Akikul Islam	M.Phil	CWTT	Pre-Modern literature	7 years
Sabana Azmi	M.A.	PTT	Drama	12 years
Soma Dey	M.A.	PTT	Katha Sahitya	7 years

11. List of senior visiting faculty : NA

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

<i>Name</i>	<i>Theory classes handled / week</i>	<i>% of total theory classes</i>	<i>Practical classes handled/week</i>	<i>% of total classes handled/week</i>
Aniruddha Ali Aktar	25	25%	—	25%
Akikul Islam	25	25%	—	25%
Sabana Azmi	15	15%	—	15%
Soma Dey	15	15%	—	15%

13. Student -Teacher Ratio (programme wise) : Honours – 59:1; General – 620:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil./PG.:

M.Phil. – 3, PG - 2

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : NA

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil.

18. Research Centre /facility recognized by the University : NA



19. Publications :

- a) Publication per faculty : *Please refer to 3.4.3*
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

LIST OF PUBLICATIONS BY THE FACULTY

Name of the faculty : **Supriya Datta**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
Introduction in Alor Sandhane : ‘Amritasya Putra’, ISBN – 978-93-8294-30-0	Diya Publication	2012-13
Alor Sandhane : ‘Amritasya Putra’ (Jointly edited by the teacher), ISBN – 978-93-8294-30-0	Diya Publication	2012-13
‘Aki Yogye Dui Ritwik : Rabindranath O Vivekananda’, published in Alor Sandhane, Amritasya Putra, ISBN – 978-93-8294-30-0	Diya Publication	2012-13
Introduction in Alor Sandhane : Damini ISBN – 978-93-820304-38-8	Mainstream Publication	2013-14
Alor Sandhane : “Damini” (Jointly edited by the teacher), ISBN - 978-93-820304-38-8	Mainstream Publication	2013-14



'Rabindranath O Vivekananda : Baiparityer Samapatan' ISBN – 978-93-82304-32-6	Mainstream Publication	2013-14
'Rabindra Sahitye Biborna Saishab', published in Biborna Saishab, Alor Sandhane, ISBN – 978-81-295-2429-4	Deys Publishing	2014-15
Introduction in 'Sombhu Mitra : The Journey of a Century', ISBN-987-81-92174-97-9	Review Publication	2015-16
Sombhu Mitra : The Journey of a Century (Jointly edited by the teacher) ISBN - 978-81-921749-7-6	Review Publication 1-A College Row, Kolkata – 700 009	2016

Name of the faculty : **Aniruddha Ali Aktar**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Pather Dabi Charcha'	Progya Bikash	2011
'Mayar Khalai Rabindranath'	Teachers' Council, Chandraketugarh Sahidullah Smriti Mahavidyalaya	2011
'Vivek Tarpan : Vivekanander Kabita, Kabita Vivekananda', published in Aalor Sandhane, Amritasya Putra, ISBN – 978-93-8294-30-0	Diya Publication	2012-13
'Ananya Nazrul : Bachik Uposthaponai' ISBN – 978-93-83018-16-1	Progya Bikash	2014
'Natyarup O Kabyasailee Bichinta' ISBN – 978-93-83016-54-9	Progya Bikash	2015
'Jamidar Darpane Swabirodhi Bhabna'	Progya Bikash	2015
'Samatul Manobik Bipannatar Barnadhya Rekhachitra : Raja Oidipous O Chand Banik', published in Sombhu Mitra : The Journey of a Century ISBN – 978-81-921749-7-6	Review Publication	2016



Name of the faculty : **Sabana Azmi**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Rabi Deepti'	Teachers' Council, Chandraketugarh Sahidullah Smriti Mahavidyalaya	2011
'Beer Sannyashi Vivekananda', published in Alor Sandhane, Amritasya Putra, ISBN – 978-93-8294-30-0	Diya Publication	2012
'Kaler Prekhapote Adwitiya', published in Damini , Alor Sandhane ISBN – 978-93-820304-38-8	Mainstream Publication	2014

Name of the faculty : **Soma Dey**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Pather Dabi Charcha : Pather Dabi : Gadyo Sailee'	Pragya Bikash	2011
'Aadhyatikata O Swamiji', published in Alor Sandhane, Amritasya Putra, ISBN – 978-93-8294-30-0	Diya Publication	2012
'Dr. Kadambini Basu Gangully : Nari Mukti Andolaner Netri', published in Damini, Alor Sandhane, ISBN – 978-93-820304-38-8	Mainstream Publication	2014

20. Areas of consultancy and income generated : NA

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards : None.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : 10%

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil.

23. Awards/ Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists/ visitors to the department : 05



Dr. Mallika Roy	Eminent Aademician
Md. Abdur Rafik Sardar	Eminent Aademician
Dr. Suman Majumdar	Eminent Aademician
Dr. Mohinimohan Sardar	Eminent Aademician
Aranyak Basu	Eminent Writer

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) **National** – ‘Satabarse Sombhu Mitra’ on 22.8.2015 & 23.08.2015 sponsored by UGC
- b) **International** – Nil

Name of the faculty : **Supriya Datta**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
National seminar on “Tagore Study in new Perspective” / “Marginal Life, Literature and Culture of Sundarban”	University of Calcutta	UGC	18.06.12 & 19.06.12	Dept. of Bengali Language and Literature, University of Calcutta
“Tagore and Woman”	Rabindra Okakura Bhavan, Kolkata	WBSU	12.01.12 & 13.01.12	Dept. of English, West Bengal State University
National seminar on “The Teachings and ideals of Swami Vivekananda”	Ramakrishna Sarada Mission Vivekananda Vidyabhavan	Govt. of West Bengal	18.12.12 to 20.12.12	R.K.S.M. Vivekananda Vidyabhavan
State level workshop on “Danger of Ground Water Arsenic Contamination”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 – 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University



National seminar on “Sombhu Mitra : Satabarshe Fire Dekha”	ISI, Baranagar	UGC	10.04.15 & 11.04.15	Dept. of Bengali, Prasanta Chandra Mahalanobis Mahavidyalaya
National level UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya
National seminar on “Swadhinta Uttar Natya Charchar Nana Path”	Basirhat College	UGC	22.09.15	Dept. of Bengali, Basirhat College

Name of the faculty : **Aniruddha Ali Aktar**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level workshop on “Danger of Ground Water Arsenic Contamination”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 – 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National seminar on “Sombhu Mitra : Satabarshe Fire Dekha”	Indian Statistical Institute,, Baranagar	UGC	10.04.15 & 11.04.15	Dept. of Bengali , Prasanta Chandra Mahalanobis Mahavidyalaya
National level UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya
National seminar on “Swadhinta Uttar Natya Charchar Nana Path”	Basirhat College	UGC	22.09.15	Dept. of Bengali, Basirhat College



Name of the faculty : **Akikul Islam**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
National seminar on “Tagore Study in new Perspective” / “Marginal Life, Literature and Culture of Sundarban”	University of Calcutta	UGC	18.06.12 & 19.06.12	Dept. of Bengali Language and Literature, University of Calcutta,
National seminar on “Samasamayik Prekhapot : Rabindranather Prasangikota”	Mahit Maitra Mancha	UGC	26.08.11 & 27.08.11	East Calcutta Girls’ College, Lake Town
National seminar on “The Teachings and ideals of Swami Vivekananda”	Ramakrishna Sarada Mission Vivekananda Vidyabhavan	Govt. of West Bengal	18.12.12 to 20.12.12	R.K.S.M. Vivekananda Vidyabhavan
State level workshop on “Danger of Ground Water Arsenic Contamination”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National seminar on “Sombhu Mitra Satabarshe Fire Dekha”	Indian Statistical Institute, Baranagar	UGC	10.04.15 & 11.04.15	Dept. of Bengali, Prasanta Chandra Mahalanobis Mahavidyalaya
National level UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya



Name of the faculty : **Sabana Azmi**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
International seminar on 'Tagore and Woman'	Rabindra Okakura Bhavan, Kolkata	WBSU	12.06.12 & 13.06.12	West Bengal State University
State level workshop on "Danger of Ground Water Arsenic Contamination"	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 –11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on "Satabarshe Sombhu Mitra"	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Soma Dey**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level workshop on "Danger of Ground Water Arsenic Contamination"	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 – 11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on "Satabarshe Sombhu Mitra"	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

**26. Student profile Programme/course wise : (Honours Course)**

<i>Name of the Course/programme (refer question no. 4)</i>	<i>Applications received</i>	<i>Selected/ Admitted</i>	<i>Enrolled</i>		<i>Pass percentage</i>
			<i>*M</i>	<i>*F</i>	
2009 - 2012	206	126	53	40	89.7%
2010 – 2013	212	157	53	82	81%
2011 - 2014	198	132	57	41	82.05%
2012 - 2015	203	124	54	39	85.93%

27. Diversity of Students :

<i>Name of the Course</i>	<i>% of students from the same state</i>	<i>% of students from other states</i>	<i>% of students from abroad</i>
B.A. (Honours)	100%	Nil	Nil
B.A. (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? One.**29. Student progression :**

<i>Student progression</i>	<i>Against % enrolled</i>
UG to PG	50%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	
<input type="checkbox"/> Campus selection	Nil
<input type="checkbox"/> Other than campus recruitment	30%
Entrepreneurship/Self-employment	40%



30. Details of Infrastructural facilities

- a) **Library** : Central Library – 01; Departmental library – 01.
- b) **Internet facilities for Staff & Students** : Internet facility is available in the college teachers' room, library and through wi-fi.
- c) **Class rooms with ICT facility** : One ICT enabled class room is used by the department.
- d) **Laboratories** : NA.

31. **Number of students receiving financial assistance from college, university, government or other agencies** : While students applying for concession are allowed financial assistance by the college, the concession provided by the Government is credited directly into their personal bank accounts. Therefore the actual number of beneficiaries cannot be given.

Please refer to 5.1.3.

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts** : Special lectures and workshops are organized by the department in which external experts take part.

33. **Teaching methods adopted to improve student learning** : Lecture, Discussion, Question-Answer, ICT based, open air

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : Through National Service Scheme Unit.

35. SWOC analysis of the department and Future plans :

Strength-

- Qualified teaching staff, attentive and responsive students.
- Good relationship between students and teachers.
- Satisfactory results in all the three years. (B.A. Part-I, Part-II & Part-III).
- Another strength is the high percentage of students capable of pursuing higher studies like M.A., NET/SET etc.

Weakness-

- Standard of departmental library needs to be enhanced.
- Another weakness is the poor attendance of the students, specially if compared with the number of enrolled students.



Opportunity-

- Chances of appearing in Competitive examinations like SSC, NET, SET is high.
- After acquiring B.A. degree in Bengali, students can pursue M.A. Course in Comparative Literature, Linguistics & Journalism.

Challenge-

- To orient those students having poor attendance towards education.
- To enrich the departmental library.
- To have an access to higher studies like M.A. Course in the College.

Future Plans

- Invitation to University professors/college professors in the department.
- Organisation of more class room, seminars and workshops
- Organisation of more parent-teacher meetings.
- Organisation of one UGC sponsored national/state level seminar every year.



Departmental Workshop



Evaluative Report of the Department

1. Name of the department : **EDUCATION**
2. Year of Establishment : B.A. General Course – 1997
B.A. Honours Course – 2005
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NA
8. Details of courses/programmes discontinued (if any) with reasons : NA
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.,)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
Sulagna Chatterjee	M. Phil.	Assistant Professor	Educational Psychology	5 years



Aisharya De	M.Com., M.Ed.	Assistant Professor	Special Need, Guidance and Counselling	1 year 2 months
Md. Rafiqul Islam	M.A., B.Ed.	Guest Lecturer	Technology of Education	5 years
Etika Das	M.A., B.Ed.	Guest Lecturer	Curriculum Study, Environmental Education	4 years

11. List of senior visiting faculty : Nil.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

<i>Name</i>	<i>Theory classes handled / week</i>	<i>% of total theory classes</i>	<i>Practical classes handled/week</i>	<i>% of total classes handled/week</i>
Md. Rafiqul Islam	10	16.13%	–	14.29%
Etika Das	09	14.29%	02	15.71%

13. Student -Teacher Ratio (programme wise) : Honours – 40:1; General – 875:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil./PG.:
M.Phil. – 1, PG – 3.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil.

18. Research Centre /facility recognized by the University : Nil.

19. Publications :

a) Publication per faculty : *Please refer to 3.4.3*

* Number of papers published in peer reviewed journals (national / international) by faculty and students



- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

LIST OF PUBLICATIONS BY THE FACULTY

Name of the faculty : **Sulagna Chatterjee**

<i>Title</i>	<i>Journal</i>	<i>ISSN No.</i>	<i>Period</i>
'Achievement Emotion in Relation to Mathematics in Kolkata boys & girls: A deficit Model Analysis' (Pp-193)	An International Journal of Education & Humanities (A peer reviewed Journal)	2320-1762 Jan-Dec. 2014	2014

<i>Title</i>	<i>Book Title, Editor & Publishers</i>	<i>ISSN/ISBN No.</i>	<i>Period</i>
'Value Education and Swami Vivekananda'	Amritasya Putra (A special Edition of Alor Sandhane) Supriya Dutta (Editor in Chief) Diya Publication	ISBN No. 978-93- 82094-34-0	2013
Pedagogical Aspects of Vedanta, Buddhism and Jainism (Conference)	Philosophical Legacy of Education	ISBN No. 978-93-313- 2358-3	2014
'Role of ICT in Empowering Women An Indian Scenario'	A Special Edition of Alor Sandhane Supriya Dutta (Editor in Chief) Mainstream Publication	ISBN No. 978-93- 82304-38-8	2014



'Over Protection : An Issue of Parenting'	Bibarna Saishab (A special Edition of Alor Sandhane) Mili Datta (Editor in Chief) Dey's Publishing	978-81-295-2429-4	2015
'Promotion of Excellence in Higher Education : A Curriculum Issue'	Higher Education Emerging Issues and Concerns Ajit Mondal & Jayanta Mete APH Publishing Corporation	ISBN No. 978-93-313-2703-1	2015
Dimensions Of Sustainable Development	ICONIC KALAM An Anthology of Thoughts & Practices Edited by - M.S Siddiqui & Subhankar Ghosh New Delhi Publisher	978-93-85503-28-3	2016

Name of the faculty : **Aisharya De**

<i>Title</i>	<i>Publisher</i>	<i>Period</i>
Users' Attitude in the Changing World of Digital Era, ISBN 978-81-924009-0-7	Dr. Subir Nag, Principal, Satyapriya Roy College of Education, A4-287, Sector 1, Salt Lake, Kolkata – 64	2012
'Satidaho O Nari Nirjatan : Bartaman Prasongikatay', ISSN - 2277-8780	Surjit Roy, 'Ami Aroni'	02.10.12
"Women Empowerment : The Milestone", ISBN 978-93-80310-71-8	New Generatin Press , F-3/139, Sector-16, Rohine; Delhi – 110089	2014
'Raja Rammohan Roy : The Great Social Reformer', ISSN - 2277-3819	Department of Education, University of Calcutta, 1, Reformatory Street, Kol-27	2015
'The Effects of Day Care Centre on The Social-emotional Development of Children', published in Bibarna Saishab (A special Edition of Alor Sandhane) ISBN – 978-81-295-2429-4	Sudhangshu Sekhar Dey, Dey's Publishing, 13, Bankim Chatterjee Street, Kolkata – 700 073	2015



20. Areas of consultancy and income generated : Nil.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards :

Faculty act as a Resource Person in other institutions :

<i>Name of the faculty</i>	<i>Name of the institution</i>
Aisharya De	Guest Lecturer, Department of Teachers' Education, University of Calcutta

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : 100%.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil.

23. Awards/ Recognitions received by faculty and students : Received by students.

24. List of eminent academicians and scientists/ visitors to the department :

Dr. Abhijit Kumar Pal, Associate Professor, Head, Department of Education, West Bengal State University.

25. Seminars/ Conferences/Workshops organized & the source of funding :

a) National –

b) International –

c) **State Level** – Workshop on “Danger of Ground Water Arsenic Contamination” in collaboration with School of Environmental Studies, Jadavpur University on 10th and 11th February, 2015.

Name of the faculty : **Sulagna Chatterjee**

<i>Title of the paper presented</i>	<i>Title of the Seminar/Workshop</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
‘Juvenile Delinquency Symptom & Causes’	National level seminar on Juvenile Delinquency in India : Current Trends	UGC	10.01.12 & 11.01.12	Derozio Memorial College
‘Sri Aurobinda’s Views on Indian Culture’	National level seminar on Communal Harmony and Sri Aurobindo’s Vision of South Asia	UGC	02.08.13 & 03.08.13	Bamanpukur Humayan Kabir Mahavidyalaya



'Right to Education as a Fundamental Right'	National level seminar on Right to Education & its Proper Implementation : Problems and Way out for Better Future	UGC	22.11.13 & 23.11.13	Kaliachak College
'Concentration of Mind'	National level seminar on Swami Vivekananda's Views on Education : Dimensions & Modern Day Relevance	UGC	10.11.14 & 11.11.14	Sushil Kar College
'Inclusive Education: A Curriculum Issue'	National level seminar on Inclusive Education: Policy, Practice and Prospects	UGC	21.03.15 & 22.03.15	Satyapriya Roy College of Education
Great Educators on Human Development	Knowledge is power : Inclusiveness & Human Development	Pailan Group of Institutes	29.02.16	Pailan College of Education

<i>Topic</i>	<i>Level</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
Higher Education : Challenges & Opportunities	University	WBSU	30.04.10	West Bengal State University
The Implementation of Practical Paper of Education Hons. (Paper VIII)	University	WBSU	08.10.10	West Bengal State University
Developing Tools of Educational Research	Regional	AIAER	09.02.13	AIAER (West Bengal Chapter)
Higher Education in India : Refoms & Reality	National	UGC	21.01.12	Institute of Education for Women Hastings House
The Teachings and Ideas of Swami Vivekananda	Regional	Govt. of West Bengal	18.12.12 to 20.12.13	R.S.M.V. Vidyamandir



Workshop on Practical Papers of EDCA	University	WBSU	20.12.12	West Bengal State University
Modification of Curricular of B.A. Hons. & Gen. Course in Education	University	WBSU	31.07.13	West Bengal State University
Modification of B.A. (Part III) Honours & General Syllabus	University	WBSU	27.03.14	East Calcutta Girl's College
State level workshop on "Danger of Ground Water Arsenic Contamination"	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
B.A. Part III Honours & General Syllabus in Education	University	WBSU	29.05.15 to 30.05.15	Derozio Memorial College
National level UGC Sponsored Seminar on "Satabarshe Sombhu Mitra"	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Aisharya De**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
National level Seminar on 'Users Attitude in The Changing World : Teachers' Role'	Satyapriya Roy College of Education, A4-287, Sec.-1, Saltlake, Kol-64	UGC	21.01.12 & 22.01.12	Satyapriya Roy College of Education, in collaboration with R. K. Mission Shikshanmandir, Belur Math
National seminar on 'Maulana Abul Kalam Azad's Contribution	Calcutta Girls' B.T. College 6/1, Swinhoe Street, Ballygunge,	UGC	28.03.12	Calcutta Girls' B.T. College & Vidyasagar Foundation School of Education and Training Purulia



towards Education of Independent India'	Kol-19			
International seminar on 'Thoughts & Ideas of Swami Vivekananda on Education'	Department of Education (IASE), University of Kalyani, Nadia, West Bengal, 741235	UGC	18.04.12 & 19.04.12	Department of Education, University of Kalyani
National seminar on 'Leadership and Higher Education'	Department of Education, University of Calcutta, Alipore Campus	UGC	05.09.12	Department of Education, University of Calcutta
National seminar on 'Women Empowerment and Family Welfare'	M.S.K.B. College, Muzaffarpur, Bihar	UGC	05.10.12 & 06.10.12	M.S.K.B. College, Muzaffarpur
National seminar on 'Challenges and Opportunities in Education'	Loretto College, Kolkata	UGC	15.03.13 & 16.03.13	Department of B.Ed., Loretto College, in collaboration with Azim Premji University, Bangalore
National seminar on 'Language, Communication and Society'	West Bengal State University	UGC	19.12.14	Department of Philosophy, West Bengal State University
National seminar on 'Inclusive Education : Policy, Practice & Prospects'	Satyapriya Roy College of Education, Kolkata	UGC	21.03.15 & 22.03.15	Satyapriya Roy College of Education, in collaboration with Jadavpur University
State level workshop on "Danger of Ground Water Arsenic Contamination"	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with



				School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Md. Rafiqul Islam**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level workshop on “Danger of Ground Water Arsenic Contamination”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Etika Das**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level workshop on “Danger of Ground Water Arsenic Contamination”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Chandraketugarh Sahidullah Smriti Mahavidyalaya
National level UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

**26. Student profile Programme/course wise :**

Name of the Course/programme (refer question no. 4)	Applications received	Selected/ Admitted	Enrolled		Pass percentage
			*M	*F	
2009 - 2012	92	73	37	22	84.61%
2010 – 2013	127	81	42	28	84%
2011 - 2014	118	82	39	22	89.65%
2012 - 2015	126	91	48	30	73.06%

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Honours)	100%	Nil	Nil
B.A. (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? One.

29. Student progression :

Student progression	Against % enrolled
UG to PG	30%
PG to M.Phil.	–
PG to Ph.D.	–
Ph.D. to Post-Doctoral	–
Employed	
<input type="checkbox"/> Campus selection	–
<input type="checkbox"/> Other than campus recruitment	40%
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities

- a) **Library :** Central and Departmental library.
- b) **Internet facilities for Staff & Students :** Internet facility is available in the college teachers' room, library and through wi-fi.



- c) **Class rooms with ICT facility** : One ICT enabled class room is used by the department.
- d) **Laboratories** : One computer laboratory and two departmental laptops for both students & teachers.
31. **Number of students receiving financial assistance from college, university, government or other agencies** : While students applying for concession are allowed financial assistance by the college, the concession provided by the Government is credited directly into their personal bank accounts. Therefore the actual number of beneficiaries cannot be given.
- Please refer to 5.1.3*
32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts** : Special lectures and workshops are organized by the department in which external experts take part.
33. **Teaching methods adopted to improve student learning** : ICT based lecture
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : Field study & National Service Scheme activities.
35. **SWOC analysis of the department and Future plans** :

Strength-

- High enrolment of students
- Satisfactory attendance of students in the class
- Most of the students are capable of taking class room notes.
- Students are attentive & motivated towards Teaching-learning.
- The academic result of the most of the students are also satisfactory.

Weakness-

- The attendance of the students particularly in General Course is not up to the mark.
- Lack of English known students
- Teachers find difficulty in organizing ICT based lecture for each and every class.
- The students actually involve in classroom teaching-learning are lower than the students enrolled in the stream.

Opportunity-



- Inclusion of ICT based and job oriented syllabus for both Honours and General Courses
- W. B. State University is formulating syllabus where sufficient scope is there to enrich the knowledge of the students in Computer & other job oriented courses.
- The inclusion of Statistics, Sociology & field oriented courses etc. have sufficient future scopes & opportunities.

Challenge-

- To orient the maximum students to classroom teaching and to prepare them to face the challenges of life.
- The challenge of the teachers of the department is to orient the maximum number of students towards classroom transaction & to prepare them to face the challenges of life.

Future Plans

- Invitation of more eminent academicians / scientists in the department
- Organisation of more departmental seminars.
- Organisation of national and international level seminar.



Parent-teacher Meeting of the Department



Evaluative Report of the Department

1. Name of the department : **ENGLISH**
2. Year of Establishment : B.A. General Course – 1997
B.A. Honours Course – 2003
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG : BA (Hons.) and BA (General)
4. Names of Interdisciplinary courses and the departments/units involved : None
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : Participation with the Departments of Bengali and History
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: None
8. Details of courses/programmes discontinued (if any) with reasons : None
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors		
Associate Professors	Nil	Nil
Assistant Professors	02	01*

One Assistant Professor of the department, Shibajyoti Karmakar has resigned w.e.f. 5.1.2016.

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.,)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
Saurabh Bhattacharyya	Ph.D.	Asst. Professor	Indian Writing in English	15 years



Farha Laskar	M.A.	Guest Lecturer	History of English Literature from Chaucer to the present day	1 years 7 months
Sraboni Biswas	M.A.	Guest Lecturer	Rabindranath Tagore's Political Plays	1 year 7 months
Shibajyoti Karmakar (Resigned)	M.A.	Asst. Professor	Linguistics, Literacy Theory	8 months

11. List of senior visiting faculty : None.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

<i>Name</i>	<i>Theory classes handled / week</i>	<i>% of total theory classes</i>	<i>Practical classes handled/week</i>	<i>% of total classes handled/week</i>
Farha Laskar	11	16.67%	N.A.	16.67
Sraboni Biswas	12	18.18%	N.A.	18.18%

13. Student -Teacher Ratio (programme wise) : Honours : 34:1, General : 44:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:
Ph.D. – 1, PG – 2.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

<i>Name of faculty</i>	<i>Nature of project</i>	<i>Purpose</i>	<i>Funding Agencies</i>	<i>Amount (in Lakhs)</i>
Saurabh Bhattacharyya	Minor Research Project	The Theme of Distopia in Indian fiction in English : An Exploration	UGC	1.9



17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : None.

18. Research Centre /facility recognized by the University : None.

19. Publications :

a) Publication per faculty : *Please refer to 3.4.3*

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

LIST OF PUBLICATIONS BY THE FACULTY (Last Four Years)

Name of the faculty : **Saurabh Bhattacharyya**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'The Broken Mask : Structure in Mahesh Dattani's <i>Bravely Fought the Queen</i> '	Review Publication ISBN 13 978-819-21749-0-7	2011
' <i>Macbeth</i> : A Vedantic Reading'	Avenel Press ISBN 978-93-80761-09-1	2011
'Vivekananda, Darwin and Emotional Intelligence : Some Thoughts', published in Alor Sandhane (Amritasya Putra)	Diya Publications ISBN 978-93-82094-34-0	2013
'William Shakespeare – A <i>Midsummer Night's Dream</i> (Text with Criticism)' edited by the teacher	Indian Book View ISBN 978-81-88453-35-1	2013



‘The Personal Nectar and the collective Sieve: Dual Representation of the West in Kamala Markandaya : <i>Nectar in the Sieve</i> ’	International Journal of English Language and Translation Studies ISSN – 2308-5460	2014
‘Uncolonizing the Self : Humour and the Postcolonial Paradigm in Amitar Ghosh’s <i>Sea of Poppies</i> ’	‘Literary Insight’ ISSN – 0975-6248	2014
“A ‘Nationful’ of Concerns : An Eco-critical Reading of Kamala Markandaya; <i>A Handful of Rice</i> ”	Indian Journal of Comparative Literature and Translation Studies ISSN – 2321-8274	2015
‘The Bastard Child of History : Representation of the West in Salman Rushdie’s <i>Midnight Children</i> ’	‘Lapis Lazuli’ – An International Literary Journal ISSN 2243-4529	2015
‘The Mysterious Affair with Arsenic’ : A Study on the use of Arsenic as Murder Device in Agatha Christie’s Novels	Review Publication ISBN 978-81921749-6-9	2015
‘A Man in Woman’ The Figure of Chitrangada in <i>The Mahabharata</i> , Tagore and Rituparno Ghosh	The Apollonian ISSN 2393-9001	2015
‘The Tryst with Tragedy : Sombhu Mitra Raja Oadipous’ (pp. – 210-218) published in Sombhu Mitra : <i>The Journey of a Century</i>	Review Publication 1A College Row, Kolkata – 700 009 ISBN - 978-81-921749-7-6	2016
Sombhu Mitra : <i>The Journey of a Century</i> (Jointly edited by the teacher)	Review Publication 1-A College Row, Kolkata – 700 009 ISBN - 978-81-921749-7-6	2016

Name of the faculty : **Sraboni Biswas**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Manobotar Pramanpatra’, published in Bibarna Saishab, <i>A Search for Light</i> , ISBN – 978-81-295-2429-4	Dey’s Publishers	2015

20. Areas of consultancy and income generated : None.



21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards :

Name of faculty : **Saurabh Bhattacharyya**

- Member of Indian Society of Commonwealth Studies.
- Member, U.G. Board of Studies, West Bengal State University.

Faculty act as a Resource Person in other institutions :

<i>Name of the faculty</i>	<i>Name of the institution</i>
Saurabh Bhattacharyya (as PCP Counsellor)	Jogmaya Devi College, PG Study Centre, under Vidyasagar University

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 50%
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : None.

23. Awards/ Recognitions received by faculty and students : None.

24. List of eminent academicians and scientists/ visitors to the department :

<i>Sl. No.</i>	<i>Name</i>	<i>Status</i>
1.	Dr. Sipra Mukherjee	HOD, English, West Bengal State University
2.	Prof. Ambarish Sen	Department of English, Barasat Govt. College
3.	Dr. Dishu Pulugurtha	Department of English, Brahmananda Keshab Chandra College
4.	Prof. Shravasti Chattopadhyay	Department of English, Mahadevananda Mahavidyalaya
5.	Dr. Mitali Ganguly	Department of English, Mrinalini Datta Mahavidyapith
6.	Prof. Satyakam Ojha	Department of English, Vivekananda College



25. Seminars/ Conferences/Workshops organized & the source of funding :

a) **National** –

b) **International** – Nil.

Name of the faculty : **Saurabh Bhattacharyya**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
UG Workshop on Literary Theory, Growth and Structure of Indian English	West Bengal State University	WBSU	31.07.13	Dept. of English, WBSU
Workshop on All India Survey on Higher Education	West Bengal State University	WBSU	03.09.13	WBSU
International Seminar on 'New Post-colonialism: Changing Boundaries, Emerging Concerns'	West Bengal State University	WBSU	29.04.14 & 30.04.14	Dept. of English, WBSU
International Conference on 'Postcolonial Literature' (Presented a paper)	O. P. Jindal Global University, Sonapat	ISCS	28.01.15 & 30.01.15	Indian Society of Commonwealth Studies, New Delhi
International Seminar on 'Comparing comparative Literatures' (Presented a paper)	Dept. of Comparative Literature, Jadavpur University	UGC & St. Andrews University	18.03.15 & 20.03.15	Dept. of Comparative Literature, J.U. & St. Andrews University, Scotland
State level Workshop on 'Danger of Ground Water Arsenic	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti



Contamination' (Presented a paper)				Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra' (was Joint Convenor)	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya
Workshop on Orientation/Awareness Programme on NAAC Accreditation	West Bengal State Univesity	National Higher Education Mission	08.09.15	West Bengal State Council of Higher Education
Workshop on Innovative Teaching for the Literature Classroom	Ramakrishna Sarada Mission Vivekananda Vidyabhavan	RSMVV	16.09.15	Dept. of English, RSMVV

Name of the faculty : **Sraboni Biswas**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 to 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Farha Laskar**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya		10.02.15 to 11.02.15	Depts. of Philosophy & Education, Chandraketurarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurarh Sahidullah Smriti Mahavidyalaya

26. Student profile Programme/course wise :

<i>Name of the Course/programme (refer question no. 4)</i>	<i>Applications received</i>	<i>Selected</i>	<i>Enrolled</i>		<i>Pass percentage</i>
			<i>*M</i>	<i>*F</i>	
2009 - 2012	92	71	41	17	44.4%
2010 - 2013	112	88	61	18	67.6
2011 - 2014	77	61	44	06	63.15
2012 - 2015	91	72	34	26	60%

27. Diversity of Students :

<i>Name of the Course</i>	<i>% of students from the same state</i>	<i>% of students from other states</i>	<i>% of students from abroad</i>
B.A. (Honours)	100%	Nil	Nil
B.A. (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? One.



29. Student progression :

<i>Student progression</i>	<i>Against % enrolled</i>
UG to PG	60%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <input type="checkbox"/> Campus selection <input type="checkbox"/> Other than campus recruitment	10%
Entrepreneurship/Self-employment	5%

30. Details of Infrastructural facilities

- a) **Library :** There is a substantially rich departmental library along with the central library containing books on the discipline.
- b) **Internet facilities for Staff & Students :** There is wi-fi facility in the college building and internet facilities in the college library and teachers' room .
- c) **Class rooms with ICT facility :** 5 class rooms are there with ICT facilities with one of them entirely dedicated to the college.
- d) **Laboratories :**

31. Number of students receiving financial assistance from college, university, government or other agencies : While students applying for concession are allowed financial assistance by the college, the concession provided by the Government is credited directly into their personal bank accounts. Therefore the actual number of beneficiaries cannot be given.

Please refer to 5.1.3

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Spoken English Course is being conducted by a teacher for the last few years in which students from different disciplines take part. Participation in seminars and workshops both inside and outside the college are encouraged among the students. Special lectures and departmental seminars are also held in which external experts take part.

33. Teaching methods adopted to improve student learning : While most classes are delivered in the conventional lecture or talk and chalk mode, ICT classes in which power point presentations and documentary films are also held at a regular basis.



Open air classrooms are also held to introduce variety in the teaching-learning ambience.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : The department actively participates in extension activities conducted by the College like medical camps, legal awareness programmes, cultural competition, thalassaemia awareness camps and others.

35. SWOC analysis of the department and Future plans :

Strength-

- The sincerity of the students who are mostly first generation learners.
- The potential of the teachers who are dedicated for the purpose.
- The multicultural atmosphere which adds a perspective to the subject taught.

Weakness-

- Falling attendance of a number of students.
- Economic restraint of the students which compels some of them to work while studying.
- Lack of good books in the library.

Opportunity-

- There is a scope in developing creative writing talents in students in which they would write about their own cultures in English.
- There is also a scope in making them into budding translators as many works in vernacular literature are yet to be translated.
- The bicultural atmosphere has ample potential for developing better understanding of the subjects.

Challenge-

- To make these mostly first generation students conversant with literary modes and techniques of English literature in particular and European literature in general.
- To make them acquainted with the basic modes of literary expression.
- To make at least the most promising among them, budding litterateurs.

Future Plans

The department of English of Chandraketurgarh Sahidullah Smriti Mahavidyalaya wants to expand its courses by bringing in new job-oriented courses as it has already done to some extent by introducing the Spoken English Course. It plans to expand the scope of such courses to include students from other colleges as well. It



also wants to bring in student and Teacher Exchange Programme at the more formal level. Along with the courses run in the distance mode, in which the college has already got its affiliation for P.G., the department wants to develop into one of the nodes of Post Graduate Study in regular mode under the affiliating university. In its collaborative role, the department also wants to play an active part in the Dr. Md. Sahidullah Philological Study and Research Centre which the college wishes to bring up in the near future.



Departmental Seminar in Progress



Evaluative Report of the Department

1. Name of the department : **HISTORY**
2. Year of Establishment : B.A. General Course – 1997
B.A. Honours Course –2004
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : None
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : Introductory lecture on “History of the Renaissance” at the Department of English and “Bengal Renaissance” at the Department of Education.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil.
8. Details of courses/programmes discontinued (if any) with reasons : NA.
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors	NA	NA
Associate Professors	Nil	01 (CAS)
Assistant Professors	02	01



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
Rupa Chakraborty	M.A.	Associate Professor	Modern History	17 years
Arabinda Shit	M.A., B.Ed.	Assistant Professor	History of Modern India	5 years
Shipra Ghosh	M.A.	CWTT	Indian History	9 years
Selim Uddin	M.A.	Part-time teacher	Indian History	11 years
Azibar Rahaman	M.A., B.Ed.	Part-time teacher	Modern Europe	11 years
Md. Saiful Haque	M.A., B.Ed., M.Ed.	Part-time teacher	Indian History	6 years

11. List of senior visiting faculty : None.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

<i>Name</i>	<i>Theory classes handled / week</i>	<i>% of total theory classes</i>	<i>Practical classes handled/week</i>	<i>% of total classes handled/week</i>
Shipra Ghosh	25	22.52%	N.A.	22.52%
Selim Uddin	15	13.51%	N.A.	13.51%
Azibar Rahaman	15	13.51%	N.A.	13.51%
Md. Saiful Haque	15	13.51%	N.A.	13.51%

13. Student -Teacher Ratio (programme wise) : Honours – 22:1; General – 250:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil./PG.: PG - 6



16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

<i>Name of the faculty</i>	<i>Nature of Project</i>	<i>Purpose</i>	<i>Funding agency</i>	<i>Amount (in Lakhs)</i>
Rupa Chakraborty	Minor Research Project	‘The Wonder that is Chandraketurgh’	UGC	2.5
Arabinda Shit	Minor Research Project	‘Tradition, Continuity and Change : A Saga of Dukpa’s life adjacent to Indo-Bhutan Border, Buxaduar, West Bengal, India	UGC	2.8

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Rs. 5,30,000/- (Five lakhs thirty thousand) funded by UGC (Minor Research Project).

18. Research Centre /facility recognized by the University : None.

19. Publications :

a) Publication per faculty : *Please refer to 3.4.3*

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index



LIST OF PUBLICATIONS BY THE FACULTY

Name of the faculty : **Rupa Chakraborty**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Rabindranath O Brahma Dharma', published in "Alok Barta"	College Teachers' Council	2011
'Swami Vivekananda : Ek Swatantra Bharatiya Samyabadi', published in Aalor Sandhane 'Amritaswa Putra', ISBN - 978-93-82094-34-0	Diya Publications	2012
'Juge Juge Nari O Jounata', published in Aalor Sandhane , 'Damini', ISBN - 978-93-82094-38-8	Mainstream Publication	2013-14
'A Small Prayer', published in Aalor Sandhane, 'Bibarna Shaishab', ISBN - 978-81-295-2429-4	Dey's Publication	2015

Name of the faculty : **Arabinda Shit**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Biswa Acharya Swami Vivekananda', published in Aalor Sandhane, 'Amritaswa Putra', ISBN – 978-93-82094-34-0	Diya Publications	2013
'Rural Women Participation in Development : A Case Study of Selected Villages of Jalpaiguri District', published in Rural Development : Challenges and Opportunities – Vol. ii, ISBN – 978-81-927059-1-0	Geographical Society of North Bengal	2013
'Doors er Unnoticolpe British Uponibesik Orthoniti O er Samajik Provab', published in 'Monone Doors', ISBN – 978-81-927059-1-	Geographical Society of North Bengal	2013
'The Nature of Indecent Representation of Women as a Emerging Social Issue', published in Alor Sandhane, 'Damini', ISBN – 978-93-82304-38-8	Mainstream Publication	2014
'Family Poverty and Future of Children', published in Alor Sandhane, 'Bibarna Saishab', ISBN – 978-81-295-2429-4	Deys' Publishing	2015



Name of the faculty : **Shipra Ghosh**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Madhya Prachye Sankat (1945-73)', published in Alokbarata	College Teachers' Council	2009-10
'Swadese Biswamanab Vivekanander Upolobdhi' published in Alor Sandhane (Amritasya Putra) ISBN – 978-93-82094-34-0	Diya Publication	2012-14

Name of the faculty : **Selim Uddin**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Thinking of Vivekananda', published in Alor Sandhane 'Amritasya Putra', ISBN – 978-93-82094-34-0	Diya Publication	2013
Nurjahan Chakra, published in Alor Sandhane, 'Damini,' ISBN – 978-93-82034-38-8	Mainstream Publication	2014

20. Areas of consultancy and income generated : None.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards :

Name of faculty : **Rupa Chakraborty**

- Member, Indian History Congress

Faculty act as a Resource Person in other institutions :

<i>Name of the faculty</i>	<i>Name of the institution</i>
Selim Uddin	<ul style="list-style-type: none"> • Netaji Subhas Open University Study Centre, Acharya Prafulla Chandra College • Sarada Ma Girls' College, PG Study Centre under Kalyani University • Acharya Prafulla Chandra College, PG Study Centre under Kalyani University
Azibar Rahaman	<ul style="list-style-type: none"> • Netaji Subhas Open University Study Centre, Acharya Prafulla Chandra College



22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Nil.
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil.

23. Awards/ Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists/ visitors to the department :

<i>Sl. No.</i>	<i>Name</i>	<i>Status</i>
1.	Dr. Amalendu Dey	Eminent Historian
2.	Dr. Gourishankar Dey	Eminent Historian
3.	Dr. Subhadeep Dey	Eminent Historian
4.	Dr. Suparna Gupta	Eminent Historian
5.	Dr. Kanta Chatterjee	Eminent Historian
6.	K. Schumman	Independant Scholar, Germany
7.	Dr. Bimal Bandopadhyay	Ex-Director, A.S.I.
8.	Dr. Saikat Bandopadhyay	Education Officer, Indian Museum
9.	Dr. Goutam Niyogi	Eminent Historian
10.	Dr. Tapajyoti Chakraborty	Ex-Field Supervisor, A.S.I.
11.	Dr. S. K. Maity	Eminent Archaeologist, A.S.I.
12.	Prof. Mohua Sarkar, Nupur Das, Subasis Biswas	Department of History, Jadavpur University
13.	Prof Sutapa Chatterjee Sarkar, Mohini Mohan Sarkar	Department of History, WBSU
14.	Prof. Sathi Sen, Rasmi Adhikary, Arpita Bhaduri	Department of History, Dum Dum Motijheel College
15.	Dr. Ranjit Dhar , Principal & Teachers	Department of History, Raja Manindra Chandra College
16.	Prof. Sanhita Sen	Department of History, Rishi Bankim College
17.	Dr. Ajay Kr Dasgupta	Ex-Principal of B.K.C. College
18.	Prof. Abhijit Roy	Department of History, Mrinalini Datta Mahavidyalaya, Birati,



19.	Prof. Prodip Kr Mondal, Prof. Basudha Biswas, Prof. Antara Chowdhury, Prof. Krishna Mitra, Prof. Debabrata Ghosh	Netaji Satabarshiki Mahavidyalaya
20.	Prof. Madhuri Bhattacharjee	Department of History, Behala College
21.	Prof. Anjana Chattopadhyay	Derozio Memorial College

25. Seminars/ Conferences/Workshops organized & the source of funding :

a) National –

b) International –

Name of the faculty : **Rupa Chakraborty**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
National level seminar on 'Rabindra-natyer Anubad O Anubade Rabindranath'	Derozio Memorial College, Rajarhat	UGC	22.03.11 to 23.03.11	Depts. Of Bengali, English & Journalism & Mass Communication of Derozio College, in collaboration with Trans-world Features and Rupali Publication House
'Postcolonial India: Democracy Development of Drama'	WBSU	WBSU	18.02.13	History Dept., WBSU
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
International seminar on	Ramakrishna Mission Institute	UGC	09.03.15 &	English, Sociology Dept. of WBSU



‘Translating Culture : Society, History, Politics’	of Culture, Golpark		11.03.15	
National level UGC Sponsored Seminar on ‘Satabarshe Sombhu Mitra ‘	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Arabinda Shit**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level seminar on ‘The Sources of Local History’	P. N. Das College	UGC	26.11.11	Dept. of History, P. N. Das College
State level seminar on ‘Jatri O Panna Paribahaner Itihase Coochbihar State Railway (1893-1950)’	Acharya Prafulla Chandra College	UGC	23.12.11	Dept. of History, Acharya Prafulla Chandra College
‘Ananya Chandraketugarh’ (Paper Presentation)	Vivekananda College, Thakurpukur	Paschimbanga Itihas Samsad	24.01.12 to 26.01.12	Paschimbanga Itihas Samsad
State level seminar on ‘Research Methodology:Different Perspective’	West Bengal State University	WBSU	04.01.13	Dept. Philosophy, West Bengal State University
Paper presented on ‘Indo Bhutan Simante Paschimbanger Jalpaiguri Jelar Boxa Pahare Obosthito Gramgular Adhibasi Duppa Upojatir Manushgular Jiban Judher Kahini’	P. N. Das College	Paschimbanga Itihas Congress	24.01.14 to 26.01.14	P. N. Das College
Short term course on ‘Soft Skill	RKSMVV	RKSMVV & CS & SSD,	12.11.14 to	Ramakrishna Sarada Mission



Development and Stress Management'		J.U.	18.11.14	Vivekananda Vidyabhavan & Centre for Counselling Services & Studies in Self Development, Jadavpur University
National level seminar on 'Language, Communication and Society'	West Bengal State University	WBSU	19.12.14	Dept. of Philosophy, Acharya Prafulla Chandra College
State level Workshop on 'Danger of Ground Water Arsenic Contamination '	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
Paper presented on national level Seminar on 'Inclusive Education:Policy, Practice and Prospects'	Satyapriya Roy College of Education	UGC	21.03.15 & 22.03.15	Satyapriya Roy College of Education
Workshop on 'Research Methodology in Asian Studies'	Maulana Abul Kalam Azad Institute of Asian Studies	Maulana Abul Kalam Azad Institute of Asian Studies	09.04.15 & 10.04.15	Maulana Abul Kalam Azad Institute of Asian Studies
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh



				Sahidullah Smriti Mahavidyalaya
Seminar on 'Today's Day's Children in Socio-economic Perspective'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	College	22.12.15	Chandraketugarh Sahidullah Smriti Mahavidyalaya
One day International Conference on 'Caste in Colonial India'	Jadavpur University	UGC	01.03.16	West Bengal State University

Name of the faculty : **Shipra Ghosh**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Selim Uddin**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
National level seminar on 'Technologies of Revolution'	Barasat Govt. College	UGC	04.03.10 & 05.03.10	Bhairab Ganguly College



National level seminar on 'Rethinking of Tagore's view and Society, Its Development : Necessity and Implementation'	Derozio Memorial College, Rajarhat	UGC	07.12.11 & 08.12.11	Dum Dum Motijheel College
'Contemporary International Relation'	Acharya Prafulla Chandra College	UGC	23.12.11	Acharya Prafulla Chandra College
'Capacity Building of Faculty Working at ODL Institutes'	Netaji Subhas Open Univesity	NSOU	30.01.12 & 31.01.12	NSOU
State level Workshop on 'Danger of Ground Water Arsenic Contamination '	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya
'Teaching Related Stress'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	Chandrake tugarh Sahidullah Smriti Maha-vidyalaya	14.12.15	Chandraketugarh Sahidullah Smriti Mahavidyalaya
'Today's Children Socio-economic Perspective'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	Teachers' Council	22.12.15	Chandraketugarh Sahidullah Smriti Mahavidyalaya



Name of the faculty : **Azibar Rahaman**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketurarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Md. Saiful Haque**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketurarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurarh Sahidullah Smriti Mahavidyalaya

**26. Student profile Programme/course wise : (Honours)**

Name of the Course/programme (refer question no. 4)	Applications received	Selected/Admitted	Enrolled		Pass percentage
			*M	*F	
2009 - 2012	91	70	38	19	82.75%
2010 – 2013	108	86	56	16	55.5%
2011 - 2014	104	81	52	14	64.7%
2012 - 2015	116	88	47	38	61.36%

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Honours)	100%	Nil	Nil
B.A. (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? One.

29. Student progression :

Student progression	Against % enrolled
UG to PG	40-50%
PG to M.Phil.	
PG to Ph.D.	1%
Ph.D. to Post-Doctoral	
Employed <input type="checkbox"/> Campus selection <input type="checkbox"/> Other than campus recruitment	
Entrepreneurship/Self-employment	60%

30. Details of Infrastructural facilities

- Library :** One central library and one departmental library.
- Internet facilities for Staff & Students :** Internet facility is available in the college teachers' room, library and through wi-fi.



c) **Class rooms with ICT facility** : One ICT enabled class room is used by the department.

d) **Laboratories** : NA

31. **Number of students receiving financial assistance from college, university, government or other agencies** : While students applying for concession are allowed financial assistance by the college, the concession provided by the Government is credited directly into their personal bank accounts. Therefore the actual number of beneficiaries cannot be given.

Please refer to 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts** :

<i>Title</i>	<i>Speakers</i>
<i>'An Archaeological Preview of Chandraketurgarh'</i> (Seminar)	Dr. Gourishankar Dey , <i>Eminent Historian</i> Dr. Kanta Chatterjee , <i>Bashirhat College</i> Dr. Sharmistha Chakraborty , <i>State Archaeologist</i> Prof. Amallesh Chowdhuri , <i>Calcutta University</i> Dr. Saibal Bandopadhyay , <i>Education Officer, State Museum</i> Sri Dilip Kumar Moity , <i>Private Collector, Berachapa</i>
<i>'The lost Civilisation of Chandraketurgarh'</i> (Seminar)	Dr. Gourishankar Dey , <i>Eminent Historian</i>
<i>'Archaeology, Museology and Chandraketurgarh'</i> (Workshop)	Dr. Gourishankar Dey , <i>Eminent Historian</i> Dr. Tapanjyoti Chakraborty , <i>Superintending officer, Archaeological Survey of India</i> S. K. Maity , <i>Archaeological Survey of India</i>
<i>'Urbanization of Chandraketurgarh'</i> (Seminar)	Dr. Gourishankar Dey , <i>Eminent Historian</i>
<i>'Three periods of Indian History – A Review'</i> (Seminar)	Departmental seminar — talks given by students
<i>'Three Ages of History – A Review'</i> (Seminar)	Dr. Sutapa Chatterjee , <i>West Bengal State University</i>

33. **Teaching methods adopted to improve student learning** : Lecture method and ICT enabled teaching.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : Through National Service Scheme unit.



35. SWOC analysis of the department and Future plans :

Strength-

- Qualified staff
- Two Minor Research Projects are going on.
- Updating central and departmental library
- I.C.T. facilities available
- Positive student response
- We maintain a Museum which has collection of artefacts of Chandraketurgarh which are of Pre-Maurya to Pala-Sena period.
- We though a UG department, give guidance to PG level regarding Chandraketurgarh through the Museum and help various Professors and Research Scholars.
- Even International scholars had visited our Museum. The visitors' comments are recorded in our Visitor's Register.
- Our department had organized a Field Work at Gandhi Smarak Museum in Barrackpore on 28th September, 2012.
- The students of History department will soon publish a Wall Magazine, titled "Yogodarpan".
- The First Batch of History Honours students have received one First Class from Calcutta University and others with above 50 percent. Later, our students have received First Classes from WBSU.
- Indian Museum had sent a Museo Bus in our college and a film show was also shown by the Indian Museum.
- Our eminent teaching staff guide to the faculties coming from various colleges, universities and Research Scholars in the Archaeological sites of the region like Garh, Dhanyakura, Khana Mihirer Dhibi and Dilip Moitey's Chandraketurgarh Sangrahashala.
- Our department felicitates various renowned historians.
- Radio talk to IGNOU on Gyanbani at Chandraketurgarh.

Weakness-

- Accomodation for such a huge capacity of students.
- Lack of English knowledge among students.



Opportunity-

- Betterment of results.
- To opt for P.G. Courses in History
- To build a state level museum

Challenge-

- To train up students as well-behaved, well-educated, value-oriented human beings and develop the educational system which will help in holistic student empowerment.

Future Plans

- To build up a state level Museum and conduct research works and change it into living museum
- WBSU is giving us opportunity to open a PG Course.
- To arrange more seminars, workshops and field works.
- To opt for more MRPs from UGC in future.
- To give audio-visual guidance to students through film shows, documentaries and slide shows.
- To open up research centres for Archaeology, etc.
- Applied for a National Seminar in UGC on North-eastern Tribals.



Departmental Workshop



Evaluative Report of the Department

1. Name of the department : **PHILOSOPHY**
2. Year of Establishment : B.A. General Course – 1997
B.A. Honours Course–2004
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil.
8. Details of courses/programmes discontinued (if any) with reasons : No.
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors	Nil	Nil
Associate Professors	Nil	01 (CAS)
Assistant Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.,)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
Sarbani Mukherjee	M.A., B.Ed.	Associate Professor	Psychology	18 years



Mili Dutta (Pal)	M.A., M.Phil.	Assistant Professor	Logic	14 years
Payel Saha	M.A.	CWTT	Logic	7 years
Pampa Chowdhury	M.A.	PTT	Psychology	6 years

11. List of senior visiting faculty : Nil.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

<i>Name</i>	<i>Theory classes handled / week</i>	<i>% of total theory classes</i>	<i>Practical classes handled/week</i>	<i>% of total classes handled/week</i>
Payel Saha	25	30.12%	N.A.	30.12%
Pampa Chowdhury	15	18.07%	N.A.	18.07%

13. Student -Teacher Ratio (programme wise) : Honours : 18:1, General : 152:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:

M.Phil. – 1; PG - 3

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil.

18. Research Centre /facility recognized by the University : Nil.

19. Publications :

a) Publication per faculty : *Please refer to 3.4.3*

* Number of papers published in peer reviewed journals (national / international) by faculty and students



- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

LIST OF PUBLICATION BY THE FACULTY

Name of the faculty : **Mili Dutta (Pal)**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Sree Sree Jagannathdever O’ Sreekshetrer Mahatmya Katha’ (ISBN - 918-81-89726-48-5)	Gyanajuga Publication, Bhubaneswar	2010
‘Darshonik Rabindranath’ in Alok Barta	Teachers’ Council, Chandraketurgh Sahidullah Smriti Mahavidyalaya	2011
‘Swami Vivekananda’s Notion of Morality – An Initial Outline’, published in Alor Sandhane, Amritasya Putra, (ISBN - 978-93-82094-34-0)	Diya Publication, Kolkata	2012
Prosoktir Kutavas : Johnson Prodotto Samadhan (ISNN - 2249-331X)	Basirhat College	2012
‘Shikshay O’ Noitik Vabnay Swamiji – Ekti Prathomik Ruprekha’ (ISBN - 978-93-82304-32-6)	Mainstream Publication, Kolkata	2013
‘Female Foeticide in India : Death Before Birth’, published in Damini, Alor Sandhane (ISBN - 978-93-82304-38-8)	Mainstream Publication, Kolkata	2014



‘Moral Crisis and Relevance of Swamiji’s Notion of Love’, Peer Reviewed International e-journal (ISSN - 2350-031X)	National Folklore Support Centre	2014
‘Freedom and Swami Vivekananda : An Exclusive Approach’ (ISBN - 978-93-82034-44-9)	Mainstream Publication, Kolkata	2014
‘Naya O’ Bouddha Mote Atma : Ekti Tulonamulok Alochona’ (ISSN - 2249-331X)	Basirhat College	2014
‘Body Language – An Excellent Nonverbal Communication Mechanism’, Peer Reviewed International e-journal (ISSN - 2350-031X)	National Folklore Support Centre	2014
‘Swamiji’s View on Human Bondage & Liberation : An Exclusive Approach’ (ISBN - 978-93-82623-40-3)	Readers Service, Kolkata	2014
‘Bhruno Hotya : Kichu Noitik Alochona’ (ISSN – 2230-9594)	Pathshala Productions, Kolkata	2015
Editorial in Alor Sandhane, ‘Bibarna Saishab’, ISBN – 978-81-295-2429-4	Dey’s Publishing	2015

Name of the faculty : **Payel Saha**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Matritwa : Naritwer Purna Bikash’, published in ‘Damini’, Alor Sandhane, ISBN - 978-93-82304-38-8	Mainstream Publication	2014

Name of the faculty : **Pampa Chowdhury**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Bartaman Prekhyapate Swamijir Bani’, published in Alor Sandhane, Amritasya Putra, (ISBN - 978-93-82094-34-0)	Diya Publication	2012-13
‘Portrayal of Indian Women throughout Time’ published in Damini, Alor Sandhane, ISBN - 978-93-82304-38-8	Mainstream Publication	2014

20. Areas of consultancy and income generated : Nil.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards :



Name of faculty : **Mili Dutta (Pal)**

- Life member, The Ramakrishna Mission Institute of Culture.

22. Student projects

- Percentage of students who have done in-house projects including inter departmental/programme : Nil.
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil.

23. Awards/ Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists/ visitors to the department :

<i>Sl. No.</i>	<i>Name</i>	<i>Status</i>
1.	Dr. Sabita Samanta	Professor, WBSU

25. Seminars/ Conferences/Workshops organized & the source of funding :

- National –
- International –
- State level** – Workshop on “Danger of Ground Water Arsenic Contamination” in collaboration with School of Environmental Studies, Jadavpur University on 10th and 11th February, 2015.

Name of the faculty : **Sarbani Mukherjee**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level workshop on ‘Three years UG Syllabus 2010-11 Revision’	West Bengal State University	WBSU	17.04.12	Department of Philosophy, WBSU
National level seminar on ‘The Teachings and Ideas of Swami Vivekananda’	Ramakrishna Sarada Mission Vivekananda Vidyabhavan	Govt. of West Bengal	18.12.12 & 20.12.12	Ramakrishna Sarada Mission Vivekananda Vidyabhavan
National level seminar on ‘Language,	West Bengal State University		19.12.14	Department of Philosophy



Communication and Society'				
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 to 11.02.15	Depts. of Philosophy & Education, Chandraketurarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Mili Dutta (Pal)**

Participated as a Resource Person

<i>Topic</i>	<i>Venue</i>	<i>Date</i>	<i>Organiser</i>
Bharatiya Darshaner Dristibhangite Atma (State Level)	Saheed Nurul Islam Mahavidyalaya	28.04.14	Dept. of Philosophy
Value Crisis and Swami Vivekananda (State Level)	Sahid Prodyut Bhattacharya Smriti Sadan, Midnapore	14.09.14	Ramakrishna Sarada Mission, Dakshineswar
Understanding Research Methodology: A Philosophical Approach (National Level)	West Bengal State University	25.03.15	Dept. of Philosophy
Euthanasia : Moral Value (Extension Lecture)	East Calcutta Girls' College	09.01.15	Dept. of Philosophy
Euthanasia : It's Moral Value (Extension Lecture)	Bhairab Ganguly College	16.01.15	Dept. of Philosophy
Euthanasia : From the Perspective of Applied Ethics (Extension Lecture)	APC College	25.01.16	Dept. of Philosophy



<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
'Revisiting the Mind-body Relationship' (State Level)	West Bengal State University	WBSU	05.04.11	Dept. of Philosophy
'Women Power and Care: In Society, Nature and Norms' (State Level)	West Bengal State University	UGC	06.03.12 & 07.03.12	Dept. of Philosophy
'Some Different Issues in Western Logic and Practical Ethics' (National level, Paper Presenter)	Rishi Bankim Chandra College	UGC	30.03.12	Dept. of Philosophy
'Three year UG syllabus 2010-11 Revision' (Workshop)	West Bengal State University	WBSU	17.04.12	Dept. of Philosophy
National level seminar on 'The Teachings and Ideals of Swami Vivekananda'	Ramakrishna Sarada Mission Vivekananda Vidyabhavan	Govt. of West Bengal	18.12.12 to 20.12.12	Govt. of West Bengal
'Research Methodology: Different Perspective' (State Level)	West Bengal State University	WBSU	04.01.13	Dept. of Philosophy
'Knowledge & Truth' (State Level)	West Bengal State University	WBSU	19.11.13	Dept. of Philosophy
'Swami Vivekananda's Views on Education : Dimensions and Modern Day Relevance' (National level, Paper Presenter)	Susil Kar College	UGC	10.01.14 to 11.01.14	Dept. of Philosophy
National level seminar on 'Women and Health : Some Ethical Issues'	West Bengal State University	UGC	24.03.14	Dept. of Philosophy
Soft Skill Development & Stress Management (Short term course)	Ramakrishna Sarada Mission Vivekananda Vidyabhavan	R.S.M.V.V	12.11.14 to 18.11.14	R.S.M.V. Vidyabhavan & Jadavpur University
'The Importance of Swami Vivekananda in Indian Socio-Political and Legal Aspects in the	South Calcutta Law College	UGC	02.12.14 to 03.12.14	South Calcutta Law College



Twenty-first Century’ (National level, Paper Presenter)				
National level seminar on ‘Language, Communication and Society’ (National level, Paper Presenter)	West Bengal State University	UGC	19.12.14	Department of Philosophy
State level Workshop on ‘Danger of Ground Water Arsenic Contamination’	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 to 11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
‘Contested Spaces: A Transdisciplinary Approach of the Critical Interface between Human & Environment’ (State Level)	Ramakrishna Sarada Mission Vivekananda Vidyabhavan	UGC	14.03.15	Ramakrishna Sarada Mission Vivekananda Vidyabhavan
National level UGC Sponsored Seminar on ‘Satabarshe Sombhu Mitra’	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya
Vedanta Philosophy (State Level)	Ramakrishna Sarada Mission Vivekananda Vidyabhavan	R.S.M.V.V	26.09.15	Ramakrishna Sarada Mission Vivekananda Vidyabhavan
The Concept of Morality: Indian & Western (National level, Paper Presenter)	Belur Ramakrishna Mission Vidyamandir	UGC	29.09.15 to 30.09.15	Dept. of Philosophy



Name of the faculty : **Payel Saha**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level workshop on 'Three years UG Syllabus 2010-11, Revision'	West Bengal State University	WBSU	17.04.12	Dept. of Philosophy, WBSU
National level seminar on 'Culture and Marginalization'	West Bengal State University	WBSU	06.02.13	Dept. of Philosophy, WBSU
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 to 11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Pampa Chowdhury**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level workshop on 'Three years UG Syllabus 2010-11, Revision'	West Bengal State University	WBSU	17.04.12	Dept. of Philosophy, WBSU
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 to 11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in



				collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

26. Student profile Programme/course wise :

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2009 - 2012	76	61	21	29	76.47%
2010 – 2013	71	56	16	26	53.8%
2011 - 2014	55	43	11	20	66.66%
2012 - 2015	68	56	16	32	66.66%

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Honours)	100%	Nil	Nil
B.A. (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? One.

29. Student progression :

Student progression	Against % enrolled
UG to PG	25%
PG to M.Phil.	Nil
PG to Ph.D.	Nil



Ph.D. to Post-Doctoral	Nil
Employed	
<input type="checkbox"/> Campus selection	Nil
<input type="checkbox"/> Other than campus recruitment	10%
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities

- a) **Library** : Central & Departmental Library.
- b) **Internet facilities for Staff & Students**: Available. One ICT enabled classroom for staff and students.
- c) **Class rooms with ICT facility** : One.
- d) **Laboratories** : NA.

31. Number of students receiving financial assistance from college, university, government or other agencies : While students applying for concession are allowed financial assistance by the college, the concession provided by the Government is credited directly into their personal bank accounts. Therefore the actual number of beneficiaries cannot be given.

Please refer to 5.1.3

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Interactions of the students are held with external experts in Departmental Seminars.

33. Teaching methods adopted to improve student learning :

- Special/remedial classes provided to all students
- Encouraging written assignments & correction of the same
- Based on the nature of the contents, following methods are adopted :
 - i) Lecture
 - ii) Lecture cum discussion
 - iii) Face to face interaction
 - iv) Problem solving
 - v) Question-answer method
 - vi) PPT presentation
 - vii) Use of ICT



34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participation in National Service Scheme activities.

35. SWOC analysis of the department and Future plans :

Strength-

- In spite of remote surroundings & poor attendance, students, who are regular, take active part in teaching-learning process.
- We have qualified & experienced teachers who apply their own skill in the teaching-learning process.
- Good teacher-student relationship.
- Good teacher-student ratio helps one to one interaction between teachers and students.
- Caring teachers motivate the students at every step.
- Well behaved students.
- Departmental library facility for honours students.
- Providing remedial classes for slow learners.

Weakness-

- Students' attendance is very poor.
- Students are generally poor in English language & for that reason they are unable to read text books that are mostly written in English.
- Maximum students are unable to access internet.
- Limited scope in the job market since it is not a school subject.

Opportunity-

- Inculcates logical & analytic skills highly which is very much important in management, law & also in other professional areas.
- Develops the power of critical & insightful thinking essential for research work in all fields.

Challenge-

- To bring more students in classroom.
- To increase students to progress towards higher education.
- Emphasis on improvement of University result.
- The widespread misconception that the subject has no practical application.



Future Plans

- To organise more and more Departmental Seminars and Workshops.
- To organise National Level Seminar.
- To organise Departmental Tour.
- To publish Departmental Journal.



Departmental Seminar



Evaluative Report of the Department

1. Name of the department : **POLITICAL SCIENCE**
2. Year of Establishment :
B.A. General Course – 1997
B.A. Honours Course – 2005
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : Dept. of Sociology, Dept. of ARDA
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NA
8. Details of courses/programmes discontinued (if any) with reasons : NA
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	02	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.,)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
Dr. Uttam Kr. Dalal	M.A., B.Ed., Ph.D.	CWTT	International Law and Diplomacy	11 years 10 months



Md Torikul Islam	M.A.	CWTT	Public Administration	9 years
Suparna Chakraborty	M.A.	PTT	Research & Methodology	11 years

11. List of senior visiting faculty : None.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

<i>Name</i>	<i>Theory classes handled / week</i>	<i>% of total theory classes</i>	<i>Practical classes handled/week</i>	<i>% of total classes handled/week</i>
Dr. Uttam Kr. Dalal	25	38.47%	—	38.47%
Md Torikul Islam	25	38.47%	—	38.47%
Suparna Chakraborty	15	23.07%	—	23.07%

13. Student -Teacher Ratio (programme wise) : Honours – 22:1 ; General – 404:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil./PG.:

Ph.D. – 1, PG - 2

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil.

18. Research Centre /facility recognized by the University : None.

19. Publications :

a) Publication per faculty : *Please refer to 3.4.3*

* Number of papers published in peer reviewed journals (national / international) by faculty and students



- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

Name of the faculty : **Dr. Uttam Kumar Dalal**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘The History of Non-Aligned Movement and Its Relevance and Importance in World Politics’	Charcha, Annual Magazine of Teachers’ Council, Basirhat College	10 th June, 2010
‘A Review on the Indian Federalism : A Comparative Study’	Suchetana, Saradiya, Basirhat, An Annual Journal of a Science Organisation	October, 2010
‘The Society is in the Trap of TNCs’	Prabahini, An Annual Magazine, The Quest, A Prograssive Organisation	August, 2011
‘Rajniti Bhabnai <i>Pather Dabi</i> : Bijyaner Drishtite’	Praganya Bikash	2011
‘Bharatiya Samaj Tatha Jatir Pashtpadater Karan’	Prabahini, An Annual Magazine, The Quest, A Prograssive Organisation	August, 2012
‘Swami Vivekananda’s Views on Casteism in Indian Society’	A Search for Light, ‘Amritasya Putra’, An Annual Journal of Teachers’ Council, Chandraketurgarh Sahidullah Smriti Mahavidyalaya, ISBN – 978-93-82094-34-0	2012-13
‘The Centenary of the Nobel Award for Literature of A Bengalee’	Prabahini, An Annual Magazine, The Quest, A Prograssive Organisation	8 th March, 2014



‘Women Participation in Politics and Rural Administration : Special Reference to West Bengal’	A Search for Light, Nari Shankhya Damini, Annual Journal of Teachers’ Council, Chandraketugarh Sahidullah Smriti Mahavidyalaya, ISBN – 978-93-82304-38-8	08.03.14
‘Naribader Safalya Samaj Paribartaner Madhye Nihita’	Sahitya Patrika, Nari Shankhya	21 st February, 2015
‘Arsenic, The Cause of Ground Water Contamination : A Problem of Unconsciousness and Carelessness of the Masses’ (State level Workshop)	Review Publication ISBN 978-81921749-6-9	2015
‘Philosophy of Sombhu Mitra’s Life’ (National Seminar)	Review Publication ISBN - 978-81-921749-7-6	22.08.15 & 23.08.15
‘British Samryajyabad Birodhi – Sangrame Sauntal Goshti’	Samaj Darpan	February, 2016

Name of the faculty : **Suparna Chakraborty**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Ramakrishna Math O Vivekanandar Bhabna’ published in Aalor Sandhane, ‘Amritasya Purtra’, ISBN – 978-93-82094-34-0	Diya Publication	2012-13

20. Areas of consultancy and income generated : None.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards :

Faculty act as a Resource Person in other institutions :

<i>Name of the faculty</i>	<i>Name of the institution</i>
Dr. Uttam Kumar Dalal	Netaji Subhas Open University Study Centre, Achary Prafulla Chandra College

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme :



b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies :

23. Awards/ Recognitions received by faculty and students : None.

24. List of eminent academicians and scientists/ visitors to the department : None.

25. Seminars/ Conferences/Workshops organized & the source of funding :

a) National –

b) International –

Name of the faculty : **Dr. Uttam Kumar Dalal**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Dept. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Suparna Chakraborty**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Dept. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University



National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya
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Name of the faculty : **Md. Torikul Islam**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketugarh Sahidullah Smriti Mahavidyalaya

26. Student profile Programme/course wise :

<i>Name of the Course/programme (refer question no. 4)</i>	<i>Applications received</i>	<i>Selected/ Admitted</i>	<i>Enrolled</i>		<i>Pass percentage</i>
			<i>*M</i>	<i>*F</i>	
2009 - 2012	60	54	36	06	54.54%
2010 – 2013	66	57	39	6	77%
2011 - 2014	44	31	17	03	99.33%
2012 - 2015	58	46	28	06	50%



27. Diversity of Students :

<i>Name of the Course</i>	<i>% of students from the same state</i>	<i>% of students from other states</i>	<i>% of students from abroad</i>
B.A. (Honours)	100%	Nil	Nil
B.A. (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? One.

29. Student progression :

<i>Student progression</i>	<i>Against % enrolled</i>
UG to PG	30%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <input type="checkbox"/> Campus selection <input type="checkbox"/> Other than campus recruitment	30%
Entrepreneurship/Self-employment	40%

30. Details of Infrastructural facilities

- a) **Library :** Departmental and Central
- b) **Internet facilities for Staff & Students :** Internet facility is available in the college teachers' room, library and through wi-fi.
- c) **Class rooms with ICT facility :** One ICT enabled class room is used by the department.
- d) **Laboratories :**

31. Number of students receiving financial assistance from college, university, government or other agencies : While students applying for concession are allowed financial assistance by the college, the concession provided by the Government is credited directly into their personal bank accounts. Therefore the actual number of beneficiaries cannot be given.

Please refer to 5.1.3



32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :** Special workshops (like mock parliament) are organized by the department in which external experts take part.
33. **Teaching methods adopted to improve student learning :** Lecture method and ICT enabled teaching.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities :** Through National Service Scheme unit
35. **SWOC analysis of the department and Future plans :**

Strength-

- Attendance of the students in honours classes are very satisfactory.
- They are very eager to know the subject in detail.
- They are very keen to avail library facilities for references books.
- The students are eager to make better results for the higher education.
- They are very much inquisitive about the different questions, objectives and subjective of the concerning subject.
- They have acquired syllabus in detail and they are very much aware of the pattern of the questions, both objectives and subjective.

Weakness-

- Library facilities are required to increase for the students in Honours streams mainly.
- References books should be sufficient in accordance with demands of the students.
- Reading space in the library ought to be spacious and the time should be ample to note down required matters of concerning subject.
- All class rooms ought to be neat and clean.
- The atmosphere of the college ought to be peaceful for teaching and learning of both the teachers and students.

Opportunity-

- Students are very hopeful to acquire marks in Honours subject.
- They are very serious from the very beginning.
- Students are well informed that there are manifold scopes to have higher education in different universities.
- They can be admitted to International Relation (IR) in Master Degree.



- There is a golden chance in I R to have higher studies and be appointed in Foreign Dept. of the Central Govt.
- The successful students in higher studies can get their Doctoral Degree from different universities.
- It is well known that Political Science is very helpful in Administrative level.
- The Constitution of India is studied in this discipline thoroughly
- Students can get great opportunities to have detail knowledge in Constitution.

Challenge-

- The Dept. wants to make the students successful not only in Under Graduate Level but also in higher studies.
- The Dept. also wants to offer proper library facilities to students.
- We expect to start Book Bank for the students of Honours to offer reference books for better result.
- We also want to start special classes for the interested students.
- The Department wants more reference books for the needy students.
- We also want to start Compus interviews to enable the students get better scopes in future.

Future Plans

- Year wise departmental seminar
- Educational excursion
- National level seminar



Parent-teacher Meeting



Evaluative Report of the Department

1. Name of the department : **SANSKRIT**
2. Year of Establishment : B.A. General Course – 2010
B.A. Honours Course –2013
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors	NA	NA
Associate Professors	Nil	Nil
Assistant Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.,)

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
Nirup Maity	M.A.	Guest Lecturer	Philosophy	1 year
Abhisek Mukherjee	M.A.	Guest Lecturer	Vyakarana	1 year



11. List of senior visiting faculty : None.
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

Name	Theory classes handled / week	% of total theory classes	Practical classes handled/week	% of total classes handled/week
Nirup Maity	14	58.33%	N.A.	58.33%
Abhisek Mukherjee	10	41.66%	N.A.	41.66%

13. Student -Teacher Ratio (programme wise) : Honours : 18:1, General : 10:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil.
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil./PG.: PG : 2
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil.
18. Research Centre /facility recognized by the University : Nil.
19. Publications : Nil.
- a) Publication per faculty : *Please refer to 3.4.3*
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index



- * SNIP
- * SJR
- * Impact factor
- * h-index

Name of the faculty : **Nirup Maity**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
'Bibaha Bichader Kabale Saisab', published in Bibarna Saishab, Alor Sandhane, ISBN – 978-81-265-2429-4	Diya Publication	2015

20. Areas of consultancy and income generated : None.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards :
None.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : Nil.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil.

23. Awards/ Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists/ visitors to the department :

25. Seminars/ Conferences/Workshops organized & the source of funding :

a) National –

c) International –

Name of the faculty : **Nirup Maity (Participated)**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya with



				collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Abhisek Mukherjee**

Topic	Venue	Source of Funding	Date	Organiser
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgh Sahidullah Smriti Mahavidyalaya

26. Student profile Programme/course wise :

Name of the Course/programme (refer question no. 4)	Applications received	Selected/Admitted	Enrolled		Pass percentage
			*M	*F	
2013	15	10	4	4	—
2014	17	15	6	3	—
2015	30	28	8	19	—

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Honours)	100%	Nil	Nil
B.A. (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NA.



29. Student progression :

<i>Student progression</i>	<i>Against % enrolled</i>
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <input type="checkbox"/> Campus selection <input type="checkbox"/> Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) **Library** : Yes, Departmental and Central.
- b) **Internet facilities for Staff & Students** : Internet facility is available in the college teachers' room, library and through wi-fi.
- c) **Class rooms with ICT facility** : One ICT enabled class room is used by the department.
- d) **Laboratories** :

31. Number of students receiving financial assistance from college, university, government or other agencies : While students applying for concession are allowed financial assistance by the college, the concession provided by the Government is credited directly into their personal bank accounts. Therefore the actual number of beneficiaries cannot be given.

Please refer to 5.1.3

- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts** : Special lectures and workshops are organized by the department in which external experts take part.
- 33. Teaching methods adopted to improve student learning** : Lecture method and ICT enabled teaching
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities** : Through National Service Scheme Unit.



35. SWOC analysis of the department and Future plans :

Strength-

- Departmental library
- Teachers' approach
- Spoken Sanskrit

Weakness-

- The department has no substantive teachers.
- Number of students opting for the course is low.

Opportunity-

- Spoken Sanskrit, which is taken every week, is an important opportunity for enhancing student ability.

Challenge-

- Lack of teaching resources are a challenge of the department.

Future Plans

The department of Sanskrit plans to bring in full time substantive faculties in the college, arrange for seminars, workshops and educational tours to places of importance in the study of the subject. Further, it also plans to make collaborations with other Sanskrit teaching department of neighbouring colleges for student and teacher exchange.



Class Room Seminar



Evaluative Report of the Department

1. Name of the department : **SOCIOLOGY**
2. Year of Establishment : B.A. General Course – 2001
B.A. Honours Course – 2013
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit : Annual
6. Participation of the department in the courses offered by other departments : Participation of students in Spoken English class conducted by the English Department. Curriculum of of B.Sc.(H) in Agriculture & Rural Development includes rural sociology, rural development and extension services which are taught by the teachers of Sociology.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NA
8. Details of courses/programmes discontinued (if any) with reasons : NA
9. Number of Teaching posts :

	<i>Sanctioned</i>	<i>Filled</i>
Professors	NA	NA
Associate Professors	Nil	01 (CAS)
Assistant Professors	01	Nil



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr. Sudeshna Biswas	Ph.D.	Associate Professor	Industrial Relations	19 years
Nita Karmakar	M.A.	PTT	Rural Sociology	13 years
Sabnam Basu	M.A.	PTT	Criminology	13 years

11. List of senior visiting faculty : NA

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

Name	Theory classes handled / week	% of total theory classes	Practical classes handled/week	% of total classes handled/week
Nita Karmakar	15	32.60%	Nil	32.60%
Sabnam Basu	15	32.60%	Nil	32.60%
Dr. Uttam Kumar Dalal	01	2%	Nil	2%

13. Student -Teacher Ratio (programme wise) : Honours – 1:1; General – 179:1.

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil./PG.:

Ph.D. – 1, PG - 2

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil.

18. Research Centre /facility recognized by the University : Nil.



19. Publications :

a) Publication per faculty : *Please refer to 3.4.3*

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

Name of the faculty : **Sudeshna Biswas**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Linga Starayaner Pratham Path’ in Damini (Alor Sandhane), ISBN – 978-93-82304-38-8	Mainstream Publication	2014
Samajtatwer Pratyay O Dharonasutra (Ed. By Dr. Amit Bhowmick) ISBN : 978-93-82229-82-7 2 nd Part : Ch. 28 (Founder of Sociological Thought) Pg. – 225-228, 236-239, 246-252, 253-259	Rita Publication	2015
‘Twarita Shoishob’ in Alor Sandhane spl. Issue ‘Bibaran Shoishob’; ISBN : 978-81-295-2429-4	Dey’s Publishing	2015

Name of the faculty : **Nita Karmakar**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
Samaj Sanskarak Vivekananda	Diya Publication	2012-13



20. Areas of consultancy and income generated : Nil.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards :

- Sudeshna Biswas is a Life Member (No. – LMI 1831) of Indian Sociological Society. She is a member of UG Board of Studies of Agricultural and Rural Development of WBSU.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : Student of 3rd year has to do a student research project of 100 marks as part of the Part III Honours Course under West Bengal State University.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil.

23. Awards/ Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists/ visitors to the department : Nil.

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil.

a) National –

c) International –

Name of the teacher : **Sudeshna Biswas**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
Workshop on 'UG Syllabus Revision'	Barrackpore Rastraguru Surendranath College	BRSN College	27.03.12	UGBOS, Sociology, WBSU and the dept. of Sociology, BRNSC
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketugarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University



National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya
Vedanta Philosophy	Ramakrishna Mission Vivekananda Vidyabhavan	26.09.15	RMVV College	College
'The New UG Syllabus'	West Bengal State University	20.11.15	WBSU	Dept. of Sociology, WBSU

Name of the teacher : **Nita Karmakar**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on 'Danger of Ground Water Arsenic Contamination'	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 & 11.02.15	Depts. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on 'Satabarshe Sombhu Mitra'	'Uttaran', BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Depts. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

26. Student profile Programme/course wise :

<i>Name of the Course/programme (refer question no. 4)</i>	<i>Applications received</i>	<i>Selected/ Admitted</i>	<i>Enrolled</i>		<i>Pass percentage</i>
			<i>*M</i>	<i>*F</i>	
2013	3	2	1	1	—
2014	2	1	1	0	—
2015	6	5	2	2	—



27. Diversity of Students :

<i>Name of the Course</i>	<i>% of students from the same state</i>	<i>% of students from other states</i>	<i>% of students from abroad</i>
B.A. (Honours)	100%	Nil	Nil
B.A. (General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NA.

29. Student progression : NA.

30. Details of Infrastructural facilities

- a) **Library :** Introduced Seminar/Departmental library recently
- b) **Internet facilities for Staff & Students :** Internet facility is available in the college teachers' room, library and through wi-fi.
- c) **Class rooms with ICT facility :** One ICT enabled class room is used by the department.
- d) **Laboratories :** NA.

31. Number of students receiving financial assistance from college, university, government or other agencies : While students applying for concession are allowed financial assistance by the college, the concession provided by the Government is credited directly into their personal bank accounts. Therefore the actual number of beneficiaries cannot be given.

Please refer to 5.1.3

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Special lectures and workshops are organized by the department in which external experts take part.

33. Teaching methods adopted to improve student learning : Tutorial

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Students participate in National Service Scheme as volunteer.

35. SWOC analysis of the department and Future plans :

Strength-

- Qualified teaching staff, attentive and responsive students.



- Informal and personal relationship between students and teachers.
- As a result of small number of students we can follow ‘Tutor-ward’ system.

Weakness-

- Lack of students in Honours course.
- Insufficient number of books in the departmental library.
- Poor attendance of the students.

Opportunity-

- Chances of appearing in Competitive examinations.
- Career in civil service, law, social work, health sector, public administration.

Challenge-

- To orient those students having poor attendance towards education.
- To help those students who have engaged in part-time job, to continue their pursuit of higher education.

Future Plans

- To organize outreach / extension programme, viz. Adult Education
- To publish a journal on Sociology
- To introduce a training programme on social work



Class Room Seminar



Evaluative Report of the Department

- Name of the department :** **AGRICULTURE AND RURAL DEVELOPMENT**
- Year of Establishment :** B.Sc. General Course – NA
B.Sc. Honours Course – 2011
- Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :** UG
- Names of Interdisciplinary courses and the departments/units involved :** Curriculum of ARDA includes rural sociology, rural development and extension services which are taught by the teacher of the department of Sociology.
- Annual/ semester/choice based credit :** Annual
- Participation of the department in the courses offered by other departments :** Students participate in Spoken English course offered by English Department.
- Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
- Details of courses/programmes discontinued (if any) with reasons :** Nil
- Number of Teaching posts : Nil.**

	<i>Sanctioned</i>	<i>Filled</i>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	Nil	Nil



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil. etc.),

<i>Name</i>	<i>Qualification</i>	<i>Designation</i>	<i>Specialization</i>	<i>No. of Years of Experience</i>
Dr. Sudeshna Biswas*	Ph.D.	Associate Professor	Industrial Relations	19 years
Dr. Uttam Kumar Dalal**	M.A., B.Ed., Ph.D.	CWTT	I.L.D. (International Law & Diplomacy)	11 years 11 months
Himanish Bhattacharyya	M.Sc.	Guest Lecturer	Sericulture Extension & Rural Sociology & Rural Development	8 years
Anup Kumar Mondal	M.Sc., B.Ed.	Guest Lecturer	Fishery Extension	1 year
Payal Ghosh	M.Sc.	Guest Lecturer	Econometrics	2 years 9 months

*Served as Co-ordinator of Dept. of Agricultural and Rural Development w.e.f 2011-14

** Presently serving as Co-ordinator w.e.f. 2014.

11. List of senior visiting faculty :

Dr. Bikash Kanti Biswas, *Eminent Scholar in Agricultural Science*

Dr. Arunasis Goswami, *Professor, Acting Controller of Examination, West Bengal University of Animal and Fishery Sciences*

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 85% and 4 practical classes.

<i>Name</i>	<i>Theory classes handled / week</i>	<i>% of total theory classes</i>	<i>Practical classes handled/week</i>	<i>% of total classes handled/week</i>
Dr. Sudeshna Biswas	03	8.33%	01	11.11%
Dr. Uttam Kumar Dalal	01	2.78%	N.A.	2.78%



Himanish Bhattacharyya	08	34%	02	27.78%
Anup Kumar Mondal	08	34%	02	27.78%
Payal Ghosh	11	100%	N.A.	

13. Student -Teacher Ratio (programme wise) : 17:5
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil.
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: PG – 3, Ph.D. – 2.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil.
18. Research Centre /facility recognized by the University : Nil.
19. Publications :
 - a) Publication per faculty : *Please refer to 3.4.3*
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index



Name of the faculty : **Himanish Bhattacharyya**

<i>Title</i>	<i>Publishers</i>	<i>Period</i>
‘Impact of Coupling Duration on Fecundity and Fertility of Some Important Cross Breeds of <i>Bombyx mori</i> (L) in West Bengal’	SEBA, ISSN- 0973-0834	2015-16
‘A Note on Secondary Host Plant of Eri Silk worm in India’	SEBA, ISSN- 0973-0834	January, 2012

20. Areas of consultancy and income generated : Nil.

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards :

- Himanish Bhattacharyya is a Member of Social Environmental and Biological Association (SEBA).
- Sudeshna Biswas is a member of UG Board of Studies of Agricultural and Rural Development of WBSU.

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 100%.**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : Nil.**

23. Awards/ Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists/ visitors to the department :

<i>Sl. No.</i>	<i>Name</i>	<i>Status</i>
1.	Dr. Bikash Kanti Biswas	Scientist, WBUFAS
2.	Dr. Arunasis Goswamy	WBUFAS
3.	Dr. Amitava Dutta	Asst. Professor, Ramakrishna Vivekananda University

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil.

- a) National –**
- b) International –**



Name of the faculty : **Himanish Bhattacharyya**

<i>Topic</i>	<i>Venue</i>	<i>Level</i>	<i>Date</i>	<i>Organiser</i>
Botanical Aspect in Human Welfare	Ramakrishna Mission Vivekananda Centenary College Rahara, Kolkata	National	11.01.13	Dept. of Botany, Ramakrishna Mission Vivekananda Centenary
Biotechnology & Gene Revolution	Ramakrishna Mission Vivekananda Centenary College Rahara, Kolkata	National	08.09.13	Dept. of Botany, Ramakrishna Mission Vivekananda Centenary
Cuttingage Technologies Use in Zoology	Ramakrishna Mission Vivekananda Centenary College Rahara, Kolkata	National	07.09.13	Dept. of Zoology, Ramakrishna Mission Vivekananda Centenary
Exploring The Modern Approach in Biological Science : From Genome to Organism	Sidho Kanho Birsha University, Purulia	Inter-national	25.11.15 to 27.11.15	Dept. of Zoology, Sidho Kanho Birsha University

Name of the faculty : **Anup Kumar Mondal**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on “Danger of Ground Water Arsenic Contamination”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 to 11.02.15	Dept. of Philosophy & Education, Chandraketurgarh Sahidullah Smriti Mahavidyalaya with collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurgarh Sahidullah Smriti Mahavidyalaya

Name of the faculty : **Payel Ghosh**

<i>Topic</i>	<i>Venue</i>	<i>Source of Funding</i>	<i>Date</i>	<i>Organiser</i>
State level Workshop on “Danger of Ground Water Arsenic Contamination”	Chandraketugarh Sahidullah Smriti Mahavidyalaya	UGC	10.02.15 to 11.02.15	Dept. of Philosophy & Education, Chandraketurarh Sahidullah Smriti Mahavidyalaya in collaboration with School of Environmental Studies, Jadavpur University
National level UGC Sponsored Seminar on “Satabarshe Sombhu Mitra”	‘Uttaran’, BDO Office, Deganga, North 24 Pgs.	UGC	22.08.15 & 23.08.15	Dept. of Bengali & English, Chandraketurarh Sahidullah Smriti Mahavidyalaya

26. Student profile Programme/course wise :

<i>Name of the Course/programme (refer question no. 4)</i>	<i>Applications received</i>	<i>Selected/ Admitted</i>	<i>Enrolled</i>		<i>Pass percentage</i>
			<i>*M</i>	<i>*F</i>	
2011 – 2014	26	18	13	—	16.66%
2012 – 2015	22	15	10	2	40%
2013 – 2016	23	19	01	2	—

27. Diversity of Students :

<i>Name of the Course</i>	<i>% of students from the same state</i>	<i>% of students from other states</i>	<i>% of students from abroad</i>
B.Sc. (Honours)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? Nil.**29. Student progression :**

<i>Student progression</i>	<i>Against % enrolled</i>
UG to PG	87.5%
PG to M.Phil.	Nil



PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed <input type="checkbox"/> Campus selection <input type="checkbox"/> Other than campus recruitment	Nil 10%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities

- a) **Library** : Departmental Library and Central Library
- b) **Internet facilities for Staff & Students** : Available in the library and through wi-fi.
- c) **Class rooms with ICT facility** : Yes
- d) **Laboratories** : Yes

31. Number of students receiving financial assistance from college, university, government or other agencies : College – 15; Government – 2.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :

- Workshop on job opportunities in Agriculture and Rural Development was held on 22nd February, 2016.
- Special lecture on Problems & Prospects of Agriculture & Rural Development on 22nd February, 2016.
- A training programme on Rain Water Harvesting at Falta Training Institute on 15th December, 2015 to 17th December, 2015

33. Teaching methods adopted to improve student learning : Tutorial

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Students participate in National Service Scheme as volunteer.

35. SWOC analysis of the department and Future plans :

Strength-

- In spite of many hindrances enthusiasm and energy of our students and teachers is our strength.
- Strong interpersonal bonding between teachers and students.

Weakness-

- No full time sanctioned teaching post.



- No trained laboratory attendant.
- Lack of land for field oriented practical work.

Opportunity-

- The students can pursue higher education in Agriculture and Rural Development. Development of professional for working in the field of rural development.
- Departmental placement cell opened for students.

Challenge-

- Develop Job oriented programmes to increase placement opportunities.
- Keeping students (especially coming from lower income group) focused about taking up higher studies in this area.
- To develop unique inter disciplinary department and to cater to needs of the students in spite of inadequate teaching faculty and lack of infrastructure for practical work.

Future Plans

- Laboratory upgradation
- To provide vocational training for self employment
- To explore research possibilities involving students.
- To increase number of books in the departmental library.
- To open agri-clinic as an alternative means of medical facility.
- To open PG Course.



Agricultural and Rural Development Field Study and Training - Nimpith



Chandraketugarh Sahidullah Smriti Mahavidyalaya

GOVT. AIDED

P.O. - Debalaya (Berachampa)
Dist.- North 24 Parganas
Pin.- 743424
West Bengal
India



Ph. No.- (03216) 242 652
Fax No.-
Web Site : www.cssmberachampa.org
E-Mail Id. : Chandraketugarh @ gmail.com
Mobile - 8371977148

Ref. No. 113/NAAC/CSSM/16

Date 02-03-2016

Declaration by the Head of the Institution

I certify that the data included in this Self Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institutions after internal discussions, and no part there of has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the Peer team visit.

Place : Debalaya (Berachampa),

Date : 02-03-2016

Juchattopadhyay
Signature of the Head of the Institution.

Principal
Chandraketugarh S.S.
Mahavidyalaya
P.O.- Debalaya, 24 Pgs.(N)



Annexure – I : 2f & 12(B)

27/03 2006 14:46 FAX 01122222222

www.ugc.ac.in

F.S-170/2005 (C/P-1)

The Registrar,
Calcutta University,
Kolkata-700 073 (West Bengal).

Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-
Inclusion of New Colleges.

Sir,
I am directed to refer to the letter No. 273/2 dated 08-12-2005 received from the College on the subject cited above and to say that the name of the following College has been included in the list of colleges prepared under Section 2 (f) of the UGC Act, 1956 under the Head 'Higher Secondary Education' up to Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Chandraketugarh Sahidullah Smriti Mahavidyalaya, District North 24 Parganas-743 424, (West Bengal).	1997	The College is eligible to receive Central assistance under Section 12 (B) of the UGC Act, 1956.

(On permanent affiliation)

The documents submitted in respect of the above College have been accepted by the Commission.

ATTESTED
Principal
Chandraketugarh S.S.
Mahavidyalaya

Yours faithfully,
(Mrs. Urmil Ghata)
Under Secretary

Copy forwarded to:-

1. The Principal, Chandraketugarh Sahidullah Smriti Mahavidyalaya, District North 24 Parganas-743 424 (West Bengal).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Secretary, Government of West Bengal, Department of Higher Education, Kolkata (West Bengal).
4. Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Kolkata-700 091.
5. Publication Officer, UGC-Website, New Delhi.
6. Section Officer (F.D.-III Sector) UGC, New Delhi.
7. All Sections, U.G.C.
8. Guard file

Entry has been made - cut p. 69 S.No. 94

ISSUED

(B.R. Nagpal)
Section Officer

o/c
Rachha



Calcutta University, Kolkata

Name and address of the college	Status	Year of Estb.	Nature of Affiliation	Teaching Upto	Govt or Non Govt	Aided or Unaided
Bidhan Chandra College Rishra District Hooghly - 712 248 West Bengal	2(f) and 12(B)	1957	Permanent	Bachelor's	Non Government	
Bidhannagar College BF, 142, Salt Lake Calcutta - 64 West Bengal	2(f) and 12(B)	1984	Permanent	Bachelor's	Non Government	
Bijoy Krishna Girls College 5/3 Mahatma Gandhi Road Howrah District Howrah West Bengal	2(f) and 12(B)	1947	Permanent	Bachelor's	Non Government	
Brahmananda Kesbchandra College Bon Hooghly Calcutta - 35 District North Twenty Four Parganas West Bengal	2(f) and 12(B)	1956	Permanent	Bachelor's	Non Government	
Budge Budge College Pujali P.O. Budge District South Twenty Four Parganas West Bengal	2(f) and 12(B)	1971	Permanent	Bachelor's	Non Government	
Calcutta Girls B.T. College 6/1, Swinhoe Street Calcutta - 19 District Calcutta West Bengal	2(f) and 12(B)	1965	Permanent	Bachelor's	Non Government	
Calcutta Girls College 169 - Dharmatala Street Calcutta - 700 013 District Calcutta West Bengal	2(f) and 12(B)	1964	Permanent	Bachelor's	Non Government	
Calcutta National Medical College 32 - Gorachanda Road Calcutta - 14 District Calcutta West Bengal	2(f) and 12(B)	1948	Permanent	Bachelor's	Government	
Chandraketugarh Sahidullah Smriti Mahavidyalaya District North 24 Parganas-743 424 West Bengal	2(f) and 12(B)	1997	Permanent	Bachelor's	Non Government	

As on 31.12.2015

OPR-II/C

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ATTESTED
Subhanto Paul
Principal
Chandraketugarh S.S.
Mahavidyalaya



Annexure – II : Affiliation Letter



WEST BENGAL STATE UNIVERSITY

Berunanpukuria, Malikapur Barasat

24 Parganas (North), Kolkata - 700 126

Phone : (033) 2524 1975 / 1976 / 1978 / 1979 Fax : (033) 2524 1977

Ref No. WBSU/Reg/NAAC/Approval/959/14-15

Date : 17.03.2015

TO WHOM IT MAY CONCERN

This is to certify that Chandraketugarh Sahidullah Smriti Mahavidyalaya, P.O- Debalaya (Berachampa), Dist.- North 24 Parganas, Pin – 743424, West Bengal was affiliated to the Calcutta University since 1997 and subsequently affiliated to the West Bengal State University from 2008 and recognized by the University Grants Commission and the following Courses/Subjects are taught in the said college as per approval.

Sl. No.	Name off the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
(I)	Three year B.A. Hons. Courses in Bengali, English, Sanskrit, Philosophy, History, Political Science, Education, Arabic & Sociology.	Permanent		---
(II)	Three year B.A. General Courses in Bengali, English, Sanskrit, Philosophy, History, Political Science, Education, Arabic, Sociology & Economics.	Permanent		---
(III)	Three year B.Sc. Hons. Course in Agriculture & Rural Development.	Permanent		---

ATTESTED
Subhanto Dasgupta
Principal
Chandraketugarh S.S.
Ma' Debalaya

Ramanuj Ganguly
Registrar
(Ramanuj Ganguly)

Registrar (Officiating)
West Bengal State University
Barasat, Kolkata- 700 126



Annexure – IV : IEQA Evaluation Result

DETAILS	RESULT
Track ID	WBCOGN24153
Name Of The College	Chandraketugarh sahidul LAH smriti mahavidyalaya
Address	DEBALAYA (BERACHAMPA), NORTH 24 PARGANAS, WEST BENGAL, PIN- 743424
E-Mail	chandraketugarh@gmail.com
IEQA Submission Date	05/10/2015
IEQA Closing Date	05/10/2015
IEQA Evaluation Status	<p>Congratulations ! You have earned IEQA status . Institution should submit SSR/SAR (5 hard copies and 1 soft copy) within six months from the date of obtaining IEQA Status.</p> <p>Please note that the SSR/RAR uploaded on your institutional website must not be password protected and accessible to public until completion of the A&A process by NAAC. For further details/ instructions on procedures and timelines for processing A&A applications kindly visit our website: www.naac.gov.in</p> <p>Note :</p> <p>a) No Separate intimation will be mailed on the above matter.</p> <p>b) Ensure submission of the SSR in the correct and applicable format. Please use the NAACs Manual for Self Study applicable to your institution.</p> <p>c) The Institutions are hereby advised to upload information on All India Survey of Higher Education in MHRD website (http://aishe.gov.in) under intimation to NAAC. At the time of submission of SSR/RAR to NAAC, institutions have to submit the documentary proof of uploading the AISHE information</p> <p>Please note that a copy of IEQA application submitted by college is to be annexed to SSR/SAR so that peer team can verify the data</p> <p>Kindly note: SSR/SAR should be submitted by post/courier only. SSR/SAR will not be accepted by hand in NAAC office.</p>



Annexure – V : IEQA Questionnaire

Track ID-WBCOGN24153 College Name-Chandraketugarh Sahidullah Smriti Mahavidyalaya Page 1 of 3

IEQA SUBMISSION DATE-05/10/2015

INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA) QUESTIONNAIRE

1 COLLEGE DETAILS			
Name of the college	Chandraketugarh Sahidullah Smriti Mahavidyalaya	Year of establishment	1997
Location of the college	RURAL		
2 ADDRESS			
Address	DEBALAYA (BERACHAMPA), NORTH 24 PARGANAS, WEST BENGAL, PIN- 743424	City	OTHER
State	West Bengal	Pin Code	743424
Website	www.csmerachampa.org	E-Mail	chandraketugarh@gmail.com
Phone STD Code	03216	Phone No	242652
Fax STD Code	0	Fax	0
3 HEAD OF THE INSTITUTION			
Name	Dr. SAROJ KUMAR CHATTOPADHYAY	Designation	Principal
Status of appointment	PERMANENT		
4 CONTACT DETAILS OF HEAD OF THE INSTITUTION			
Phone std code	03216	Phone number	242652
Fax std code	03216	Fax	242652
Mobile	+918371977148	E-Mail	saroj.sco@gmail.com
5 DOES THE COLLEGE FUNCTION FROM			
a. MAIN CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	1.54	2647.03	
RENTED BUILDINGS	0.0	0.0	
b. SATELLITE CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	0.0	0.0	
RENTED BUILDINGS	0.0	0.0	
6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT			
University1	West Bengal State University, Kolkata	Other	
Nature of relationship with the university	AFFILIATED	If affiliated, status of affiliation	PERMANENT
University2		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
University3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)			
Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?			yes
Programmes offered	X + 2 LEVEL HIGHER SECONDARY (VOCATIONAL) EXAMINATION	Name of the Regulatory Council(s)	WEST BENGAL STATE COUNCIL OF VOCATIONAL EDUCATION & TRAINING
8 COLLEGE FUNCTIONING			
Type of college	CO-EDUCATION	Time of functioning	DAY COLLEGE
Nature of funding	GRANT-IN-AID	Management	GOVERNMENT



Track ID-WBCOGN24153

College Name-Chandraketugarh
sahidullah smriti
mahavidyalaya

Page 2 of 3

9 MANAGEMENT/TRUST DETAILS									
Name of the Management	GOVERNING BODY, CSSM			Recognition under Uge Act.1956	2f & 12b				
10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER									
Society's registration Act of 1960	yes			Relevant Act of the respective state Govt.	yes				
Any other(please specify)									
11 NUMBER OF DEGREES OFFERED BY THE COLLEGE									
UG	2			PG	0				
Research	0			Others	0				
Total	2								
12 DETAILS OF DEGREES OFFERED(B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.)									
Arts	B.A. (HONS. AND GENERAL)			Commerce					
Science	B.SC. (HONS)			Education					
Health Science				Engineering & Technology					
Management				Others					
Is the college opting for Assessment & Accreditation of Teacher Education department separately?									no
Is the college opting for Assessment & Accreditation of Physical Education department separately?									no
Number of departments									10
13 TOTAL NUMBER OF STUDENTS(EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)									
	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)		
	Male	Female	Male	Female	Male	Female	Male	Female	
General	2483	2495	0	0	0	0	0	0	
SC/ST	155	133	0	0	0	0	0	0	
OBC	236	243	0	0	0	0	0	0	
Total	2874	2871	0	0	0	0	0	0	
Grand Total	5745								
14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES									
	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)		
	Male	Female	Male	Female	Male	Female	Male	Female	
General	0	0	0	0	0	0	0	0	
SC/ST	0	0	0	0	0	0	0	0	
OBC	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	
Grand Total	0								
Total number of students in the college			5745						
15 NUMBER OF TEACHING, TECHNICAL AND ADMINISTRATIVE STAFF									
	Permanent		Temporary		Total				
	Male	Female	Male	Female	Male	Female	Male	Female	
Teachers with PG		3	5	10	10		13	15	
Teachers with M.Phil.		2	3	0	0		2	3	
Teachers with Ph.D		3	1	0	0		3	1	
Teachers with NET/SLET		3	5	2	0		5	5	
Technical staff		0	0	0	0		0	0	
Administrative staff		0	0	0	0		0	0	
Support staff		0	0	0	0		0	0	
Total no. of teachers		8	9	10	10		18	19	
16 SUPPORT SERVICES									
Number of titles of books				3734					
Number of journals				1					
Number of e-resources				0					
Does the college have a registered Alumni Association?				no					
Does the college have a functional Placement Cell?				no					



Track ID-WBCOGN24153

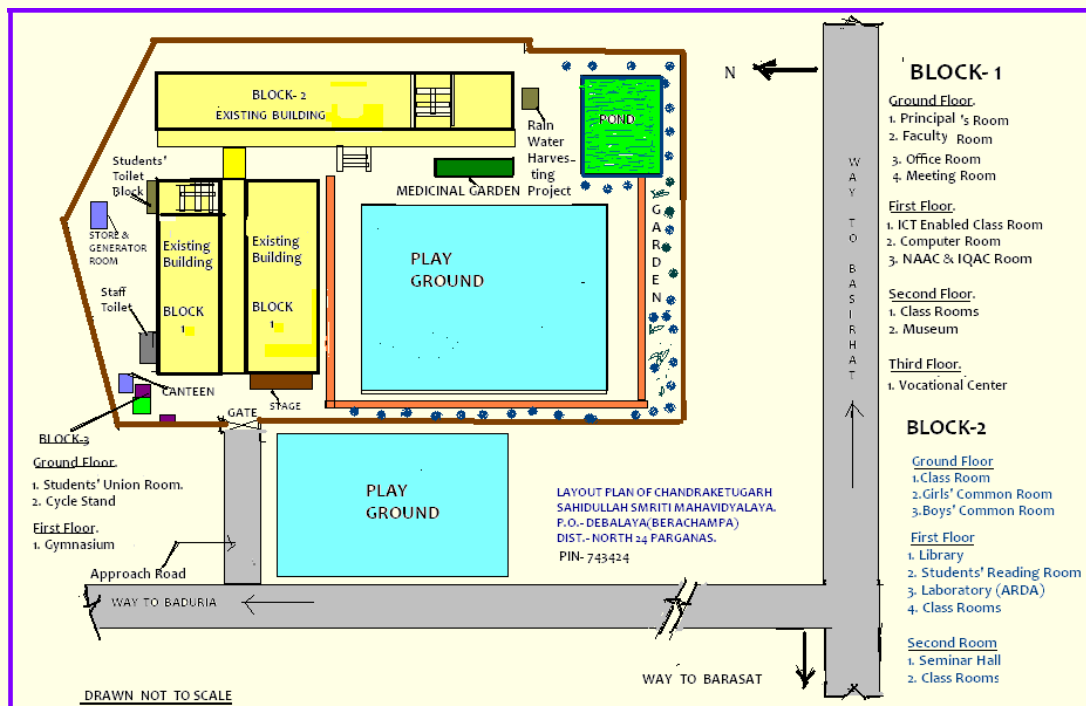
College Name-Chandraketugarh
sahidullah smriti
mahavidyalaya

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17 UNIT COST OF EDUCATION	
Unit Cost-Total annual expenditure divided by no. of students enrolled	5729.0
Unit cost calculated excluding salary component	3572.0
18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE	
First	COLLEGE WAS SHIFTED TO ITS OWN BUILDING (IN 2002) ON THE FIFTH YEAR OF ITS ESTABLISHMENT (1997).
Second	THE NUMBER OF STUDENTS INCREASED IN NUMBER BY ALMOST TWENTY TIMES WITHIN THE FIRST TEN YEARS.
Third	EXCELLENT ACADEMIC RESULT WAS ACHIEVED BY THE COLLEGE AT THE INCEPTION LEVEL OF THE HONOURS COURSES.
Fourth	A MUSEUM ON CHANDRAKETUGARH (AN ARCHAEOLOGICAL SITE SITUATED NEAR THE COLLEGE) WAS ESTABLISHED IN THE COLLEGE IN 2006.
Fifth	AN HONOURS COURSE IN AGRICULTURE AND RURAL DEVELOPMENT WAS INITIATED EXCLUSIVELY BY THE COLLEGE IN 2011 CONSIDERING THE RELEVANCE OF THE COURSE IN THE SOCIO-ECONOMIC CONTEXT OF THE RURAL LOCALITY.
Section 2: Institutional Data Questionnaire	
1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement	YES
2. Library has reading room facilities for students and faculty separately	YES
3. The college uses the students feedback for analysis and improvement purposes	YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses	NO
5. The college provides financial aid to at least 10% of the general category students	YES
6. The college has a mechanism for counselling students	YES
7. An annual in-house academic calendar is prepared and implemented by the college	YES
8. The college has a mechanism for addressing grievances of students and staff	YES
9. The college promotes scholarly activities of the faculty beyond the syllabus	YES
10. Internet facility is available in the college for faculty and students	YES
11. The college campus is differently-abled friendly	YES
12. The college has a formal mechanism to promote research activities of its students and faculty.	YES
13. The college has adequate sports facility	YES
14. The college has developed a short term and a long term plan for its development and growth	YES
15. Percentage of classrooms equipped with LCD projector	25-50%
16. Percentage of teachers using audio-visual aids including computer-aided teaching	>40%
17. The average number of extension activities organised by the college during the last four years	3-6
18. Average percentage utilization of annual allocated funds for the last four years	>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget	2-4%
20. Average pass percentage of graduating students	>70%
21. Computer students ratio	>1:60
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)	>10%
23. Percentage of permanent teachers with Ph.D. qualification	20-40%
24. Percentage of classes taught by guest faculty or temporary teachers	<20%
25. Students teacher ratio	>50:1
26. Percentage of faculty positions filled against sanctioned posts	60-80%
27. Number of add-on courses conducted by the college	<3
28. Awards received by the students in sports and cultural activities in the last four years	State or University Level
29. Percentage of teachers having on-going or completed research projects in the last four years	>25%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)	>4
31. Number of Journals subscribed in the library National or International	<10
32. Percentage of students admitted against the reservation category as per Government of India norms	<50%
Certificate	
This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.	



Annexure – VI : Master Plan





Annexure – VII : Audited Income & Expenditure Account

CHANDRAKETUGARH SAHIDULLAH SMRITI MAHAVIDYALAYA
P.O. : DEBALAYA (BERACHAMPA), DIST. : NORTH 24 PARGANAS.

Income and Expenditure Account for the year ended 31 st March, 2012.

Expenditure	Amount	Income	Amount
To Contingency	236,915.00	By Admission Fee	200,125.00
To Bank Charges	4,815.00	By Late Fee	6,300.00
To Labour charges	16,420.00	By Tuition Fees	1,142,980.00
To Advertisement	7,866.00	By College Fees	472,205.00
To Miscellaneous	4,520.00	By Enrolment Fees	55,000.00
To News Paper	795.00	By Miscellaneous	7,350.00
To Professional Fees	49,015.00	By Laboratory Fee	1,100.00
To Admission Fee	42,400.00	By Interest Received	162,837.00
To Printing & Stationery	97,115.00	By Student Aid Fund	155,465.00
To Postage & Stamps	214.00	By Saraswati Puja	42,410.00
To Repair & Maintenance	26,027.00	By Part time Allowance	432,000.00
To Telephone Charges	15,234.00	By Cost of Admission forms	63,645.00
To Travelling Exp	52,514.00	By Incentive Fees	39,280.00
To College Fees	448,086.00		
To Legal Expenses	2,200.00		
To Saraswati Puja	34,600.00		
To Incentive Fees	39,280.00		
To Insurance Premium	2,836.00		
To Part time Allowance	948,160.00		
To Exgratia	4,000.00		
To Audit fee	3,500.00		
To Incidental Expenses	3,500.00		
To Depreciation on Assets (Sch. - E)	1,101,062.71	By Depreciation adjusted from Grant (Sch. - A)	918,320.41
To Surplus (Excess of Income over Expenses)	557,942.70		
	3,699,017.41		3,699,017.41

Dated : 25 th April, 2013.

Place Kolkata - 700012.



For Susanta P. Mukherjee & Co.
Chartered Accountants

(Ajitkesh Koley)

Proprietor

Mem. No. 057263.

Teacher-in-Charge
Chandraketugarh S. S.
Mahavidyalaya
P.O.- Debalaya, 24 Pgs.(N)



CHANDRAKETUGARH SAHIDULLAH SMRITI MAHAVIDYALAYA

P.O-DEBALAYA, (BERACHAMPA), DIST- NORTH 24 PARGANAS.

Income Expenditure Account for the year ended 31st March 2013

Expenditure		Income	
	Amount (Rs)		Amount (Rs)
To College Fees		By Tuition Fees	1084560.00
To Admission Fees	701250.00	By Late Fees	2400.00
To Printing & Stationary	72500.00	By College Fees	423735.00
To Repairing & Maintenance	104406.00	By Enrollment Fees	40400.00
To Travelling Expenses	21571.00	By Miscellaneous	7540.00
To Labour Charge (Wages) Incentive	56217.00	By Saraswati Puja	51745.00
To Part-time Allowance	48285.00	By Interest from Bank	139653.00
To Late Fine A/C	1056000.00	By Student Aid Fund	167325.00
To Miscellaneous	7200.00	By Cost of Admission forms A/c	51780.00
To Contingent Expenses	1545.00	By Admission Fees	229465.00
To Ex-Gratia	216202.00		
To Postage & Stamps		By Part time Allowance	576000.00
To Bank Charge	44.00	By Laboratory Fees	1970.00
To Saraswati Puja	3034.00	By Exchange of Expenditure over Income	533348.00
	38307.00		



S. S. S.
Teacher-in-Charge
Chandraketugarh S. S.
Mahavidyalaya
P.O., Debalaya, 24 Pgs. (ft)



Chandraketugarh Sahidullah Smriti Mahavidyalaya



To Advertisement				1000.00		
To Incentive				10455.00		
To Telephone Charges				30574.00		
To News paper				3532.00		
To Audit Fees (Provision 12-13)				3500.00		
To Insurance				2889.00		
To Legal Expenses				5200.00		
To Professional Fees				12000.00		
To Int. Paid to UGC				67483.00		
To Audit Fees				8500.00		
Govt. Refund (TF)				375708.00		
To Ex-gratia				4000.00		
To Depreciation on						
Building @5%			346316.00			
Furniture @10%			103654.00			
Books @5%			3640.00			
Electrical Installation @15%			4909.00			
				458519.00		
				3309921.00		3309921.00



Sahidullah Smriti
 Teacher-in-Charge
 Chandraketugarh S. S.
 Mahavidyalaya
 P.O.- Debalaya, 24 Pgs.(N)



CHANDRAKETUGARH SAHIDULLAH SMRITI MAHAVIDYALAYA

P.O- DEBALAYA(BERACHAMPA),DIST-NORTH 24 PARGANAS

Session 2013-14

EXPENDITURE

INCOME

PARTICULARS	AMOUNT(Rs.)	PARTICULARS	AMOUNT(Rs.)
Advertisement a/c	8495.00	AdmissionFee	148585.00
Audit Fees	22500.00	CollegeFee(Received)	563155.00
Bank Charge	12698.00	Cost of Admission Form	70455.00
College Fees	296500.00	Enrollment Fees	400.00
Contingent Expenses	295320.00	Interest from Bank	130143.00
Dep on Aqaguard @ 25 %	22735.00	LibraryCoutionMoney	650.00
Dep on computer @ 25%	260800.00	MiscellaneousFee	9970.00
Dep on generator @ 10%	33823.00	Part time Allowance(Received)	1992000.00
Dep on Lcd Tv @25%	15000.00	Remuneration for Exam(Received)	22919.00
Dep on Refrigeration @ 25%	7500.00	Saraswati puja (received)	53330.00
Dep on Xerox Machine @ 25 %	19750.00	Student Aid Fund A/c	218425.00
Dep. on Books @ 5 %	39143.00	StudentAidFund	1735.00
Dep. on Building@5 %	404180.00	StudentHealthHomeFee	20.00
Dep. on Electrical Installation @ 15%	19018.00	TuitionFee	1387140.00
Dep. on Furniture@ 10%	124901.00		
Exgratia	4000.00		
Expenses for remedial class	40000.00		
Incentive(Exp)	19625.00		
Insurance Exp.	2889.00		
LaboratoryFee	295.00		
Labour Charge (Wages)	35822.00		
Late Fine	700.00		
Miscellaneous Expenses	10240.00		
News Paper Exp.	513.00		
Part-time Allowance	1359600.00		
Printing & Stationary	114061.00		
Professional Fees	14605.00		
Repairing & Maintenance	4748.00		
Saraswati Puja(Exp.)	36500.00		
Telephone Charges	12090.00		
Travelling Expenses	107329.00		
TuitionFee Refund	2600.00		
Tution Fee Paid to Treasury	817156.00		
Income over Expenditure	433791.00		
	4598927.00		4598927.00

S. Chatterjee
Principal
Chandraketugarh S.S.
Mahavidyalaya
P.O.- Debalaya, 24 Pgs.(N)





CHANDRAKETUGARH SAHIDULLAH SMRITI MAHAVIDYALAYA
P.O.- DEBALAYA(BERACHAMPA), DIST-NORTH 24 PARGANAS
Income & Expenditure Statement
1-Apr-2014 to 31-Mar-2015

Particulars	1-Apr-2014 to 31-Mar-2015	Particulars	1-Apr-2014 to 31-Mar-2015
Direct Expenses	40,81,525.00	Direct Incomes	31,08,579.00
Advertisement A/c	3,655.00	Admission Fee	2,12,480.00
Audit Fees	20,000.00	College Fees	56,640.00
Bank Charge	279.00	Cost of Admission Form	22,570.00
Bonus (Exp.)	24,000.00	Income Over Expenditure	4,33,791.00
Contingent Expenses	18,90,666.00	Interest From Bank	2,56,147.00
Exgratia	20,000.00	Laboratory Fee	1,300.00
Insurance Exp.	2,889.00	Miscellaneous Fee	990.00
Labour Charge (Wages)	22,950.00	Part Time Allowance (Received)	3,42,000.00
Late Fine	8,000.00	Saraswati Puja (Received)	68,355.00
Part-Time Allowance	10,14,000.00	Student Aid Fund	1,89,395.00
Printing & Stationary	84,117.00	Student Aid Fund A/c	1,350.00
Professional Fees	6,595.00	Tuition Fee	15,23,561.00
Repairing & Maintenance	4,500.00		
Telephone Charges	13,319.00	Indirect Expenses	16,86,976.00
Travelling Exp.	1,53,217.00	Cosa & Online Fund	1,50,000.00
Tution Fee Paid to Treasury	8,13,338.00	Govt. Grants Salary	7,32,761.00
		IQC	2,90,650.00
Excess of Income over Expenditure	7,14,030.00	PF Interest A/c	3,57,055.00
		Remedial A/c	53,250.00
		Saraswati Puja (Exp)	38,160.00
		University Diploma Certificate	65,100.00
Total	47,95,555.00	Total	47,95,555.00

For C. K. PRUSTY & ASSOCIATES
Chartered Accountants
FRN : 323220E

T. KANNAN
Partner
FCA : 055803



Annexure – VIII

**CHANDRAKETUGARH SAHIDULLAH
SMRITI MAHAVIDYALAYA**

P.O. – Debalaya (Berachampa), Dist. – North 24 Parganas

**STATEMENT OF PROVISIONAL ALLOTMENT
AND ACTUAL UTILISATION**

2011-12

Sl. No.	Payment	Provision Amount (Rs.)	Actual Amount (Rs.)
1	Govt. Refund (T.F.)		
2	Contingent Expenses	250,000.00	236,915.00
3	Bank Charges		4,815.00
4	Labour Charge (Wages)	22,135.00	16,420.00
5	Advertisement a/c	14,817.00	7,866.00
6	Miscellaneous Expenses	30,814.00	4,520.00
7	News Paper	2,577.00	795.00
9	Professional Fees	-	49,015.00
10	Admission Fees	-	42,400.00
11	Printing & Stationary	138,745.00	97,115.00
12	Postage & Stamps	275.00	214.00
13	Repairing & Maintenance	35,000.00	26,027.00
14	Telephone Charges	18,000.00	15,234.00
15	Travelling Expenses	66,777.00	52,514.00
16	College Fees	475,000.00	448,086.00
17	Legal Expenses	2,500.00	2,200.00
18	Saraswati Puja(Exp.)	36,225.00	34,600.00
19	Audit Fees	10,000.00	7,000.00
20	Incentive fees	40,000.00	39,280.00
21	Insurance Premium	2,836.00	2,836.00
22	Electricity Fees	75,000.00	70,775.00
23	Development Fees	200,962.00	93,150.00
24	Games & Sports	175,000.00	158,845.00
25	Magazine Fees	80,000.00	78,750.00
26	Registration Fees	175,000.00	170,041.00
27	Student Health Home	15,000.00	13,500.00
28	Examination Fees(University)	1,275,000.00	1,260,062.00
29	Centre Fees	142,301.00	110,800.00



<i>Sl. No.</i>	<i>Payment</i>	<i>Provision Amount (Rs.)</i>	<i>Actual Amount (Rs.)</i>
30	College Examination Fees	120,000.00	117,885.00
31	Student Union Fees	200,000.00	190,000.00
32	Cost of Pre Printed Forms	95,000.00	90,500.00
33	Exgratia	5,000.00	4,000.00
34	Library Caution Money	2,000.00	1,600.00
35	University Certificate Fees	70,000.00	61,530.00
36	Library Fees	1,000.00	750.00
37	Building Fees	150,000.00	137,300.00
38	Building	600,000.00	
42	Govt. Grants (UGC)	418,011.00	418,011.00
43	Salary Advance	70,000.00	60,000.00
44	Loans & Advance (Personal Loan)		219,395.00
45	Contingency Advance	550,000.00	410,280.00
46	Festival Advance	100,000.00	97,000.00
47	Part-time Allowance	1,000,000.00	948,160.00
49	Govt. Grants (Minority)	482,800.00	482,800.00
55	Furniture & Fixture	450,000.00	362,700.00
56	Book Purchase	57,500.00	
57	Late Fees	-	
59	Labour Charge (Adv)		
		7,655,275.00	6,645,686.00



CHANDRAKETUGARH SAHIDULLAH SMRITI MAHAVIDYALAYA

P.O. – Debalaya (Berachampa), Dist. – North 24 Parganas

STATEMENT OF PROVISIONAL ALLOTMENT AND ACTUAL UTILISATION 2012-13

Sl. No.	Payment	Provision Amount (Rs.)	Actual Amount (Rs.)
1	Govt. Refund (T.F.)	400,000.00	375,708.00
2	Contingent Expenses	272,452.00	216,202.00
3	Bank Charges	5,537.00	3,034.00
4	Labour Charge (Wages)	58,000.00	48,285.00
5	Advertisement a/c	9,045.00	1,000.00
6	Miscellaneous Expenses	5,198.00	1,545.00
7	News Paper	4,000.00	3,532.00
9	Professional Fees	56,367.00	12,000.00
10	Admission Fees	80,000.00	72,500.00
11	Printing & Stationary	111,682.00	104,406.00
12	Postage & Stamps	246.00	44.00
13	Repairing & Maintenance	29,931.00	21,571.00
14	Telephone Charges	35,000.00	30,574.00
15	Travelling Expenses	60,391.00	56,217.00
16	College Fees	750,000.00	701,250.00
17	Legal Expenses	7,500.00	5,200.00
18	Saraswati Puja(Exp.)	39,790.00	38,307.00
19	Audit Fees	12,000.00	12,000.00
20	Incentive fees	65,000.00	58,610.00
21	Insurance Premium	3,261.00	2,889.00
22	Electricity Fees	150,000.00	145,532.00
23	Development Fees	800,000.00	686,241.00
24	Games & Sports	200,000.00	187,047.00
25	Magazine Fees	100,000.00	95,000.00
26	Registration Fees	250,000.00	224,300.00
27	Student Health Home	15,525.00	6,581.00
28	Examination Fees(University)	1,550,000.00	1,528,625.00
29	Centre Fees	150,000.00	141,260.00



Sl. No.	Payment	Provision Amount (Rs.)	Actual Amount (Rs.)
30	College Examination Fees	225,000.00	178,088.00
31	Student Union Fees	218,500.00	176,600.00
32	Cost of Pre Printed Forms	150,000.00	137,620.00
33	Exgratia	4,600.00	4,000.00
34	Library Caution Money	1,840.00	1,000.00
35	University Certificate Fees	60,000.00	1,980.00
36	Library Fees	8,500.00	5,547.00
37	Building Fees	157,895.00	74,800.00
38	Building	1,100,000.00	659,857.00
42	Govt. Grants (UGC)	3,421,989.00	3,421,989.00*
43	Salary Advance	69,000.00	65,000.00
44	Loans & Advance(Personal Loan)	252,304.00	192,905.00
45	Contingency Advance	2,050,000.00	1,918,394.00
46	Festival Advance	111,550.00	80,000.00
47	Part-time Allowance	1,090,384.00	1,056,000.00
49	Govt. Grants(Minority)	1,054,850.00	1,054,850.00
55	Furniture & Fixture	417,105.00	165,950.00
56	Book Puchase	-	375.00
57	Late Fees	-	7,200.00
59	Labour Charge (Adv)	-	
		15,614,442.00	13,981,615.00

*Purchase of Computers, Lab equipments, Books & Journals, etc.



CHANDRAKETUGARH SAHIDULLAH SMRITI MAHA VIDYALAYA

P.O. – Debalaya (Berachampa), Dist. – North 24 Parganas

STATEMENT OF PROVISIONAL ALLOTMENT AND ACTUAL UTILISATION

2013-14

Sl. No.	Payment	Provision Amount (Rs.)	Actual Amount (Rs.)
1	Advance	910,000.00	893,000.00
2	Festival Advance	92,000.00	87,000.00
3	Centre Fees	300,000.00	273,270.00
4	College Examination Fees	200,000.00	94,300.00
5	Development Fund	500,000.00	444,670.00
6	Electricity Fees	160,000.00	95,480.00
7	Examination Fees(University)	1,400,000.00	1,318,479.00
8	Games & Sports	215,000.00	213,791.00
9	Incentive fees	30,000.00	17,800.00
10	Library Caution Money	10,000.00	550.00
11	Govt. Grants (UGC)	870,000.00	205,863.00
12	Library Fees	200,000.00	105,175.00
13	Loans & Advance(Personal Loan)	400,000.00	329,685.00
14	Magazine Fees	105,000.00	50,000.00
15	Pre Printed Form	158,260.00	100,875.00
16	Registration Fees	350,000.00	305,045.00
17	Student Health Home	100,000.00	16,000.00
18	Student Union Fees	210,000.00	202,900.00
19	University Certificate Fees	10,000.00	6,720.00
20	Admission Fees Exp.	90,000.00	82,000.00
21	Advertisement a/c	10,000.00	8,495.00
22	Audit Fees	30,000.00	22,500.00
23	College Fees	300,000.00	296,500.00
24	Contingent Expenses	350,000.00	295,320.00
25	Exgratia	5,000.00	4,000.00
26	Expenses for remedial class	50,000.00	40,000.00
27	Incentive(Exp)	30,000.00	19,625.00
28	Insurance Exp.	3,000.00	2,889.00



<i>Sl. No.</i>	<i>Payment</i>	<i>Provision Amount (Rs.)</i>	<i>Actual Amount (Rs.)</i>
29	Labour Charge (Wages)	55,000.00	35,822.00
30	Late Fine	5,000.00	700.00
31	Miscellaneous Expenses	20,000.00	10,240.00
32	News Paper Exp.	2,500.00	513.00
33	Part-time Allowance	1,500,000.00	1,359,600.00
34	Printing & Stationary	120,000.00	114,061.00
35	Repairing & Maintenance	50,000.00	4,748.00
36	Saraswati Puja(Exp.)	44,000.00	36,500.00
37	Telephone Charges	35,000.00	12,090.00
38	Travelling Expenses	150,000.00	107,329.00
39	Tution Fee Paid to Treasury	900,000.00	817,156.00
40	AdmissionFee	90,000.00	82,000.00
41	LaboratoryFee	20,000.00	5,595.00
42	LibraryCoutionMoney	20,000.00	150.00
43	TuitionFee	200,000.00	184,000.00
44	BUILDING	600,000.00	488,000.00
45	ELECTRICAL INSTALLATION	150,000.00	98,966.00
46	FURNITURE&FIXTURE	200,000.00	150,166.00
47	Cost of Admission Form	10,000.00	4,625.00
48	Professional Fees	20,000.00	14,605.00
49	Book Purchase	200,000.00	63,328.00
		11,479,760.00	9,122,126.00



CHANDRAKETUGARH SAHIDULLAH SMRITI MAHAVIDYALAYA

P.O. – Debalaya (Berachampa), Dist. – North 24 Parganas

STATEMENT OF PROVISIONAL ALLOTMENT AND ACTUAL UTILISATION

2014-15

Sl. No.	Payment	Provision Amount (Rs.)	Actual Amount (Rs.)
1	Advance	1,326,950.00	1,266,026.00
2	Festival Advance	120,050.00	117,000.00
3	Centre Fees	314,260.00	216,845.00
4	College Examination Fees	108,445.00	106,060.00
5	Development Fund	1,111,370.00	1,069,326.00
6	Electricity Fees	129,802.00	125,588.00
7	Examination Fees(University)	1,716,250.00	1,684,230.00
8	Games & Sports	245,859.00	31,310.00
9	Incentive fees	80,470.00	69,480.00
10	Library Caution Money	932.00	700.00
11	Library Fees	130,951.00	122,037.00
12	Loans & Advance(Personal Loan)	379,137.00	387,540.00
13	Magazine Fees	57,500.00	20,000.00
14	Pre Printed Form	116,006.00	40,665.00
15	Registration Fees	390,801.00	380,070.00
16	Student Health Home	18,400.00	18,000.00
17	Student Union Fees	233,335.00	227,900.00
18	University Certificate Fees	7,728.00	320.00
19	Admission Fees Exp.	194,300.00	116,712.00
20	Advertisement a/c	9,769.00	3,655.00
21	Audit Fees	25,875.00	20,000.00
22	College Fees	540,975.00	461,365.00
23	Contingent Expenses	339,618.00	322,165.00
24	Exgratia	24,600.00	20,000.00
25	Incentive(Exp)	82,568.00	79,480.00
26	Insurance Exp.	2,889.00	2,889.00
27	Labour Charge (Wages)	41,195.00	22,950.00
28	Late Fine	9,000.00	8,000.00
29	Miscellaneous Expenses	11,776.00	-



<i>Sl. No.</i>	<i>Payment</i>	<i>Provision Amount (Rs.)</i>	<i>Actual Amount (Rs.)</i>
30	News Paper Exp.	589.00	-
31	Part-time Allowance	1,563,540.00	1,014,000.00
32	Printing & Stationary	131,170.00	84,057.00
33	Govt. Grant (UGC).	2,235,687.00	1,875,687.00
34	Repairing & Maintenance	5,460.00	4,500.00
35	Saraswati Puja(Exp.)	41,975.00	36,600.00
36	Telephone Charges	13,903.00	13,319.00
37	Travelling Expenses	163,428.00	141,217.00
38	Tution Fee Paid to Treasury	939,729.00	813,338.00
39	AdmissionFee	94,300.00	-
40	LaboratoryFee	6,434.00	-
41	LibraryCoutionMoney	800.00	700.00
42	TuitionFee	211,600.00	57,000.00
43	BUILDING	561,200.00	-
44	Electrical Instalation	133,810.00	125,588.00
45	Furnitur & Fixture	72,690.00	38,650.00
46	Professional Fees	16,795.00	6,595.00
		<u>13,963,921.00</u>	<u>11,151,564.00</u>



PHOTO GALLERY

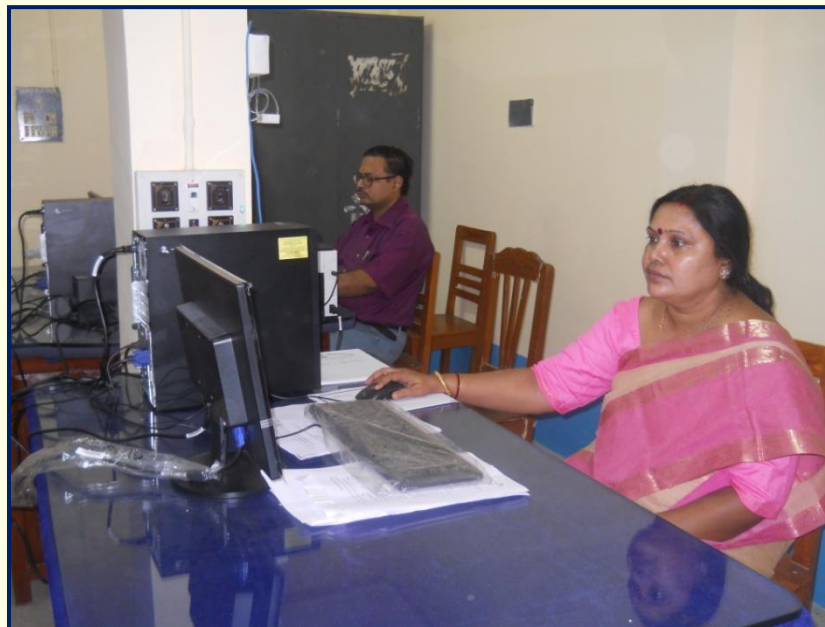


SATELLITE VIEW OF COLLEGE CAMPUS





The Principal editing the Self Study Report



Teachers working in the NAAC-IQAC Room



College Building with Playground



College Office



College Office



Educational Excursion of the Bengali and English Department



*Teacher and student in Agricultural Fair – 2015,
organized by Govt. of West Bengal*



Teachers participation in Tagore's Death Anniversary